



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 8997516
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Services for the Calibration of Mastech Multi-Function Environment Tester
Area of Delivery

Solicitation Number: 2022-0087	Status	Pending
Trade Agreement: Implementing Rules and Regulations		
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	2
Classification: Goods - General Support Services	Bid Supplements	0
Category: Services		
Approved Budget for the Contract: PHP 314,000.00	Document Request List	0
Delivery Period: 30 Day/s		
Client Agency:	Date Published	09/09/2022
Contact Person: TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 taromanes@tourism.gov.ph	Last Updated / Time	08/09/2022 10:39 AM
	Closing Date / Time	13/09/2022 10:00 AM

Description

TERMS OF REFERENCE (Calibration Services)

I. Project: Procurement of Calibration Services for MS6300 Multi-Functions Environment Tester and MS6404 Laser Distance Meter (40m)

II. Project Description: The project will entail the service of the winning bidder for the procurement of service for calibration of gadgets used for monitoring and inspections of DOT-accredited Tourism Enterprises.

III. Effectivity: September to November 2022

IV. Minimum Requirements for Bidders

- Bidders must be PhilGEPS registered.
- Must be willing to provide product warranty/return and exchange of defective items.
- Calibration facility must be accredited by DTI-PAB
- Must be willing to provide services on a send-bill arrangement.

V. Scope of Work/Deliverables

The services required by the DOT End-user:

- Uncertainty of measurement must be at least at 95 percent confidence level. Calibration standards traceable to certified reference materials must be used.
- The next due calibration date will also be written on the label.
- Has the capability to deliver the calibrated gadgets to our 16 DOT Regional Offices.

4. Must be able to provide box for the supplies and materials to be delivered.
 5. The duration of the calibration and delivery period shall be within Thirty (30) calendar days from receipt of the Purchase Order (PO).
 6. Must be willing to facilitate complete and full delivery of materials, with follow-up and monitoring of delivery.
- a. Calibration of 35 PCS. MS6300 Multi-Functions Environment Tester - this meter is Digital Multifunction Environment Meter which combined the function of Sound Level, Luminometer, Relative Humidity Meter, Temperature Meter, and Anemometer.
 - b. Calibration of 35 PCS. MS6404 Distance Meter (40m) - This is employed laser technology to measure distance, area, and volume accurately, quickly and conveniently. It has a wide measuring range 40m and particularly high accuracy $\pm 2.0\text{mm}$. In addition, the meter has kinds of pre-designed measuring mode to get the unilateral distance of triangle by ways of the Pythagorean proposition. It also has Add and Subtracts Measurement function.

THREE HUNDRED FOURTEEN THOUSAND PESOS ONLY (₱ 314,000.00)
inclusive of VAT and other taxes

Chargeable to SMED 2022 Work Program

VI. Delivery Period:

The supplier must inform the Purchaser at least three (3) days before the date of delivery. The delivery will be made only during working days and hours.

VII. Terms of payment:

Full payment shall be processed after delivery and acceptance of the calibrated gadgets and upon receipt of billing statement based on the Government Payment Procedures.

VIII. Compliance to Specifications/Provisions:

- The WINNING BIDDER shall warrant its performance in accordance with the specifications as stated in this TOR, and design/concepts as approved by the DOT-END USER and that any and all resulting defects or deviations shall be corrected by the WINNING BIDDER at its own expense immediately upon being informed thereof by the DOT-END USER.
- The WINNING BIDDER shall issue a certificate of calibration for each successful calibration. The calibration certificate will contain at least the following:

- i. Unique certificate number
- ii. The name and address of the client
- iii. A description of and unambiguous identification of the item(s) calibrated
- iv. Reference to the procedures used
- v. Description and unique identification of the reference standards used in the calibration
- vi. The calibration results (before and after adjustment, where relevant)
- vii. Signature of the person who has undertaken the calibration and the person authorizing the certificate.
- viii. Date of calibration and date of issue of the certificate
- ix. The measurement uncertainty associated with the calibration results

- The WINNING BIDDER shall keep in confidence all confidential information provided by the end-user and shall not use, reproduce, nor disclose to others except to those persons entrusted/authorized by the DOT-END USER.

IX. Prepared by:

Project Officers/Contact Persons

Cecilio V. Cruz/Rei Ann S. Razon
Standards Monitoring and Enforcement Division
Office of Tourism Standards and Regulation
Email: smed@tourism.gov.ph
Contact no.: 459-5200 loc. 216

Approved by:

VIRGILIO M. MAGUIGAD, EnP

Director
Office of Tourism Standards and Regulation

Other Information

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

- 1.Current Mayor's/business Permit/BIR cert. of Registration (Individual)
- 2.PhilGEPS' Registration Number or Cert. of Platinum membership in lieu of Mayor's permit and PhilGEPS registration number.
- 3.Latest annual Income Tax Return (for ABC's above PhP500K)
- 4.Original or certified true copy of duly notarized Omnibus Sworn Statement.

Created by TERESITA A. ROMANES

Date Created 08/09/2022

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