



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9045879
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Topcop Pins
Area of Delivery Metro Manila

Solicitation Number:	RFQ No. 2022 - 09 - 0125	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Tokens and Awards	Date Published	23/09/2022
Approved Budget for the Contract:	PHP 240,000.00	Last Updated / Time	22/09/2022 14:36 PM
Delivery Period:	7 Day/s	Closing Date / Time	27/09/2022 10:00 AM
Client Agency:			
Contact Person:	John Paulo Samonte Francisco Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 jsfrancisco@tourism.gov.ph		

Description

TERMS OF REFERENCE

I. Project Title: PROCUREMENT OF TOPCOP PINS

II. Purpose/Objectives:

- To provide the TOPCOP graduates the essential symbol as they are designated as tourist police in tourism destinations
- To contribute to the fulfillment of TOPCOP Memorandum of Understanding between PNP and DOT and its responsibilities in the program
- To further solidify the commitment of TOPCOP graduates in their assignment as tourist police.

III. Scope of Works/Deliveries:

Production of TOPCOP Pins

- Quantity : 2000 pcs
- Estimated Unit Cost : P120.00 / pc
- Specifications :

1. Tourist Police Pin
2. 2.54 cm x 2 cm
3. Brass, Gold Plated

IV. Minimum Requirements for Suppliers:

- Submission of sample item(s) similar to required specifications.

- Non-submission of sample shall be ground for disqualification of bid

V. Schedule of Delivery:

- Lowest calculated bidder must submit sample item five (5) days after the opening of bids.
- Full Delivery of the items is seven (7) days upon approval of actual sample.
- Partial delivery is not allowed.

VI. Payment Procedure:

Government Procedures

VII. Approved Budget for the Contract:

Total budget allocation is PHILIPPINE PESOS: TWO HUNDRED FORTY THOUSAND PESOS (240,000.00) INCLUSIVE OF ALL APPLICABLE TAXES.

VIII. Compliance to Specifications/Provisions

- The WINNING BIDDER must submit actual sample as specified in the layout/description prior to mass production.
- The WINNING BIDDER, however, shall be determined not solely based on the amount of bid but shall also consider the over-all compliance with the design and quality of the submitted sample TOPCOP Pins.
- The WINNING BIDDER shall warrant its performance in accordance with the specifications as stated in this TOR, and design/measurements as approved by the DOT-END USER and that any and all resulting defects or deviations shall be corrected by the WINNING BIDDER at its own expense immediately upon being informed thereof by the DOT-END USER.
- The WINNING BIDDER shall hold in confidence all information which comes to their knowledge and shall not use, reproduce, nor disclose to others the approved flash drive except to those persons entrusted/authorized by DOT-END USER.

IX. Project Officer/Contact Person(s)

FRANCISCO T. FRANCO
 Manpower Planning and Monitoring Division
 Office of Industry Manpower Development
 Email: kasepdanmanis@gmail.com
 Telephone: 459-5200 to 5230 loc 218

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Tokens and Awards	Topcop Pins	2,000	Piece	240,000.00

Other Information

Eligibility Requirements

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above PhP500, 000.00)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Kind submit your quotations together with your eligibility requirements thru email and sent it to jsfrancisco@tourism.gov.ph on or before 27 September 2022 at 10:00 am. Late and unsigned quotations shall not be accepted.

Created by John Paulo Samonte Francisco

Date Created 22/09/2022

