



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 9058227  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** PROCUREMENT OF SERVICE PROVIDER FOR PCSSD DIVE TRAINING

#### Area of Delivery

<b>Solicitation Number:</b>	2022-09-136	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	2
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Travel, Food, Lodging and Entertainment Services	<b>Date Published</b>	28/09/2022
<b>Approved Budget for the Contract:</b>	PHP 374,395.00	<b>Last Updated / Time</b>	27/09/2022 15:47 PM
<b>Delivery Period:</b>		<b>Closing Date / Time</b>	03/10/2022 10:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Clara Cortez Buscano Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200  spycbb@yahoo.com		

#### Description

##### TECHNICAL SPECIFICATIONS

I. BIDDER : Service Provider

II. PROJECT TITLE : PCSSD Dive Training

III. RATIONALE AND OBJECTIVES

In line with the mandate of the PCSSD to formulate rules, regulations, safety standards, and operating procedures for the development of the country as a premier diving area in Asia, it is necessary that the PCSSD employees be competent with the dive industry, equipped with knowledge and skills, and be reputable and credible to represent the Commission to the dive stakeholders.

Scuba diving involves the use of self-contained underwater breathing apparatus (SCUBA) and is considered a dangerous activity if not done correctly. It entails some risks, such as decompression sickness, arterial air embolism, barotrauma, and lung overexpansion. Scuba diving, on the other hand, can be done safely provided a person is well-equipped, knowledgeable and properly trained.

Currently, the PCSSD employees are still in the process of upgrading their skills and knowledge in scuba diving. Acquiring further training will significantly improve their capabilities in performing their tasks and contributing to the implementation of the agency's mandates

With this, the PCSSD employees will be conducting dive training on 15 to 24 October 2022. This includes classroom discussion, pool sessions, and open water dives.

This project aims to:

- License the PCSSD employees from their current certification level to the next;
- Increase the level of competency of PCSSD employees; and
- Prepare the PCSSD employees in representing the Commission to the dive stakeholders and dive events.

#### IV. MINIMUM REQUIREMENTS:

1. Must be accredited by the DOT;
2. Must be willing to provide services on send-bill arrangement; and
3. Must be registered with the Philippine Government Electronic Procurement System (PHILGEPS).

#### V. SCOPE OF WORK AND DELIVERABLES:

A service provider that will be in-charge of the following:

##### DATE LOCATION BUDGET SOURCE OF FUND

15 to 24 October 2022 Metro Manila and Anilao, Mabini, Batangas ₱ 374,395.00 2021 Continuing GAA

#### A. ACCOMMODATION WITH BREAKFAST

First Batch (Advanced Open Water):

Check In 19 October 2022

Check Out 22 October 2022

Number of Room

- One (1) Triple Sharing Room
- One (1) Single Room

Location: Anilao, Mabini, Batangas

Second Batch (Open Water and Rescue Dive):

Check In 22 October 2022

Check Out 24 October 2022

Number of Room

- Two (2) Single Room
- One (1) Double Room

Location: Anilao, Mabini, Batangas

NOTE: Please refer to the Purchase Request for the breakdown of amount

#### B. VEHICLE HIRE / RENTAL

Inclusion: Driver, driver's meals, accommodation, fuel, parking fee, tollgate fees and other applicable fees

##### DATE NUMBER OF PAX DELIVERABLES

19 October 2022 5 pax • One (1) Land Transfer from Metro Manila to Anilao, Mabini, Batangas

22 October 2022 6 pax • One (1) Land Transfer from Metro Manila to Anilao, Mabini, Batangas and vice versa

22 October 2022 4 pax • One (1) Land Transfer from Anilao, Mabini, Batangas to Metro Manila

24 October 2022 4 pax • One (1) Land Transfer from Anilao, Mabini, Batangas to Metro Manila Batangas

#### C. MEALS

##### BATCH DATE NUMBER OF PAX TYPE OF MEALS

15 October 2022 4 Dinner

1 16 October 2022 4 Lunch and Dinner

17 October 2022 4 Lunch and Dinner

18 October 2022 4 Lunch and Dinner

19 October 2022 4 Breakfast, Lunch and Dinner

20 October 2022 4 Lunch and Dinner

21 October 2022 4 Lunch and Dinner

22 October 2022 4 Lunch

2 16 October 2022 4 Lunch and Dinner

17 October 2022 4 Lunch and Dinner

18 October 2022 4 Lunch and Dinner

22 October 2022 3 Breakfast

22 October 2022 4 Lunch and Dinner

23 October 2022 4 Lunch and Dinner

24 October 2022 4 Lunch and Dinner

Cebu Batch 15 and 16 October 2022 2 Lunch

DSD/ Fun Dive Batch 22 October 2022 5 Breakfast, Lunch, and Dinner

#### D. DIVE TRAINING/ ACTIVITIES

Date: 15 to 24 October 2022

The service provider must show proof of Dive Instructor certification and other qualifications.

The Dive Instructors must be:

- PCSSD accredited (refer to the list of PCSSD accredited dive professionals or coordinate with the PCSSD for the list of PCSSD accredited);
- Preferably the instructor should be certified to teach AED and Oxygen Administration;
- Open Water Instructor level or higher

#### ITEMS DELIVERABLES / INCLUSIONS

Dive Boats

- With a maximum capacity of 5 to 7 pax (Dive Student and Dive Instructor)
- To be used for whole day
- Number of boat: 3 (1 boat each day)

Note: Final dates on the use of boats to be followed

#### Full Dive Equipment Rental

Full Dive Equipment rental includes:

- Buoyancy Control Device (BCD);
- Wetsuit/dive suit (at least 2mm);
- Dive Computer;
- Regulator;
- Mask;
- Snorkel;
- Dive Booties;
- Fins; and
- Weights

#### Scuba Tank

- 40 Compressed Air Tank
- 6 Nitrox

#### Environmental Fee/Dive Fee

- 34 environmental fee/dive pass

#### Dive Training

Training Courses:

- Two (2) Open Water Diver (OW)
- Two (2) Advanced Open Water Diver (AOW)
- One (1) Rescue Diver (RD) with Emergency First Aid Response
- Three (3) Nitrox/Enriched Air Specialty Course

Inclusions: One (1) Dive Instructor for each courses, professional fee, course materials, license, and pool rental for pool sessions

#### Discover Scuba Diving (DSD)/Introductory Dive

- Two (2) DSD for five (5) pax
- Location: Anilao, Mabini, Batangas
- Types of dive: Boat Diving

Inclusions: Professional fee, course materials, Divemaster, compressed air tanks, and dive equipment

Note: A Divemaster or a dive resort must be PCSSD accredited.

#### Schedule of Dive Activities

DATE ACTIVITY LOCATION

15 October 2022 Enriched Air Specialty Course Cebu Province

17 October 2022

- Rescue Dive Training
- Open Water Dive Training Metro Manila

(Pool Session)

18 October 2022

- Rescue Dive Training
- Open Water Dive Training Metro Manila

(Pool Session)

19 October 2022 Advanced Open Water Dive Training with Enriched Air Specialty Course Anilao, Mabini, Batangas (Open Water Session)

20 October 2022 Advanced Open Water Dive Training with Enriched Air Specialty Course Anilao, Mabini, Batangas (Open Water Session)

21 October 2022 Advanced Open Water Dive Training with Enriched Air Specialty Course Anilao, Mabini, Batangas (Open Water Session)

22 October 2022 Advanced Open Water Dive Training with Enriched Air Specialty Course Anilao, Mabini, Batangas (Open Water Session)

22 October 2022 DSD/Introductory Dive Anilao, Mabini, Batangas (Open Water Session)

22 October 2022

- Rescue Dive Training
- Open Water Dive Training Anilao, Mabini, Batangas (Open Water Session)

23 October 2022

- Rescue Dive Training
- Open Water Dive Training Anilao, Mabini, Batangas (Open Water Session)

24 October 2022

- Rescue Dive Training
- Open Water Dive Training Anilao, Mabini, Batangas (Open Water Session)

#### Notes:

- Other dive trainings will be a classroom discussion. The above activities are only the schedule of pool and open water sessions.
- A cost proposal must be submitted with an itemized breakdown. The winning bidder shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

#### VI. CONTACT PERSON

Project Officer : Katrish H. Degoma

Office : Philippine Commission on Sports Scuba Diving

Address : The New DOT Bldg., Ground Floor, 351 Sen. Gil Puyat Avenue, Makati City, 1200 NCR Philippines

Contact Numbers: 02-8524-224 / 02-8459-5200 loc. 103

Email Address : kat.degoma@divephilippines.com.ph/ pcsdd@tourism.gov.ph

Approved by:

MARCO ANGELO J. ANCHETA  
Officer-in-Charge Executive Director, PCSSD

**Other Information**

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

**REQUIRED VALID DOCUMENTS TO BE SUBMITTED:**

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual)
2. PHILGEPs' Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and PhilGEPs Registration Number
3. Latest Annual Income Tax Return (For ABC's above Php500K)
4. Business Tax Return (latest, monthly or quarterly for ABC's above Php500K)
5. Original or certified true copy of duly notarized Omnibus Sworn Statement
6. DOT Accreditation Certificate (valid)

Kindly submit your quotation for the above requirement in email (indicating the Solicitation Number and Title of the Project) addressed to: Ms. Clara C. Buscano, email address: ccbuscano@tourism.gov.ph

NOTE: For Land Bank Payment Purposes:

Bank Name : \_\_\_\_\_  
Bank Account Number : \_\_\_\_\_  
Account Name : \_\_\_\_\_  
Other Bank has charges : \_\_\_\_\_

**Created by** Clara Cortez Buscano

**Date Created** 27/09/2022

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