



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8936113
Procuring Entity DEPARTMENT OF TOURISM
Title General Services and Refilling of Portable Fire Extinguishers of the DOT (10 Lbs. Dry Chemical)

Area of Delivery

Solicitation Number:	2022-08-0076	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	2
Classification:	Goods - General Support Services	Bid Supplements	0
Category:	Fire Fighting & Rescue and Safety Equipment		
Approved Budget for the Contract:	PHP 52,500.00	Document Request List	0
Delivery Period:	15 Day/s		
Client Agency:		Date Published	18/08/2022
Contact Person:	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 taromanes@tourism.gov.ph	Last Updated / Time	17/08/2022 16:46 PM
		Closing Date / Time	22/08/2022 14:00 PM

Description

TERMS OF REFERENCE

GENERAL SERVICES AND REFILLING OF PORTABLE FIRE EXTINGUISHERS OF THE DEPARTMENT OF TOURISM

I. BACKGROUND

The General Services Division (GSD) main functions is to provide the administrative and logistic support to the department and also to ensure safety and security of the building and properties against destruction/loss and in compliance with Republic Act N0. 9524, the GSD recommends the immediate refill of 100 units of ABC Dry Chemical, 10 lbs/4.5 kg. owned by the department to ensure its usefulness and availability in case of the occurrence of fire in the department.

II. OBJECTIVE

To procure a service provider to check and refill the existing Fire Extinguishers of the Department that conforms to the standards set by the Bureau of Fire Protection (BFP) relative to fire-fighting supplies, materials, and/or equipment, following the procedures laid down in Republic Act No. 9184 (R.A. 9184 and its Implementing Rules and Regulations (IRR).

III. DOCUMENTARY REQUIREMENTS OF THE BIDDER

a) Valid Registration of Business Name with the Department of Trade and Industry (DTI), or Securities and exchange Commission (SEC), or Cooperative Development Authority (CDA), whichever is applicable;

- b) Valid Mayor's Business Permit, if not available, an expired Mayors/ Business Permit with the attached official receipt for the application of renewal;
- c) BIR Tax Identification No. (TIN) Registration Certification;
- d) Valid BPS/PS License secured from the Bureau of Product and Standards of the Department of Trade and Industry (DTI);
- e) PhilGEPS Registration Number

IV. SCOPE OF WORK

1. General services of One Hundred (100) Fire Extinguishers which will include the following:

- a) Hydrostatic testing to ensure pressure strength;
 - b) Chamber de-rusting;
 - c) Valve checking/resetting;
 - d) General cleaning;
 - e) Pressure recharging.
2. Refilling of 100 units ABC Dry Chemical, 10 lbs. 4.5 kg.
3. Provisions of tags to each cylinder with proper date printed

V: OTHER TERMS AND CONDITIONS

1. At least 1 year warranty for the 10 lbs ABC Dry Chemical Fire Extinguisher/s.
2. Warranty shall only be reckoned after acceptance by the DOT authorized representatives;
3. Service Unit of at least twelve (12) units shall be provided by the Supplier while the DOT fire extinguishers are being refilled

VI. DELIVERY

Within Fifteen (15) calendar days upon receipt of the Purchase Order.

VII. APPROVED BUDGET OF THE CONTRACT

The Approved Budget for the Contract (ABC) is Fifty Two Thousand Five Hundred Pesos Only (Php 52,500.00), inclusive of applicable taxes, chargeable against FY 2022 ASPM-GAE repair and maintenance.

VIII. TERMS OF PAYMENT

Full Payment shall be made after complete delivery and final acceptance of the fire extinguishers.

IX. CONTACT PERSON

Mr. Resil F. Solis
Head, Maintenance Section
Department of Tourism
Tel. No. 459-5200

Approved by:

ROLANDO A. BAUTISTA
Chief, General Services Division

Other Information

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/business Permit/BIR cert. of Registration (Individual)
2. PhilGEPS' Registration Number or Cert. of Platinum membership in lieu of Mayor's permit and PhilGEPS' registration number.
3. Latest annual Income Tax Return (for ABC's above PhP500K)
4. Original or certified true copy of duly notarized Omnibus Sworn Statement.

Created by TERESITA A. ROMANES

Date Created 17/08/2022

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