



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8535716
Procuring Entity DEPARTMENT OF TOURISM
Title 2nd Posting SUPPLY and DELIVERY of CORPORATE MERCHANDISE for WTTC Global Summit 2022 on April 2022

Area of Delivery

Solicitation Number: 2022-03-029	Status	Pending
Trade Agreement: Implementing Rules and Regulations		
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	3
Classification: Goods	Bid Supplements	0
Category: Corporate Giveaways		
Approved Budget for the Contract: PHP 723,000.00	Document Request List	0
Delivery Period:		
Client Agency:	Date Published	18/03/2022
Contact Person: TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 taromanes@tourism.gov.ph	Last Updated / Time	17/03/2022 09:25 AM
	Closing Date / Time	21/03/2022 15:00 PM

Description

Supply and Delivery of Corporate Merchandise
 Merchandising Supplier
 TERMS OF REFERENCE
 A. Scope of Work and Deliverables
 1. To produce official media tokens for WTTC Global Summit 2022 on April 20-22, 2022;
 2. To deliver the products at the new DOT building, 351 Sen. Gil Puyat Avenue, Makati;
 3. To provide merchandise sample during submission of bid documents. Photos of actual items on hand can be submitted as sample.
 B. Project Description
 LOT QTY DESCRIPTION
 LOT 1
 Inabel Multi-purpose
 Cloth 250 pcs Local woven
 Multi-purpose can be used as beach towel, picnic mat or shawl
 Lightweight and breathable
 Approximately length 60x width 27 inches in size
 Can be printed or plain colors
 LOT 2
 Filipino Coffee Sampler 250 pcs Filipino coffee sampler box:
 At least 3 Filipino coffee variants
 100g per coffee
 LOT 3
 Abaca Tote Bag 250 pcs Large (32"W x 35"L x

15"H)

Material: Abaca Style: Shoulder or hand bag

Unisex Design

9.2"W x 6.5"H

LOT 4

Cloth Face Mask 250 pcs Material: Cotton or mixed cotton

2 ply with assorted local weave clothe/tribal accent

LOT 5

Wooden Coffee Mug and Wooden Coaster 250 pcs Coffee Mug: 3.75"H x 3.5"W

Coaster: 4.0"W x

0.5"H

Material: Polished and Sealed Acacia Wood

Carved wooden coffee mug

Carved wooden coaster Odor Free

Food Grade Polish

LOT 6

Malagos Chocolate Bar and Malagos Premium 250 One pc Dark Chocolate bar (85 grams) which contains 65% or 72% or dark chocolate

100% Premium

Unsweetened

Chocolate (Pouch)

(153 grams)

C. Qualifications

a. The merchandising supplier must be duly established in the Philippines;

b. The merchandising supplier must have undertaken a similar material production in the last two (2) years;

c. The merchandising supplier must have been in existence for the last two (2) years and with an aggregate cost of at least fifty percent (50%) of the approved budget cost of specific project.

D. Project Duration and Budget

a. The total approved budget cost for each merchandise is as follows:

ITEM ABC

Inabel Multi-purpose Cloth PHP 120,000.00

Filipino Coffee Sampler PHP 162,500.00

Abaca Tote Bag PHP 123,000.00

Cloth Face Mask PHP 32,500.00

Wooden Coffee Mug and Wooden Coaster PHP 120,000.00

Malagos Chocolate bar and Malagos Premium Tablea PI-IP 165,000.00

b. The merchandising supplier shall provide billing of the total budget to the DOT once all merchandise has been delivered;

c. The merchandising supplier shall have the approved design within 5 working days after the PO is signed;

d. The merchandising supplier shall be able to deliver all merchandise within 5 working days after the final design was approved.

E. Contact Person

Karen Ricaña — Lacsamana krlacsamana@tourism.gov.ph

Other Information

Partial bid is allowed. All goods are grouped in lots. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/business Permit/BIR cert. of Registration (Individual)

2. PhilGEPS' Registration Number or Cert. of Platinum membership in lieu of Mayor's permit and PhilGEPS registration number.

3. Latest annual Income Tax Return (for ABC's above PhP500K)

4. Original or certified true copy of duly notarized Omnibus Sworn Statement.

Created by TERESITA A. ROMANES

Date Created 17/03/2022

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