



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9059370
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Merchandise for the conduct of KAIN NA! and Travel Festival (Davao Leg)
Area of Delivery

Solicitation Number:	2022-09-132	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	1
Classification:	Goods	Document Request List	7
Category:	Corporate Giveaways	Date Published	29/09/2022
Approved Budget for the Contract:	PHP 358,000.00	Last Updated / Time	29/09/2022 11:45 AM
Delivery Period:		Closing Date / Time	03/10/2022 09:30 AM
Client Agency:			
Contact Person:	Norjannah P Lucman Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 nplucman@tourism.gov.ph		

Description

Project/Activity: KAIN NA! and Travel Festival 2022
December 2 - 4, 2022

PURPOSE/OBJECTIVE:

The Philippine Department of Tourism (PDOT) is in need of the services of a PhilGEPS-registered, Metro Manila based merchandise or trading company engaged in the provision of customized merchandise or goods for the provision and the delivery of event collared shirts and tote bags in relation with the conduct of the KAIN NA! Food and Travel Festival - "Christmas in the Philippines" at Ayala Malls - Abreeza (Davao).

PERIOD OF IMPLEMENTATION: December 2-4, 2022

MINIMUM REQUIREMENTS:

- * must be accredited with PhilGEPS
- * must be willing to provide services on a send-bill arrangement
- * must be able to meet the specifications listed per lot

LOT 1: KAIN NA! ORGANIZER'S EVENT SHIRTS

Specifications:

- Shirt type: short sleeve polo shirt
- material: honeycomb fabric
- color(s): 1) green 2) black 3) white
- types of print: direct to film printing and embroidery (of DOT at the upper left chest area of the shirt)

sizes: the sizes and number of shirts are as follows:

--***please refer to the attached TECHNICAL SPECIFICATIONS***--

-total number of shirts: 180 polo shirts
-layout/design: please see attached sample design
BUDGET for LOT1: PhP108,000.00

LOT 2: KAIN NA! REUSABLE TOTE BAGS

-total number of pieces: 500 bags
-Specifications:
-material: cacha (katsa)
-size: 23 inches x 29 inches
-color: off-white
-print process: sublimation/ silk screen printing back to back
Kain Na! Food and travel Festival, DOT logo and Philippines logo (to be printed at both sides of the tote bag; logo placement, size, front and color scheme will be provided by DOT- OPMD)
-layout/design: please see attached sample design
BUDGET for LOT 2: PhP250,000.00

Lowest calculated and responsive bidders must submit at least one sample polo shirt and reusable tote bag with the layout design* (for approval of the DOT) prior to mass production of merchandise

SCHEDULE OF DELIVERY:

Delivery of above merchandise should be made on or before the 2nd week of November 2022 at the Department of Tourism, Makati City

APPROVED BUDGET FOR THE CONTRACT (ABC)"

Total budget for two lots of merchandise amount to Three Hundred Fifty-Eight Thousand Pesos (PhP358,000.00), chargeable against OPMD-PPDD FY 2022 WFP, inclusive of taxes and other applicable fees. The winning bid, however, shall be determined based on the proposal with the most advantageous design and package cost, provided that the bid amount does not exceed the above total budget.

All documents attached to this posting shall also be available in the DOT's official website:

<http://tourism.gov.ph/DOTOpenProjectsforBidding.aspx>

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Polo Shirts	Polo Shirts with print	1	Lot	108,000.00
2	Tote Bags (Cacha or Katsa)	Tote Bags (Cacha or Katsa) with print	1	Lot	250,000.00

Other Information

THE PROPOSAL/QUOTATION must be addressed to:

PROCUREMENT MANAGEMENT DIVISION
Department of Tourism
Makati City

In addition to the Proposal/Quotation, kindly submit the following Eligibility Requirements:

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above PhP500, 000.00)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Kind submit your quotations together with your eligibility requirements thru email and sent it to Ms. Norjannah P. Lucman / nplucman@tourism.gov.ph on or before 03 OCTOBER 2022 at 9:30 am. Late and unsigned quotations shall not be accepted.

Created by Norjannah P Lucman

Date Created 27/09/2022

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