

TERMS OF REFERENCE

I. PROJECT TITLE

CORON AND EL NIDO PREPARATORY MEETINGS ON SUSTAINABLE TOURISM DEVELOPMENT PROJECT (STDP) IMPLEMENTATION FROM JULY 25-28, 2022

II. PROJECT RATIONALE AND OBJECTIVES

STDP is under the umbrella of the (TouRIST) Program of the DOT or the Transforming Communities towards Resilient, Inclusive and Sustainable Tourism. Created by the Department Order 2019-101 in line with RA 9593 and the National Tourism Development Plan, the program's goal is to develop resilient, inclusive and sustainable tourism destinations.

The Sustainable Tourism Development Project (STDP) is aimed at making El Nido and Coron's tourism development sustainable, resilient and inclusive. It has three major components which are urban infrastructure, ecosystem improvement and enterprise development.

As part of the preparatory activities of the project, the regional office will conduct ocular inspection and small group consultations with stakeholders in getting ready for the implementation of the project in late 2022 or early 2023.

Specifically, the project aims to:

- Monitor the proposed areas included in the STDP;
- Meet the stakeholders involved in the implementation of the project; and
- Assess the effectivity of the health and safety protocols of Coron and El Nido in relation to preventing the spread of COVID 19 virus.

III. MINIMUM REQUIREMENTS FOR SERVICE PROVIDER

- A. Must be a DOT-accredited tour operator based in Palawan
- B. Must comply with the minimum health and safety protocols
- C. Must be willing to provide services on a **send bill arrangement**
- D. Must comply with the detailed services specified in **Item IV of the TOR**

IV. SCOPE OF WORK / DELIVERABLES:

Airfare for 4 pax

Manila to Busuanga on July 25, 2022
With 20 kg baggage allowance per passenger
El Nido to Manila on July 28, 2022
With 20 kg baggage allowance per passenger

Ferry from Coron to El Nido

July 26, 2022
4 pax

Van hire from June 27 to 30

Inclusive of drivers' accommodation, meals, fuels, parking fees, and face masks

Drivers should be fully vaccinated

Boat hires

July 25 and 27, 2022

Venue and Meals for Meeting

2 half-day meetings

25 pax per meeting

Antigen tests

Antigen test after return to Manila (4 pax)

V. BUDGET

Total budget allocation is One Hundred Seventy Six Thousand Two Hundred Forty Pesos (**Php 176,240.00**), inclusive of applicable taxes and charges.

The winning bid shall be determined based on the proposal that is responsive with the technical specifications and whose bid is within the approved budget for the contract (ABC).

VI. DOCUMENTARY REQUIREMENTS

1. Mayor's/Business Permit
2. Latest Income/Business Tax Return
3. Duly Notarized Omnibus Sworn Statement
4. PhilGEPS Registration Number
5. DOT certificate of accreditation

VI. CONTACT PERSON

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