



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9082718
Procuring Entity DEPARTMENT OF TOURISM
Title Installation and Improvement of the Gender Sensitive Facilities/Necessities for DOT Employees, Stakeholders and Guests.
Area of Delivery Metro Manila

Solicitation Number:	RFQ No. 2022 - 10 - 0152	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	3
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Furniture	Date Published	06/10/2022
Approved Budget for the Contract:	PHP 180,000.00	Last Updated / Time	05/10/2022 09:21 AM
Delivery Period:		Closing Date / Time	10/10/2022 10:00 AM
Client Agency:			
Contact Person:	John Paulo Samonte Francisco Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 jsfrancisco@tourism.gov.ph		

Description

TECHNICAL SPECIFICATIONS

I. PROJECT TITLE : Installation and Improvement of the Gender Sensitive Facilities/Necessities for DOT Employees, Stakeholders and Guests: Baby Changing Table, Conference Table Skirting, Brochure Stand; and Establishment of GAD Corner.

II. PURPOSE/OBJECTIVES : The DOT-GFPS wishes to implement a more gender-responsive and inclusive working environment and that is sensitive to the needs of DOT employees, stakeholders and guests through the provision and establishment of the following facilities:

1. Provision of Accordion Door at the Lactation Area (Clinic)
2. Installation of Diaper Changing Station
3. Provision of Brochure Standee
4. Reproduction of Conference Full Table Cover Skirting
5. Provision of Bulletin Board with Glass Enclosure and Corkboard

III. APPROVED BUDGET : P180,000
FOR THE CONTRACT

IV. SPECIFICATIONS :

- LOT I - Conference Table Skirting
- 10pcs - 180.5cm x 75cm x 75cm (Penthouse)
- 4pcs - 150.5cm x 60cm x 72cm (Penthouse)
- 8pcs - 136cm x 75cm x 73cm (Training Room)
- LOT II - Accordion Door in the Lactation Area (Clinic)
- H225cm x W108cm
- Handle with lockset

- One-way door opening
 - With installation and delivery
- Remarks: Accordion door will be installed inside the clinic pantry area.

- LOT III - Brochure Stand
- Size - A4 size
- With installation and delivery
- LOT IV - Wall Mounted Baby Diaper Changing Station
- 50lb maximum recommended weight capacity
- Built-in shelf and liner
- Mounting Kit included
- Easy-reach hooks provide convenient spots to hang a bag or purse
- Meets all global safety standards
- With installation and delivery

Remarks: To be installed at the child minding center (resource center) 2nd, 4th and 5th floors in between the restroom of male and female.

- LOT V - Bulletin Board with Glass Enclosure
- Size 60 inches' x 36 inches
- Cork Board, Clear Glass for sliding door, aluminum tubular
- With installation and delivery

Remarks: To be installed at the ground floor (NCR Hallway) 3rd floor near the entrance

IV. LOGISTICAL REQUIREMENTS :

- Delivery and installation of furniture and fixture

VII. BUDGET :

The total Approved Budget for the Contract is ONE HUNDRED EIGHTY THOUSAND PESOS ONLY (P180,000.00) ONLY, including all applicable taxes, and should cover all requirements enumerated above.

The winning bidder shall be determined based on the proposal with most advantageous package cost, provided that the amount of bid does not exceed the above total budget.

VIII. CONTACT PERSON

Contact Person : Frances Cristie C. Balayon
 Address : Office of Special Concerns- Program Coordination and Implementation Division
 3rd Floor, DOT Building
 351 Sen Gil Puyat Avenue, Makati City
 Contact Number : 459 5200 local 318
 Email Address : fcbalayon@tourism.gov.ph

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Furniture	Installation and Improvement of the Gender Sensitive Facilities/Necessities for DOT Employees, Stakeholders and Guests.	1	Lot	180,000.00

Other Information

Eligibility Requirements

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above Php500, 000.00)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Kind submit your quotations together with your eligibility requirements, indicating our Solicitation Number & your Company Name in a SEALED ENVELOPE, addressed to Mr. John Paulo S. Francisco at DOT Bldg., 4th Floor, 351 Sen. Gil Puyat Avenue, Makati City on or before 10 October 2022 at 10:00 am. Late and unsigned quotations shall not be accepted.

Created by John Paulo Samonte Francisco

Date Created 05/10/2022

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