



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 8835733  
**Procuring Entity** DEPARTMENT OF TOURISM - REGION IV-B MIMAROPA  
**Title** Tourism Live Inventory and Statistics of Tourist Arrivals (TourLISTA) Web App Caravan for Marinduque and Palawan Tourism Enterprises  
**Area of Delivery** Philippines

<b>Solicitation Number:</b>	2022-07-10	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods - General Support Services	<b>Document Request List</b>	0
<b>Category:</b>	Travel, Food, Lodging and Entertainment Services	<b>Date Published</b>	15/07/2022
<b>Approved Budget for the Contract:</b>	PHP 131,000.00	<b>Last Updated / Time</b>	14/07/2022 09:37 AM
<b>Delivery Period:</b>	8 Day/s	<b>Closing Date / Time</b>	21/07/2022 17:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Faye Angeli Argamosa Reyes Tourism Operations Officer II 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-459-5200 Ext.119  tdd.mimaropa@gmail.com		

#### Description

Tourism Live Inventory and Statistics of Tourist Arrivals (TourLISTA) Web App Caravan for Marinduque and Palawan Tourism Enterprises

#### Objectives:

1. To increase the number of accommodation establishment and tourist attraction users in the TourLISTA web application
2. To provide technical assistance to tourism enterprises on the basic tourism statistics and the use of TourLISTA web application
3. To increase the number of arrivals by consolidating timely, reliable and comparable tourism statistics
4. Establish a rapport with the stakeholders and to come up with a unified date of submission

#### Scope of Service:

The service provider should be able to provide the transportation, transfers, van hire, load cards and meals of participants with the following specifications:

1. Service Provider should be a DOT-Accredited Tour Operator
2. Inclusive Date: Marinduque- August 23-25, 2022  
Palawan- August 29 to September 2, 2022
3. Amenable to send-bill arrangement/government procedure
4. Price quotation should be denominated in the Philippine Peso and inclusive of 12% VAT and all other applicable taxes and charges. Price validity shall be for a period of one hundred twenty (120) calendar days.
5. Tour Operator must be based in Metro Manila or MIMAROPA Region

#### Documentary Requirements

1. Mayor's/Business Permit
2. Proof of PhilGEPS Registration
3. Omnibus Sworn Statement
4. DOT Accreditation Certificate

Note: All documentary requirements and proposal shall be sent via e-mail at dot4b.bacsecretariat@gmail.com/  
tdd.mimaropa@gmail.com

#### SPECIFIC REQUIREMENTS

The following are the specific requirements to be delivered for the training that will be conducted.

#### Training Venue

- Each venue should be able to accommodate a maximum of 30 pax giving due consideration to the minimum health and safety protocols, to wit:
  - o August 23- Boac, Marinduque
  - o August 24- Sta. Cruz, Marinduque
  - o August 30- Brooke's Point, Palawan
  - o August 31- Puerto Princesa City
  - o September 1- El Nido, Palawan
- Venue should be able to provide basic sound system, PA system with free use of LCD projector and extension cords

#### Meals

- Should be able to provide AM or PM snack of 30 participants during the half day training
- With free flowing coffee/tea during the training
  - o August 23- Boac, Marinduque
  - o August 24- Sta. Cruz, Marinduque
  - o August 30- Brooke's Point, Palawan
  - o August 31- Puerto Princesa City
  - o September 1- El Nido, Palawan

#### Boat Fare

1. Dalahican Terminal to Talao-Talao Port and vice versa for 2pax (August 23&25, 2022)

#### Airfare

2. Manila to Puerto Princesa  
August 29 for 2 DOT staff with 20kilos baggage allowance
3. El Nido to Manila  
September 2 for 2 DOT staff with 20kilos baggage allowance

#### Transportation

- Air-conditioned van (at least 12-seater) with stored supplies of face mask, alcohol (sanitation kits) and first aid kit;
- Should be able to provide one (1) van to transfer from DOT Office to Lucena and vice versa (August 23&25)
- Should be able to provide one (1) van to transfer from Puerto Princesa to Brooke's Point and vice versa
- Should be able to provide one (1) van to transfer from Puerto Princesa to El Nido

#### PAYMENT SCHEMES

Terms of payment to the winning bidder shall be in accordance with the government procedure (send bill arrangement). Failure to comply with the terms and conditions of the contract will result in the payment of corresponding penalties and liquidated damages in the amount equal to ten percent (10%) of the contract price by the winning bidder.

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