



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8628226
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Catering Services for the Provision of Meals and Snacks for the Various Bids and Awards Committee (BAC) Procurement-Related Activities/Meetings
Area of Delivery Metro Manila

Solicitation Number:	RFQ No. 2022 - 04 - 0044	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Catering Services	Date Published	27/04/2022
Approved Budget for the Contract:	PHP 460,800.00	Last Updated / Time	26/04/2022 13:52 PM
Delivery Period:	8 Month/s	Closing Date / Time	02/05/2022 10:00 AM
Client Agency:			
Contact Person:	John Paulo Samonte Francisco Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 jsfrancisco@tourism.gov.ph		

Description

TECHNICAL SPECIFICATIONS

Procurement of Service Provider for the provision of Meals and Snacks for the various Bids and Awards Committee (BAC) and procurement-related Activities/Meetings

I. OBJECTIVE

To procure a service provider for the provision of Meals and Snacks for various Bids and Awards Committee (BAC) physical Activities.

II. DURATION OF THE CONTRACT

The contract shall be for a period of eight (8) Months effective from the approval of contract.

III. SCOPE OF WORK/DELIVERABLES

Particulars Unit Cost
(in PhP) No. of Pax Estimated No. of Meetings
(per month)

- A. Individually Packed Lunch
- Minimum three (3) viands (choices of beef, fish, pork, or chicken),
 - with soup,
 - with vegetable dish,
 - dessert,
 - rice, and
 - bottled drinking water
 - soft drink or juice 500.00 12 6
- ([PhP500.00] x [12] x [6]) Sub-total PhP36,000.00

- B. Snacks (AM or PM)
- Choices of sandwich, pasta, or cake,
 - bottled drinking water, and
 - coffee, soft drink or juice 300.00 12 6
- ([PhP300.00] x [12] x [6]) Sub-total PhP21,600.00
- (PhP57,600.00 x 8-months) TOTAL PhP460,800.00

Note: The services of the awarded bidder shall be coordinated two (2) days before the scheduled activity. In case of cancellation of order, service provider will be notified one (1) day before the meeting/activity.

QUALIFICATION REQUIREMENTS

PhilGEPS Registered
 At least five (5) years in providing catering services/meals to government agencies and private sectors;
 Must submit at least two (2) certificates of satisfactory service rendered issued by private and government sectors for the past three (3) years.

IV. SOURCE OF FUND AND APPROVED BUDGET FOR THE CONTRACT (ABC)

Four Hundred Sixty Thousand Eight Hundred Pesos (PhP460,800.00), inclusive of applicable taxes, delivery, and other charges. Chargeable against FY 2022 PMD (MOOE) Funds.

V. MODE OF PAYMENT

The winning service provider shall be paid the amount of actual services rendered after each month.

VI. CONTACT PERSONS

Ms. Maria Alma Almazan / Ms. Clara Buscano
 Email Address: moalmazan@tourism.gov.ph/ccbuscano@tourism.gov.ph
 Contact No. 4595200 to 5230 local 425

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Catering Services	Procurement of Catering Services for the Provision of Meals and Snacks for the Various Bids and Awards Committee (BAC) Procurement-Related Activities/Meetings	1	Lot	460,800.00

Other Information

Eligibility Requirements

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above PhP500, 000.00)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement (to be submitted prior to award)

Note: Kind submit your quotations together with your eligibility requirements thru email and sent it to jsfrancisco@tourism.gov.ph on or before 02 May 2022 at 10:00 am. Late and unsigned quotations shall not be accepted.

Date Created 26/04/2022

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

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