

**OFFICE OF TOURISM STANDARDS AND REGULATION  
STANDARDS DEVELOPMENT DIVISION**

**TERMS OF REFERENCE**

**I. PROJECT TITLE**

**PURCHASE OF DOMESTIC FLIGHT TICKETS FOR THE PUBLIC  
CONSULTATION OF TOURISM STANDARDS (MANILA - CEBU - MANILA)**

**II. BACKGROUND**

<b>Flight Details</b>	<b>No. of Pax</b>
October 17   Manila to Cebu	: 7 pax
October 19   Manila to Cebu	: 2 pax
October 19   Cebu to Manila	: 2 pax
October 22   Cebu to Manila	: 3 pax

**III. PURPOSE/OBJECTIVE**

To conduct the public consultation on the **Proposed Accreditation Standards on Campgrounds** and the **National Accommodation Standards (NAS)** in Cebu.

**IV. MINIMUM REQUIREMENT FOR SUPPLIERS**

- Must be **DOT-accredited Travel and Tour Agency/Travel Agency**
- Regular fare (not promo fare)
- Must be willing to provide services on a send-bill arrangement

**V. SCOPE OF WORK**

To provide Domestic Airline tickets from Manila to Cebu and Cebu to Manila:

<b>Name of Passengers &amp; Flight Details</b>	<b>Flight Route</b>	<b>Flight ETD/ETA</b>
<b>1. Ma. Teresa U. Fevidal</b> October 17, 2022 October 22, 2022	Manila to Cebu Cebu to Manila	10:20 am – 11:45 am 12:30 pm – 01:55pm
<b>2. Marissa Victoria C. Claustro</b> October 17, 2022	Manila to Cebu	02:30 pm – 03:55 pm
<b>3. Precy-Salvacion T. Aguinaldo</b> October 17, 2022	Manila to Cebu	02:30 pm – 03:55 pm
<b>4. Blessy Grace G. Tansingco</b> October 17, 2022 October 19, 2022	Manila to Cebu Cebu to Manila	10:20 am – 11:45 am 10:05 am – 11:30 am

Name of Passengers & Flight Details	Flight Route	Flight ETD/ETA
5. <b>Justine Carlo J. Geronimo</b> October 17, 2022 October 19, 2022	Manila to Cebu Cebu to Manila	10:20 am - 11:45 am 10:05 am - 11:30 am
6. <b>JC Jan O. Cueto</b> October 17, 2022 October 22, 2022	Manila to Cebu Cebu to Manila	10:20 am - 11:45 am 12:30 pm - 01:55pm
7. <b>Jennifer B. Rucio</b> October 17, 2022 October 22, 2022	Manila to Cebu Cebu to Manila	10:20 am - 11:45 am 12:30 pm - 01:55pm
8. <b>Angelica Paula S. Lapeña</b> October 19, 2022	Manila to Cebu	08:00 am - 09:25 am
9. <b>Sharlemagne S. Valdez</b> October 19, 2022	Manila to Cebu	08:00 am - 09:25 am

**Requirements:**

- 20kg baggage allowance
- With travel insurance

**VI. APPROVED BUDGET**

ONE HUNDRED FIVE THOUSAND PESOS ONLY  
(₱ 105,000.00) |

**VII. TERMS OF PAYMENT**

- Government procedure

**VIII. PROJECT OFFICER/CONTACT PERSON**

Mr. JC JAN O. CUETO/Ms. JENNIFER B. RUCIO  
Standards Development Division, Office of Tourism Standards and Regulation

Trunk Line: (02) 459-5200 to 30 Local 204  
Mobile: 09054734304 (Mr. Cueto) / 09955108130 (Ms. Rucio)  
Email: sdd@tourism.gov.ph

*NOTE: The winning bid however, shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.*

Approved by:

  
**VIRGILIO M. MAGUIGAD, EnP**  
Director  
Office of Tourism Standards and Regulation