



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9039269
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Polo Shirt with DOT ISO Certified Logo for DOT Officials and Employees (2nd Posting)
Area of Delivery Metro Manila

Solicitation Number:	RFQ No. 2022 - 09 - 0119	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Corporate Giveaways	Date Published	22/09/2022
Approved Budget for the Contract:	PHP 226,525.00	Last Updated / Time	21/09/2022 09:01 AM
Delivery Period:		Closing Date / Time	26/09/2022 10:00 AM
Client Agency:			
Contact Person:	John Paulo Samonte Francisco Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 jsfrancisco@tourism.gov.ph		

Description

TERMS OF REFERENCE

PROCUREMENT OF POLO SHIRTS WITH DOT ISO CERTIFIED LOGO FOR DOT OFFICIALS AND EMPLOYEES

I. Purpose/Objective

To be used by the DOT Employees during the conduct of Quality Management System (QMS) Internal Audits and other trainings/workshops/activities to be conducted by the Department of Tourism in order to ensure the sustainability of QMS.

II. Minimum Requirements

- Must be willing to provide services on a send-bill arrangement / government procedure
- Must provide sample of polo shirts sizes from S, M, L, XL and XXL for fitting by employees prior finalizing the quantity of orders by sizes within 3 working days upon receipt of the Notice of Award (NOA).
- Must provide materials and at actual sample for end-user's evaluation; and
- Items are subject for approval before mass production.

POLO SHIRT

Quantity : 1,105 pieces
Material : Cotton Fabric
Color : Turquoise (must provide sample)
Details : Embroidered Text and Logo on the left chest and back
Sizes : S, M, L, XL, and XXL

III. Approved Budget for the Contract

The Approved Budget for the Contract is TWO HUNDRED TWENTY-SIX THOUSAND FIVE HUNDRED TWENTY-FIVE PESOS (PHP 226,525.00) inclusive of all government taxes and charges.

The winning bid, however, shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

Prepared by:

MS. JECERYNN JASMIN V. TALIGATOS
Planning Officer II

Approved by:

MILAGROS Y. SAY
Director, Planning Service

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Corporate Giveaways	Procurement of Polo Shirt with DOT ISO Certified Logo for DOT Officials and Employees	1,105	Piece	226,525.00

Other Information

Eligibility Requirements

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above PhP500, 000.00)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Kind submit your quotations together with your eligibility requirements thru email and sent it to jsfrancisco@tourism.gov.ph on or before 26 September 2022 at 10:00 am. Late and unsigned quotations shall not be accepted.

Created by John Paulo Samonte Francisco

Date Created 21/09/2022

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