



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8613749
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Service Provider for the Provision of Meals on April 27-29, 2022
Area of Delivery

Solicitation Number: 2022-04-0038	Status	Pending
Trade Agreement: Implementing Rules and Regulations		
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	2
Classification: Goods - General Support Services	Bid Supplements	0
Category: Catering Services		
Approved Budget for the Contract: PHP 99,000.00	Document Request List	0
Delivery Period: 3 Day/s		
Client Agency:	Date Published	21/04/2022
Contact Person: TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 taromanes@tourism.gov.ph	Last Updated / Time	20/04/2022 11:32 AM
	Closing Date / Time	25/04/2022 10:00 AM

Description

TERMS OF REFERENCE

I. PROJECT

Procurement of Service Provider for the provision of meals for the Three (3) Day Preparatory Training Workshop on the Crafting of Accreditation Guidelines/Criteria on Gender Responsive TREs with Agenda on 27 to 29 April 2022

II. BACKGROUND AND LEGAL BASIS

Pursuant to Section 36 of the Republic Act (RA) 9710 otherwise known as the Magna Carta of Women mandates all departments, state universities and colleges, government-owned and controlled corporations, local government units and government instrumentalities to adopt Gender Mainstreaming as the strategy to promote women's rights and eliminate gender discrimination in systems, structures, programs policies, processes and procedures.

In line with the gender mainstreaming efforts of the Department of Tourism to ultimately integrate gender perspective in all of its programs, projects and activities, the DOT GAD Focal Point System (GFPS) Central Office has scheduled the conduct of a series of GAD trainings to heighten department-wide gender awareness and build on existing gender-related knowledge and skills of DOT staff, project implementors and decision and policy makers.

With the plan of developing a Guideline on Gender-Responsive Tourism Related Establishments (TREs) and as a result of the conducted survey, the DOT-GFPS and with the assistance of a GAD technical expert highly recommends that the Office of Tourism Standards and Regulation shall undergo a three (3) day customized preparatory training workshop on the crafting of accreditation guidelines/criteria on gender responsive TREs with Agenda.

III. DETAILS OF THE EVENT

The activity is scheduled on April 27-29, 2022 at the DOT Building 6th Floor Multi-Purpose Hall, Makati City.

IV. NUMBER OF PARTICIPANTS

Onsite OTSR participants 25 persons
OSC/GFPS Secretariat 4 persons
Speakers 1 person
TOTAL 30 persons

V. MINIMUM REQUIREMENTS

1. Must be PhilGEPS Registered
2. Must be located within Metro Manila only.
3. Must be willing to provide services on a send bill arrangement.

VI. SCOPE OF WORK/DELIVERABLES

Particulars Unit Cost (in Php)1 No. of Pax No. of days of Seminar
A. Managed Buffet Lunch
- Minimum three (3) viands (choices of beef, fish, pork, or chicken),
- with soup,
- with vegetable dish,
- dessert,
- rice, and
- bottled drinking water
- coffee and soda or juice
500.00
30
3
([Php500.00] x [30] x [3]) Sub-total Php45,000.00
B. Snacks (AM and PM) at Php 300 each
- Choices of sandwich, pasta, or cake,
- bottled drinking water, and
- coffee and soda or juice
600.00
30
3
([Php600.00] x [30] x [3]) Sub-total Php54,000.00
TOTAL Php99,000.00

Note: Menu should be approved by organizers before the Seminar proper

VII. APPROVED BUDGET FOR THE CONTRACT (ABC)

The approved budget for the contract is NINETY-NINE THOUSAND PESOS (Php99,000.00), inclusive of applicable taxes, delivery fee, and other charges.

VIII. CONTACT PERSONS

Contact Persons: Eleonor A. Santos or Frances Cristie C. Balayon Office: Office of Special Concerns - PCID
Email addresses: easantos.oscpcid@gmail.com or fcbalayon@tourism.gov.ph Mobile Nos.: Dimple – 09994331872
Kring - 09171270977

NOTED BY:

RUTH T. ELEQUIN
Chief, OSC-PCID

Other Information

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/business Permit/BIR cert. of Registration (Individual)
2. PhilGEPS' Registration Number or Cert. of Platinum membership in lieu of Mayor's permit and PhilGEPS registration number.
3. Latest annual Income Tax Return (for ABC's above Php500K)
4. Original or certified true copy of duly notarized Omnibus Sworn Statement.

Created by TERESITA A. ROMANES

Date Created 20/04/2022

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