



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9033702
Procuring Entity DEPARTMENT OF TOURISM
Title PROCUREMENT OF DOMESTIC AIRLINE TICKETS FOR LEGAZPI ON SEPTEMBER 26-30, 2022
Area of Delivery

Solicitation Number: 2022-09-116	Status	Active
Trade Agreement: Implementing Rules and Regulations	Associated Components	2
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	1
Category: Travel, Food, Lodging and Entertainment Services	Date Published	20/09/2022
Approved Budget for the Contract: PHP 77,287.00	Last Updated / Time	20/09/2022 00:00 AM
Delivery Period:	Closing Date / Time	23/09/2022 10:00 AM
Client Agency:		
Contact Person: Clara Cortez Buscano Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 spyccb@yahoo.com		

Description

TERMS OF REFERENCE

I. Project: Procurement of Round-trip Domestic Airline Tickets

II. PURPOSE/OBJECTIVES: To facilitate the conduct of the Retooling (Mid-Year Review and Assessment) for the Regional Accreditation Officers in Legazpi City

III. MINIMUM REQUIREMENTS

- Must be a DOT Accredited Travel and Tours Agency.
- Ticket must be refundable and re-bookable.
- Regular fare, not promo fare.
- Must be willing to provide services on a send bill arrangement.

IV. SCOPE OF WORK/DELIVERABLES:

A. Domestic roundtrip air tickets for the following passengers:

- 1) Consuelo L. Gestopa
- 2) Irwin M. Baraan
- 3) Lexie Day A. Flores
- 4) Rei Ann S. Razon
- 5) Adreanne Faye G. Matta

• Flight Details:

September 26, 2022 MNL – LGP 0900H - 1010H
 September 30, 2022 LGP – MNL 1050H - 1200H

B. Domestic roundtrip air tickets for the following passengers:

- 1) Atty. Maria Victoria V. Jasmin
- 2) Charmaine T. Dalisay-Jimenez

• Flight Details:

September 27, 2022 MNL – LGP 0900H - 1010H
September 29, 2022 LGP – MNL 1050H - 1200H

• Inclusive of the following:

- 1) Inclusive of 20 kilos baggage allowance
- 2) With travel insurance
- 3) Preferably aisle seat

V. TOTAL ESTIMATED BUDGET: PHP 77,287.00 (all inclusive)

VI. PAYMENT PROCEDURE

• Government Procurement

VII. PROJECT OFFICER/CONTACT PERSON:

MR. IRWIN M. BARAAN
Standards Monitoring and Enforcement Division
Contact No.: (02) 8459-5200 local 206
Email: jsquiachon@tourism.gov.ph

Prepared by:

MR. IRWIN M. BARAAN
S01, OTSR-SMED

Approved by:

VIRGILIO M. MAGUIGAD, EnP
Director, OTSR

Other Information

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual)
2. PHILGEPs' Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and PhilGEPs Registration Number
3. Latest Annual Income Tax Return (For ABC's above Php500K)
4. Business Tax Return (latest, monthly or quarterly for ABC's above Php500K)
5. Original or certified true copy of duly notarized Omnibus Sworn Statement
6. DOT Accreditation Certificate (valid)

Kindly submit your quotation for the above requirement in email (indicating the Solicitation Number and Title of the Project) addressed to: Ms. Clara C. Buscano, email address: ccbuscano@tourism.gov.ph

NOTE: For Land Bank Payment Purposes:

Bank Name : _____
Bank Account Number : _____
Account Name : _____
Other Bank has charges : _____

Created by Clara Cortez Buscano

Date Created 19/09/2022

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