



Central Portal for
Philippine Government
Procurement Opportunities

Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9001525
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Services of DOT-Accredited Tour Operator for the Conduct of Site Validation of Dental Clinics for Dental Tourism in Region VII
Area of Delivery Cebu

Solicitation Number:	RFQ No. 2022 - 09 - 0090	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	10/09/2022
Approved Budget for the Contract:	PHP 59,000.00	Last Updated / Time	09/09/2022 09:31 AM
Delivery Period:	4 Day/s	Closing Date / Time	13/09/2022 10:00 AM
Client Agency:			
Contact Person:	John Paulo Samonte Francisco Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 jsfrancisco@tourism.gov.ph		

Description

OFFICE OF TOURISM STANDARDS AND REGULATION
STANDARDS DEVELOPMENT DIVISION

TERMS OF REFERENCE

I. Project Title : GROUND HANDLING SERVICE FOR THE SITE VALIDATION OF DENTAL CLINICS FOR DENTAL TOURISM IN REGION VII

II. Purpose/Objective

The Office of Tourism Standards and Regulation is in need of the services of a Travel and Tour Agency/Travel Agency/Tour Operator in the Philippines engaged in the business of ground handling, and or coordination with different tourism establishments.

1. To conduct site validation of Dental Clinics for Dental Tourism to determine the applicability of the indicators proposed in the draft accreditation standards.

2. To explore new features, elements and best practices for possible adoption to improve the draft standard.

III. Minimum Requirements for Suppliers

- Must be a DOT accredited Travel and Tour Agency/Travel Agency/Tour Operator
- Must be willing to provide services on a send-bill arrangement

IV. Scope of Work and Deliverables

A. CEBU SITE VALIDATION

A.1 Transportation Requirements – Van Hire

Date Destination Inclusions

October 02, 2022 Airport to Hotel - Whole Day Use of Van

- Airport Transfers
 - Provision of Gasoline
 - Parking Fees
 - RT-PCR Test for Driver before site validation, if required
- October 03-04, 2022 Within Cebu
October 05, 2022 Hotel to Airport

A.2 Hotel

Date Location Number of Rooms Inclusions Remarks

October 02 – 05, 2022 Cebu Two (2) Twin-Sharing Rooms -with Breakfast

- Parking Slot for the Van
- Hire - 3 Personnel from SDD

- 1 R7

Accreditation Officer

A.3 Itinerary Per Day

Date/Time Itinerary/Activity Remarks

DAY 1

October 02, 2022 (Sunday)

- 13:30 PM – 14:00 PM Pick-up of DOT Central Office team from Mactan International Airport
- 14:00 NN – 15:00 PM Lunch
- 15:00 PM – 16:00 PM Transfer to Hotel Hotel in Cebu City
- 16:00 PM – 17:00 PM Check-in at the Hotel
- 18:00 PM – 19:00 PM Dinner

Date/Time Itinerary/Activity Remarks

DAY 2

October 03, 2022 (Monday)

- 08:00 AM – 8:30 AM Briefing with DOT-Region VII Accreditation Officer
- 08:30 AM - 09:00 AM Pick-up of DOT Team from the Hotel Hotel in Cebu City
- 09:00 AM – 12:00 NN Site validation 1 Dental Clinic in Cebu City
- 12:00 NN – 13:00 PM Lunch Cebu City
- 13:00 PM – 15:00 PM Site Validation 2 Dental Clinic in Cebu City
- 15:00 PM – 17:00 PM Site Validation 3 Dental Clinic in Cebu City
- 18:30 PM – 20:30 PM Dinner Cebu City
- 20:30 PM – onwards Back to Hotel and Preparation for the next day

Date/Time Itinerary/Activity Remarks

DAY 3

October 04, 2022 (Tuesday)

- 08:30 AM - 09:00 AM Pick-up of DOT Team from the Hotel Hotel in Cebu City
- 09:00 AM – 12:00 NN Site Validation 1 Dental Clinic in Lahug City
- 12:00 NN – 13:00 PM Lunch Lahug City
- 13:00 PM – 15:00 PM Site Validation 2 Lahug City
- 15:00 PM – 17:00 PM Site Validation 3 Mandaue City
- 18:30 PM – 20:30 PM Dinner Mandaue or Cebu City
- 20:30 PM – onwards Back to Hotel

Date/Time Itinerary/Activity Remarks

DAY 4
 October 05, 2022 (Wednesday)
 09:00 AM – 10:00 AM Debriefing with DOT-Region VII Accreditation Officer
 10:00 AM – 11:00 AM Hotel Check-out and Airport Transfer of DOT Central Office Team from Hotel to Mactan International Airport
 11:00 PM – 12:00 NN Airport Check-in and Lunch
 13:40 PM – 14:40 PM Flight from Mactan-Cebu International Airport to Farnscisco Bangoy International Airport

A.4 Meal Requirements – Meals Per Day

Date Location Meals Pax Remarks

October 02 - 05, 2022 Cebu Lunch Five (5) - 3 Personnel from SDD
 - 1 R7 Accreditation Officer
 - 1 Driver
 Dinner Five (5)

V. APPROVED BUDGET FOR THE CONTRACT

FIFTY-NINE THOUSAND PESOS ONLY
 (P59,000.00)

Inclusive of VAT and other taxes

VI. PAYMENT PROCEDURE

- The payment shall be on a send bill arrangement, which shall be settled upon submission of the Statement of Account and other payment documents after the site validations have been completed.

o Payment shall be based on actual expenses incurred but not to exceed Fifty-Nine Thousand Pesos Only (P59,000.00) for the total actual cost of services rendered inclusive of VAT and other taxes, subject to the government accounting and auditing rules and regulations.

VII. PROJECT OFFICER/CONTACT PERSON

Ms. PRECY-SALVACION T. AGUINALDO /Ms. SHARLEMAGNE S. VALDEZ
 Standards Development Division
 Office of Tourism Standards and Regulation

Trunk Line: (02) 8459-5200 to 30 Local 224
 Mobile: 0919 580 3802 / 0917 590 0507
 Email: sdd@tourism.gov.ph

NOTE: The winning bid however, shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Travel and Tour Agency	Procurement of Services of DOT-Accredited Tour Operator for the Conduct of Site Validation of Dental Clinics for Dental Tourism in Region VII	1	Lot	59,000.00

Other Information

Eligibility Requirements

1. Mayor’s/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor’s/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number
3. Latest Income/Business Tax Return (For ABC above Php500, 000.00)
4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement (to be submitted prior to award)

Note: Kind submit your quotations together with your eligibility requirements thru email and sent it to jsfrancisco@tourism.gov.ph on or before 13 September 2022 at 10:00 am. Late and unsigned quotations shall not be accepted.

Created by John Paulo Samonte Francisco

Date Created 09/09/2022

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.