# TERMS OF REFERENCE

# 77<sup>th</sup> SESSION OF THE UNITED NATION GENERAL ASSEMBLY AND TO PARTICIPATE IN THE PHILIPPINE ECONOMIC BRIEFING in New York, USA

17-24 September 2022 (inclusive of travel time)

#### I. Airfare

Two (2) International Economy Class Round Trip Tickets

#### II. Flight Details/ Passengers

### A. Saturday, 17 September 2022

Manila-JFK

ETD1815H

ETA0850H

#### **&** Economy Class

- Ms. SERJEN LARA M. CHUA (DOT Staff)
- Mr. DENISON G. MANUEL (DOT Staff)

#### B. Saturday, 24 September 2022

JFK-Manila ETD1120H ETA2210H

### III. Requirements

- Regular business and economy (not promo fare)
- Check-in through
- Must include all taxes and charges (fuel charges, service charges, etc...)
- Must include travel insurance covering 2 DOT personnel only
- Include at least 20 kg baggage allowance
- Show breakdown of quotation
- Must be DOT Accredited

#### IV. Amount

International Economy Class Ticket: <u>USD 4,668.334 2pax @ Php57.15/1USD</u>

USD 4,668.334 for 2 pax x Php57.15 = **Php266,795.288** 

**TOTAL OF 2 TICKETS: Php266,795.288** 

### V. Payment Procedure

**Government Procedure** 

## **VI. Contact Person**

Ms. Serjen Lara M. Chua
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