



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 9037823  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** Procurement of a service provider for COVID-19 Reverse Transcription Polymerase Chain Reaction (RT-PCR) and Antigen tests

#### Area of Delivery

<b>Solicitation Number:</b>	2022-09-121	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	2
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Services	<b>Date Published</b>	21/09/2022
<b>Approved Budget for the Contract:</b>	PHP 155,000.00	<b>Last Updated / Time</b>	20/09/2022 16:30 PM
<b>Delivery Period:</b>		<b>Closing Date / Time</b>	26/09/2022 14:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	MAITA SUMOGAD DANTE AA III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 msdante@tourism.gov.ph		

#### Description

##### TERMS OF REFERENCE

Procurement of a service provider for COVID-19 Reverse Transcription Polymerase Chain Reaction (RT-PCR) and Antigen tests

##### I. PROJECT

Procurement of a service provider for RT-PCR testing of Department of Tourism (DOT) officials and employees for official meetings or travels

##### II. PURPOSE AND OBJECTIVE

In order to ensure the DOT's attendance in official meetings and travel which require negative RT-PCR and/or antigen test results, the DOT needs the services of the Department of Health (DOH) accredited COVID-19 RT-PCR testing facility or laboratory.

##### III. MINIMUM REQUIREMENTS

1. A DOH-accredited COVID-19 RT-PCR testing facility or laboratory;
2. Willing to provide and render services on monthly send-bill arrangements, with payments completed within 60 days after issuance of Statement of Account which shall be based on the actual number of swabs;
3. Able to accommodate immediate requests for onsite and offsite testing any time on weekdays and weekends, from morning (as early as 8:00am) until afternoon (3:00pm onwards), when needed;
4. Able to provide offsite services within Metro Manila, and proceed immediately to the designated location within 1 to 1.5 hours upon request;
5. Able to release test results at least 3 to 6 hours after the conduct of test through electronic mail.

#### IV. SCOPE OF DELIVERABLES

1. The service provider shall designate an onsite testing lane for DOT officials, employees, and other individuals, from Mondays to Sundays;
2. The service provider shall accommodate immediate requests for onsite and offsite testing any time on weekdays and weekends, from morning (as early as 8:00am) until afternoon (3:00pm onwards), when needed;
3. The service provider shall provide off-site testing within Metro Manila, and shall proceed to the designated location within 1 to 1.5 hours upon request, when necessary.
4. The service provider shall conduct approximately forty-six 46 tests all throughout the year or until the Contract Price has been utilized, whichever comes first.
5. The service provider shall release of Test Results through electronic mail within 3 to 6 hours after the collection of the individual sample.

#### V. TOTAL BUDGET

One Hundred Fifty-Five Thousand Pesos (PhP 155,000.00)

#### VI. PROJECT OFFICER

Paulyn Stephanie B. San Pascual  
Senior Tourism Operations Officer, Office of the Secretary  
09175155267 | paulynsp@gmail.com

#### Other Information

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

#### REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/business Permit/BIR cert. of Registration (Individual)
2. PhilGEPs' Registration Number or Cert. of Platinum membership in lieu of Mayor's permit and PhilGEPs' registration number.
3. Latest annual Income Tax Return (for ABC's above PhP500K)
4. Original or certified true copy of duly notarized Omnibus Sworn Statement.

**Created by** MAITA SUMOGAD DANTE

**Date Created** 20/09/2022

The PhilGEPs team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPs only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.