



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number	8925721
Procuring Entity	DEPARTMENT OF TOURISM - REGION IV-B MIMAROPA
Title	PRODUCTION OF MIMAROPA FIRST AID KITS
Area of Delivery	Metro Manila

Solicitation Number:	2022-08-006	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Corporate Giveaways	Date Published	16/08/2022
Approved Budget for the Contract:	PHP 850,000.00	Last Updated / Time	15/08/2022 10:57 AM
Delivery Period:	30 Day/s	Closing Date / Time	19/08/2022 13:00 PM
Client Agency:			
Contact Person:	Monina Valdez Raneses Senior Tourism Operations Officer 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-459-5200 Ext.210 63-890-0945 dot.mimaropa@gmail.com		

Description

TERMS OF REFERENCE

I. ITEM

- MIMAROPA FIRST AID KITS FOR TOURISM STAKEHOLDERS OF TOURISM INDUSTRY SKILLS PROGRAM (TISP) TYPHOON AFFECTED BANWA ASSISTANCE TO NORMALIZE GOALS (TABANG) TRAININGS / TISP AID

II. MINIMUM REQUIREMENTS FOR SUPPLIERS

- Must be PHILGEPS REGISTERED & PLATINUM MEMBER
- Must have been in the production business for not less than three (3) years
- Has in-house capacity to enhance and/or develop the design of the required materials
- Must be able to have track record of timely deliveries with quality
- Must submit complete sample First Aid Kit seven (7) days upon closing of PhilGEPs posting

III. DOCUMENTARY REQUIREMENTS FOR SUPPLIERS

Submission of complete documentary requirements upon closing of PHILGEPS posting

- Current Mayor's / Business Permit / BIR Certification (for Individual)
- PHILGEP's Registration Number or Certificate of Platinum Membership

- Registration Certificate from SEC or DTI
- Original or Certified true copy of duly notarized Omnibus Sworn Statement

IV. SCOPE OF WORK/SPECIFICATIONS

Winning bid must deliver the 850 sets of FIRST AID KITS on or before 26 September 2022, as follows:

First Aid Kit Bag Material: Diagonal PU with multiple pockets inside

Logo: Silk screen

Inside: 1 Transparent compartment; 1 zippered net compartment and 1 slot compartment

Size: 23 cm x 17 cm x 6 cm

Packaging: Plastic

Povidone Iodine 1 bottle of Povidone Iodine – 60 ML

Elastic Bandage 1 roll of Elastic Bandage 2" x 5" yards

Alcohol 1 bottle of Isopropyl Alcohol – 60 ML

Plastic Strips 4pcs of Plastic Strips

Cotton Balls 1 pack of 25's Cotton Balls

Alcohol Swab 4 pcs of Alcohol Swabs

Sterile Gauze 2 pcs of 3" x 3" Sterile Gauze

Paper Tape 1 Roll of Paper Tape

Sterile Latex Gloves 1 pair of Sterile Latex Gloves

Cotton Buds 1 pack of 36's Cotton Buds

Face Mask 1 pack of 5's Face Mask

Flashlight 1 pc Rechargeable Flashlight

Scissor 1 pc Scissor

Plastic Tweezer 1 pc Plastic Tweezer

Plastic Whistle 1 pc Plastic Whistle

V. APPROVED BUDGET FOR THE CONTRACT

The Approved Budget for the Contract is EIGHT HUNDRED FIFTY THOUSAND PESOS (Php 850,000.00), inclusive of all government taxes and charges.

The winning bid, however, shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

VI. DELIVERY PERIOD

Winning bid must deliver the 850 sets of First Aid Kits on or before 26 September 2022

VII. PAYMENT PROCEDURE

- Terms of payment to the winning bidder shall be in accordance with the government procedure (send bill arrangement). Failure to comply with the terms and conditions of the contract will result in the payment of corresponding penalties and liquidated damages in the amount equal to ten percent (10%) of the contract price by the winning bidder.
- Full payment shall be made within thirty (30) working days upon delivery of the request order and acceptance of the supplies.

VIII. COMPLIANCE TO SPECIFICATIONS/PROVISIONS

- Non-submission of required documentary requirements and sample complete First Aid Kit within seven (7) days after closing of PHILGEPS shall be ground for disqualification of bid.
- The WINNING BIDDER, however, shall be determined not solely based on the amount of bid but shall also consider the over-all compliance with the design and quality of the submitted sample.
- The WINNING BIDDER shall warrant its performance in accordance with the specifications as stated in this TOR, and design/concepts as approved by the DOT-MIMAROPA END USER and that any and all resulting defects or deviations shall be corrected by the WINNING BIDDER at its own expense immediately upon being informed thereof by the DOT-MIMAROPA END USER.
- The WINNING BIDDER shall hold in confidence all confidential information which comes to their knowledge and shall not use, reproduce, nor disclose to others the approved design/concepts of the items listed above except to those persons entrusted/authorized by the DOT-MIMAROPA END USER.

IX. PROJECT OFFICER/CONTACT PERSON

Name : MS. CECIL V. ARANTON

Email : tisp.dot4b@gmail.com / dot4b.training@tourism.gov.ph

Contact Nos. : 0917-586-6513

Created by	Monina Valdez Raneses
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