



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9051081
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Services on Ground Handling for the Strategic Planning Workshop for Wellness Tourism Program

Area of Delivery

Solicitation Number:	2022-09-131	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	2
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	24/09/2022
Approved Budget for the Contract:	PHP 379,141.00	Last Updated / Time	24/09/2022 00:00 AM
Delivery Period:		Closing Date / Time	27/09/2022 13:00 PM
Client Agency:			
Contact Person:	Norjannah P Lucman Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 nplucman@tourism.gov.ph		

Description

Project Title:
Strategic Planning Workshop for Wellness Tourism Program

Project Date:
17 October to 21 October 2022

MINIMUM REQUIREMENTS
 *Must be accredited by the DOT
 * Must be willing to provide services on send-bill arrangement

SCOPE AND WORK DELIVERABLE

- Provide the roundtrip transportation;
- Can (inclusive of professional driver fees, driver's accommodation and meals, and applicable toll, parking fees and antigen tests)
- covid test for the attendees/participants;
- provision of (20) pax tokens/ giveaways (preferably a wellness items/ product) and health and safety kits to the participants.

A. TRANSPORTATION SERVICE REQUIREMENT:

Must be DOT Accredited;

-airconditioned vehicle , seating capacity of the following: VAN for 5-6 seats

Transfer in the followinf destinations including toll, fees, driver, gasoline, meals, accommodation, and antigen test of driver:

Date: 17 October to 21 October 2022

No. of Units: Four (40 units of van

Capacity: 5-6 seats

** 50% capacity for transportation vehicles in compliance with Covid-19 protocols

B. COVID TEST - RT-PCR for attendees/participants and invited wellness stakeholder

Date: 14 October and 26 October 2022

No. of Pax: Twenty (20)

C. PROMOTIONAL COLLATERAL

Tokens/Giveaways

a. Quantity: 20 pieces

b. Particulars: wellness products/ essentials

Health and Safety Kits

a. Quantity: 20 pieces

b. Particulars: Face mask, facial tissue, alcohol, pouch/kit

Budget:

PhP379,141.00

PAYMENT: GOVERNMENT PROCEDURE

-kindly see attached pdf file of the Terms of Reference (TOR)

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Ground Handling	Ground Handling (TRANSPO, COVID TEST, GIVEAWAYS)	1	Lot	379,141.00

Other Information

THE PROPOSAL/QUOTATION must be addressed to:

PROCUREMENT MANAGEMENT DIVISION

Department of Tourism

Makati City

In addition to the Proposal/Quotation, kindly submit the following Eligibility Requirements:

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above PhP500, 000.00)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

5. DOT Accreditation Cert. of the Transportation

Note: Kind submit your quotations together with your eligibility requirements thru email and sent it to Ms. Norjannah P. Lucman / nplucman@tourism.gov.ph on or before 27 September 2022 at 1:00 pm. Late and unsigned quotations shall not be accepted.

Created by Norjannah P Lucman

Date Created 23/09/2022

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