



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8979063
Procuring Entity DEPARTMENT OF TOURISM - REGION IV-B MIMAROPA
Title Tourism Live Inventory and Statistics of Tourist Arrivals (TourLISTA) Web App Caravan for Palawan Tourism Stakeholders
Area of Delivery Palawan

Solicitation Number:	2022-09-02	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods - General Support Services	Document Request List	0
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	03/09/2022
Approved Budget for the Contract:	PHP 100,040.00	Last Updated / Time	02/09/2022 12:38 PM
Delivery Period:	4 Day/s	Closing Date / Time	06/09/2022 12:00 PM
Client Agency:			
Contact Person:	Faye Angeli Argamosa Reyes Tourism Operations Officer II 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-459-5200 Ext.119 tdd.mimaropa@gmail.com		

Description

Objectives:

1. To increase the number of accommodation establishment and tourist attraction users in the TourLISTA web app
2. To provide technical assistance to tourism enterprises on the basic tourism statistics and the use of TourLISTA web app
3. To increase the number of arrivals by consolidating timely, reliable and comparable tourism statistics
4. Establish a rapport with the stakeholders and to come up with a unified date of submission

Scope of Service:

The service provider should be able to provide the transportations, transfers, van hire, load cards and meals of participants with the following specifications:

1. Service Provider should be a DOT-Accredited Tour Operator
2. Inclusive Date: September 20-23, 2022
3. Amenable to send-bill arrangement/government procedure

4. Price quotation should be denominated in the Philippine Peso and inclusive of 12% VAT and all other applicable taxes and charges. Price validity shall be for a period of one hundred twenty (120) calendar days.
5. Tour Operator must be based in the Province of Palawan

Documentary Requirements

1. Mayor's/Business Permit
2. Proof of PhilGEPS Registration
3. Omnibus Sworn Statement
4. DOT Accreditation Certificate

Note: All documentary requirements and proposal shall be sent via e-mail at dot4b.bacsecretariat@gmail.com/tdd.mimaropa@gmail.com

SPECIFIC REQUIREMENTS

The following are the specific requirements to be delivered for the training that will be conducted.

1. Training Venue

•Each venue should be able to accommodate a maximum of 30 pax giving due consideration to the minimum health and safety protocols, to wit:

September 21- Brooke's Point, Palawan (half day)
September 22- Puerto Princesa City (whole day)

•Venue should be able to provide basic sound system, PA system with free use of LCD projector and extension cords

2. Meals

Requirements for meals shall include the following:

On-Session meals

- Should be able to provide AM or PM snack of participants during the half day training
- With free flowing coffee/tea during the training

September 21- Brooke's Point for 30 pax (AM snack)
September 22- Puerto Princesa City for 60 pax (AM and PM Snack)

Off-session Meals

Breakfast, Lunch, and Dinner good for 4 days for three (3) persons (September 20-23, 2022)

3. Transportation

Van Hire

- Air-conditioned van (at least 12-seater) with stored supplies of face mask, alcohol (sanitation kits) and first aid kit;
- Should be able to provide one (1) van to transfer from Puerto Princesa City to Brooke's Point and vice versa
- Should be able to provide one (1) van to transfer from accommodation to venue within Puerto Princesa City

Airfare

- Manila – Puerto Princesa
September 20, 2022 for 2 pax with 20kgs baggage allowance each
- Puerto Princesa – Manila
September 23, 2022 for 2 pax with 20kgs baggage allowance each

4. Accommodation

- Must be DOT-Accredited Accommodation Establishment
- Must provide room accommodation for the following:
September 20-21, 2022 2D1N (3 pax) in Brooke's Point, Palawan
September 21-23, 2022 3D2N (2 pax) in Puerto Princesa City
- Must have a stable WIFI connection
- Must have a 24-Hour Security
- Must have an In-house restaurant

PAYMENT SCHEMES

Terms of payment to the winning bidder shall be in accordance with the government procedure (send bill arrangement). Failure to comply with the terms and conditions of the contract will result in the payment of corresponding penalties and liquidated damages in the amount equal to ten percent (10%) of the contract price by the winning bidder.

Contact Person: Ms. Jay S. De Guzman
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Created by Faye Angeli Argamosa Reyes
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