



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8702996
Procuring Entity DEPARTMENT OF TOURISM
Title PROCUREMENT OF IT Equipment, Office Supplies
Area of Delivery

Solicitation Number:	2022-05-057	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Office Supplies and Devices	Date Published	27/05/2022
Approved Budget for the Contract:	PHP 183,562.00	Last Updated / Time	26/05/2022 15:50 PM
Delivery Period:		Closing Date / Time	31/05/2022 13:00 PM
Client Agency:			
Contact Person:	MAITA SUMOGAD DANTE AA III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 msdante@tourism.gov.ph		

Description

TERMS OF TECHNICAL SPECIFICATIONS
PURCHASE EQUIPMENT
Internal Audit Service
1. In line with the day-to-day operations of the Internal Audit Service (IAS), there is a need to purchase equipment that would ensure the smooth and efficient daily services.
2. Requirement: IT Equipment, Office Supplies

LOT 1- IT EQUIPMENTS

Flash Drive Specifications:
USB 3.2 Speed
Type- A Flash Drive
395 MB/s Read
100 MB/s Write
Capacity: 64 GB
Minimum 3-months warranty
12 Units

External Hard Drive Specifications:
Capacity: 1TB Expansion Portable
Interface: USB 3.0
Type Hard Disk Drive
5 Units HDD

External Hard Drive Specifications:
Capacity: 1TB Expansion Portable
Type: Solid State Drive
Interface: USB 3.0
With Type-C to USB

3.2 Connector and Speed up to 520 MB/s
2 Units SSD

8-Port Gigabit Ethernet Unmanaged Switch-desktop Specifications:
ETHERNET PORT CONFIGURATION: 8 Gigabit ports
PLUG-AND-PLAY: Simple set up with no software to install or configuration needed
VERSATILE MOUNTING OPTIONS: Supports desktop or wall mount placement

SILENT OPERATION: The fanless design means zero added noise wherever its located, making it ideal for noise-sensitive environments

ENERGY EFFICIENT: Designed to optimize power usage lowering its cost to operate. Most models are compliant with IEEE802.3az Energy Efficient Ethernet mode.

BUILT TO LAST: Every NETGEAR Network switch is rigorously tested for reliability, quality, and performance.

3 Units

CE2854HP 85A Black Original LaserJet Toner Cartridge (Black)

5 Units

950 XL HP OfficeJet Pro 8600 plus Original LaserJet Toner Cartridge

Black 5 Units

Cyan 2 Units

Magenta 2 Units

Yellow 2 Units

LOT 2- OFFICE SUPPLIES

Metal Office Hole Puncher (dimensions:98 x 109 x 121

Format: A4,A5,A6, Folio, US-Quart,8x8x8 cm

Hole Distance: 8 cm

Capacity of punching: 3mm/30 sheets (80 gsm paper)

Hole quantity: 2)

5 units

Heavy Duty Paper Shredder

(Feed Width (mm): 220mm

Shred size(mm): 3x15

Shred Capacity (70 gsm A4 sheets):10

Motor/Voltage/Power: 90 W/230 V

3 Units

Heavy Duty Stapler standard 6 Units

Heavy Duty Tape Dispenser 3 Units

A4 Acetate (10 pcs per box) 3 Units

Ring Binder 1/2 inches, uncut 50 Units

Ring Binder 3/4 inches, uncut 50 Units

Ring Binder 1 inch, uncut 50 Units

Vellum Paper A4, 10 sheets 20 Units

Paper/Ream Cutter A4/A3 Heavy Duty Paper Cutting Machine 1 Unit

3. Budget: Php 183,526.00 chargeable against the continuing appropriations for FY 2022 of Internal Audit Service

4. Terms of payment: Government Procedure

5. Contact Person:

Marjorie Mae S. Mandate

459-5200 local 310 / 09673680831

msmandate@tourism.gov.ph

Other Information

Other Information

Partial bid is allowed. All goods are grouped in lots. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.

NOTE : The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1.Current Mayor's/business Permit/BIR cert. of Registration (Individual)

2.PhilGEPS' Registration Number or Cert. of Platinum membership in lieu of Mayor's permit and PhilGEPS' registration number.

3.Latest annual Income Tax Return (for ABC's above PHP500K)

4.Original or certified true copy of duly notarized Omnibus Sworn Statement

Created by MAITA SUMOGAD DANTE

Date Created 26/05/2022

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