



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 8980793  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** Procurement of Tourist Land Transport Operator  
**Area of Delivery**

<b>Solicitation Number:</b> 2022-09-0083	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b> Implementing Rules and Regulations		
<b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	2
<b>Classification:</b> Goods - General Support Services	<b>Bid Supplements</b>	0
<b>Category:</b> Transportation and Communications Services		
<b>Approved Budget for the Contract:</b> PHP 54,486.00	<b>Document Request List</b>	3
<b>Delivery Period:</b> 4 Day/s		
<b>Client Agency:</b>	<b>Date Published</b>	03/09/2022
<b>Contact Person:</b> TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 taromanes@tourism.gov.ph	<b>Last Updated / Time</b>	03/09/2022 00:00 AM
	<b>Closing Date / Time</b>	06/09/2022 14:00 PM

#### Description

DEPARTMENT OF TOURISM

TERMS OF REFERENCE

I. BIDDER : DOT-Accredited Tourist Land Transportation Operator

II. PROJECT TITLE : Root Cause Analysis and Systems Audit

III. PURPOSE/OBJECTIVES :

The Department of Tourism – Planning Service is in need of a DOT-Accredited Tour Operator services that will handle the transportation requirements for QMS Team who will providing technical assistance in the conduct of Root Cause Analysis and Systems Audit in DOT Region 3.

IV. MINIMUM REQUIREMENTS :

1. Must be accredited with the Philippine Government Electronic Procurement Systems (PhilGEPS);
2. Must be willing to provide services on a send-bill arrangement

V. SCOPE AND WORK DELIVERABLES:

TRANSPORTATION:

All vehicles are inclusive of:

- Toll fees, fuel, and parking fees; accommodation and meals for drivers
- Professional, experienced, well-trained and courteous drivers.
- Travel Insurance
- Vehicles must adhere to the minimum health and safety standards set by the Department of Tourism
- Drivers must be fully vaccinated

DATE ROUTE REQUIRED TRANSPORTATION

12 September 2022 DOT Makati – Pampanga (1) VAN

13-14 September 2022 Pampanga

15 September 2022 Pampanga – DOT Makati

\*Final schedule of dispatching shall be determined by the project officer

VII. APPROVED BUDGET FOR THE CONTRACT

The total Approved Budget for the Contract is FIFTY-FOUR THOUSAND FOUR HUNDRED EIGHTY-SIX PESOS AND 60/100 (Php 54,486.60) including all applicable taxes, delivery fees and other related expenses, and should cover all requirements enumerated above.

The winning bidder shall be determined based on the proposal with the most advantageous package cost, provided that the amount of bid does not exceed the above total budget.

VIII. CONTACT PERSON

Contact Person : Mr. Ronell Alicante  
Address : Planning Service  
4th Floor, DOT Building  
351 Sen Gil Puyat Avenue, Makati City

Email Address : dcc@tourism.gov.ph  
Contact Number : +639176545677

Prepared by: Approved by:

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RONELL M. ALICANTE MILAGROS Y. SAY  
Project Officer II Director  
Planning Service Planning Service

**Other Information**

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/business Permit/BIR cert. of Registration (Individual)
2. PhilGEPs' Registration Number or Cert. of Platinum membership in lieu of Mayor's permit and PhilGEPs registration number.
3. Latest annual Income Tax Return (for ABC's above PhP500K)
4. Original or certified true copy of duly notarized Omnibus Sworn Statement.
5. Must be DOT-accredited tourist transport operator.

**Created by** TERESITA A. ROMANES

**Date Created** 02/09/2022

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