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Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8469639
Procuring Entity DEPARTMENT OF TOURISM
Title SUPPLY AND DELIVERY OF PURIFIED DRINKING WATER WITH FREE USE OF HOT AND COLD DISPENSERS FOR THE DEPARTMENT OF TOURISM FOR CY 2022

Area of Delivery

Solicitation Number:	2022-02-0018	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Beverages	Date Published	25/02/2022
Approved Budget for the Contract:	PHP 192,000.00	Last Updated / Time	25/02/2022 00:00 AM
Delivery Period:		Closing Date / Time	01/03/2022 14:00 PM
Client Agency:			
Contact Person:	MAITA SUMOGAD DANTE AA III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 msdante@tourism.gov.ph		

Description

TERMS OF REFERENCE
 SUPPLY AND DELIVERY OF PURIFIED DRINKING WATER WITH FREE USE OF HOT AND COLD DISPENSERS FOR THE DEPARTMENT OF TOURISM FOR CY 2022

I. INTRODUCTION

The Department of Tourism (DOT) provides the supply of purified drinking water for consumption of its officials, employees and stakeholders. The DOT through the Administrative Service and Procurement – General Services Division (ASPM-GSD) intends to procure a service provider who can provide the highest degree of quality purified drinking water with free use of Hot and Cold Dispensers.

II. OBJECTIVE

To procure a Technically and Financially capable Service Provider for the Supply and Delivery of Purified Drinking Water with Free Use of Hold and Cold Dispensers for CY 2022.

III. QUALIFICATIONS OF BIDDER/SERVICE PROVIDER:

1. Must be a Service Provider of Purified Drinking Water for the last three (3) years (2019-2021);
2. Philgeps Registresred
3. Must have the latest valid Mayor or Business Permit where the place of business is located; and
4. Must have a valid Sanitary Permit and/or Certificate of Potability/Certificatre of Health-Related Deveice Registration/Certificate of Product Registration from the Bureau of Food and Drugs Administration (FDA).

IV. DUTIES AND RESPONSIBILITIES OF BIDDER/SERVICE PROVIDER:

1. The Service Provider shall provide the DOT with 4,400 five-gallon containers of purified drinking water for CY 2022 on per order basis;
2. The Service Provider shall provide the DOT with thirty-one (31) in good working condition hot and cold water dispenser or as may be required by the DOT, free of charge;
3. The Service Provider shall maintain the 100 containers/bottles of purified drinking water per week, less the available on stock containers/bottles;
4. Submission of passed/approved Laboratory Analysis Result (Physical/Chemical Analysis and Bacteriological Analysis) issued by the third-party water-testing facility accredited by the Department of Health (DOH) to ensure that it complies with the Philippine National Standards of Drinking Water (PNSDW);
5. The Service Provider shall ensure that the containers/bottles provided to the DOT are free of dirt and contaminants. The labels on the containers/bottles shall indicate the following:

- a. Name, address and contact number/s of the manufacturer;
- b. Type of water; and
- c. Best Before Date.

And that all labels shall be truthful and not misleading.

6. The Service Provider shall immediately replace defective water containers and water dispensers at no-cost to the DOT within 48-hours from the time it was reported and requested;
7. The Service Provider shall conduct monthly cleaning/washing/sanitizing, and proper maintenance of all the water dispensers at no-cost for optimum operation; and
8. The Service Provider shall bill the DOT based on actual monthly deliveries through a receipt and billing statement/Summary of Account (SOA), but in no case shall not exceed the total contract price/cost.

V. TECHNICAL SPECIFICATIONS

1. Purified Drinking Water – 4,400 Bottles/Containers of 5-gallons per container/bottle
2. Minimum of 18-stages purification/filtration process
3. Shape and Quality of Bottle: Round and made from Polycarbonate resin type of free of contaminants and BPA-Free
4. Means of transportation/delivery: Car/Van
5. Hot and Cold Water Dispenser:
 - Power Source: 220V/60Hz
 - Related Input Power (heating): 500W
 - Related Input Power (Cooling): 80W
 - Refrigerant/Pour: R12/42G

VI. APPROVED BUDGET FOR THE CONTRACT (ABC) AND SOURCE OF FUND:

One Hundred Ninety-Two Thousand Pesos only (PhP192,000.00), inclusive of applicable taxes, chargeable against FY 2022 General Appropriations Act (GAA), ASPM-General Administration Expenses (GAE) Funds.

VI. CONTRACT DURATION:

12-months

VII. PAYMENT PROCEDURE:

Based on actual delivery/utilization. Government Procedure.

VIII. CONTACT PERSON:

MR. ROLANDO A. BAUTISTA
 Chief, General Services Division
 Department of Tourism
 Tel No: 8459-5200 to 30 local 110
 Telefax: 8890-0189

Other Information**Other Information****Eligibility Requirements**

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area, In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.
2. PhilGEPS Registration Number
3. Latest Income/Business Tax Return (For ABC above PhP500, 000.00)
4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Kind submit your quotations together with your eligibility requirements thru email and sent it to msdante@tourism.gov.ph on or before March 1, 2022 at 2 pm. Late and unsigned quotations shall not be accepted.

Created by MAITA SUMOGAD DANTE
Date Created 24/02/2022

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