



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9090321
Procuring Entity DEPARTMENT OF TOURISM
Title Tour Operator/Ground Arrangements NESAP 2023-2028 Regional Consultation/Workshop Region 7 (Cebu City) October 2022

Area of Delivery

Solicitation Number:	2022-10-0157	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	07/10/2022
Approved Budget for the Contract:	PHP 320,892.00	Last Updated / Time	06/10/2022 15:36 PM
Delivery Period:		Closing Date / Time	10/10/2022 10:00 AM
Client Agency:			
Contact Person:	MAITA SUMOGAD DANTE AA III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 msdante@tourism.gov.ph		

Description

TERMS OF SPECIFICATIONS
 Tour Operator/Ground Arrangements
 NESAP 2023-2028 Regional Consultation/Workshop
 Region 7 (Cebu City)
 October 2022

I. BACKGROUND

The overall goal of the National Ecotourism Strategy (NES) is to develop and manage globally competitive ecotourism sites and products. The National Ecotourism Strategy and Action Plan (NESAP) 2013-2022 provides the roadmap for ecotourism development and promotion in the Philippines that contributes to pursuing inclusive growth through concerted efforts of its stakeholders. The NESAP was instrumental in advancing ecotourism programs and projects in the country, especially at the grassroots level.

In preparation for the successor Plan to sustain ecotourism development in the country, a Visayas Cluster of Regional consultation/workshop will be conducted in Cebu City. Participants will be the Regional Ecotourism Council for each region and other private stakeholders. Results will serve as inputs in formulating the National Ecotourism Strategy and Action Plan for 2023 – 2028. In addition, the services of a Manila based Tour Operator with a regional counterpart in Region 7 is respectively needed for the implementation of the said workshop.

1. Accommodation

Must be DOT Accredited Hotel with a 4-star or above rating

Must be located in Cebu City

All rooms must be inclusive of breakfast, complimentary Wi-fi access on all rooms and public areas, and drinking water/coffee/tea

- Rate for room @ Php 3,781.00 per room/night

- Room Quantity: 14 Twin Sharing Rooms

- Number of nights: Two (2) nights

- Check In: 25 October 2022

- Check Out: 27 October 2022

Sub-Total Amount: Php 105,868.00

- Rate for room @ Php 3,781.00 per room/night

- Room Quantity: 8 Twin Sharing Rooms

- Number of nights: Three (3) nights

- Check In: 25 October 2022

- Check Out: 28 October 2022

Sub-Total Amount: Php 90,744.00

2. Venue Rental and Meals Package

Must be same or adjoining DOT Accredited Hotel

Must include the following services and amenities at the function room:

- o Free flowing coffee and tea

- o Mint/candies/chips

- o Complimentary conference Wi-fi access

- o PA / AV system

- o 3 wireless microphone

- o Whiteboard, flipchart, marker, and eraser

- o Paper / notepad and pencil

Must be able to accommodate guests with dietary restrictions (i.e. vegetarian, food allergies, diabetic, etc.)

Provision of Meals:

25 October 2022 (Ingress)

- o Lunch for 32 pax (workshop participants)

- o Dinner for 32 pax (workshop participants)

26 October 2022 (Workshop proper)

- o AM and PM Snack Buffet Lunch for 32 pax (Included in the venue rental)

- o Dinner for 32 pax (workshop participants)

27 October 2022

- o Lunch for 15 pax (Validation Team)

- o Dinner for 15 pax (Validation Team)

Sub-Total Amount: Php 64,280.00

3. Transportation

Must be DOT Accredited Tourist Transport

Must provide one (1) unit of air-conditioned van to be used on 25 – 28 October 2022

Must provide disinfection/safety kit and bottled water

Provision of focal person/dispatcher

Inclusive of fuel, parking fees, accommodation and meals of drivers etc.

Rate of van Php 4,500.00/per day x 3 days

Sub-Total Amount: Php 13,500.00

4. Technical Tour to an Ecotourism Site

Day tour for 16 pax to Cebu Canyoneering and Kawasan Fall on 27 October 2022

Must include the following:

- Hotel pick-up

- Buffet lunch

- Transportation

- Tour guide

- Entrance/environmental fees, etc. and

- Canyoneering gears

Sub-Total Amount: Php 46,500.00

5. Others

Tour operator must be DOT accredited

Tour operator must be willing to provide services on a send-bill arrangement

Must be compliant to the DOT Guidelines Governing the Operations of Travel and Tour Agencies under the New Normal as stated in DOT MC No.2020-008

Tour Operator must have experience handling events and tours preferably in Cebu City.

6. Approved Budget for the Contract and Mode of Payment

The approved budget for the contract is Three Hundred Twenty Thousand and Eight Hundred Ninety-Two Pesos (PhP 320,892.00) inclusive of all applicable taxes, Government Procedure.

Contact Person:

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Other Information

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

- 1.Current Mayor's/business Permit/BIR cert. of Registration (Individual)
- 2.PhilGEPs' Registration Number or Cert. of Platinum membership in lieu of Mayor's permit and PhilGEPs' registration number.
- 3.Latest annual Income Tax Return (for ABC's above PhP500K)
- 4.Original or certified true copy of duly notarized Omnibus Sworn Statement.
5. Must be DOT-accredited tour operator.

Created by MAITA SUMOGAD DANTE

Date Created 06/10/2022

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