



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9095782
Procuring Entity DEPARTMENT OF TOURISM
Title Local Inspection of Education Tourism Sites and Programs in Regions I and CAR on October 19 to 28, 2022

Area of Delivery

Solicitation Number:	2022-10-0168	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	1
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	08/10/2022
Approved Budget for the Contract:	PHP 328,500.00	Last Updated / Time	08/10/2022 00:00 AM
Delivery Period:		Closing Date / Time	11/10/2022 10:00 AM
Client Agency:			
Contact Person:	MAITA SUMOGAD DANTE AA III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 msdante@tourism.gov.ph		

Description

TECHNICAL SPECIFICATIONS

- I. BIDDER : Service Provider
- II. PROJECT TITLE : Local Inspection of Education Tourism Sites and Programs in Regions I and CAR
- III. PROJECT DATE : October 19 to 28, 2022
- IV. MINIMUM REQUIREMENTS
 - a. Must be accredited by the DOT;
 - b. Must have handled Tour services for a national agency; and
 - c. Must be willing to provide services on send-bill arrangement.
- V. SCOPE AND WORK DELIVERABLES
 - a. Must coordinate with Local Government Units (LGUs) in CAR (Baguio, Benguet, Tadian, Bauko, Sagada, Bontoc, and Banaue) and identify volunteering organizations in the area;
 - b. COVID-19 RT-PCR Test for the DOT personnel, private stakeholders, and professional driver(s). Test results must be available within 24 hours;
 - c. Ground arrangements for tour package (roundtrip van transfer, transportation of luggage, tour fees, single occupancy accommodation, and full board meals);
 - d. Travel insurance for DOT employees and private stakeholders;
 - e. Provision of hygiene kits (must include: 1 eco-pouch, 10 pieces of KF94 masks, 1 bottle of 70% Solution Ethyl

- Alcohol (at least 250ml), and 2 pieces of pocket tissue) for all participants.
- f. Van Rental (inclusive of professional driver fees, driver's accommodation and meals, and applicable toll and parking fees);
- g. Driver must be familiar with the routes of Region I and CAR;
- h. Must include the services of a tour guide.

Date No. of Units Capacity and Route

October 19, 2022 1 van Van Seating Capacity: 3 pax

Route: Makati – Pangasinan – Baguio

Rental Period: 20 hours

October 20, 2022 1 van

Van Seating Capacity: 3 pax

Route: Within Baguio City

Rental Period: 20 hours

October 21, 2022 1 van Van Seating Capacity: 3 pax

Route: Baguio – Benguet

Rental Period: 20 hours

October 22, 2022 1 van Van Seating Capacity: 3 pax

Route: Within Benguet

Rental Period: 20 hours

October 23, 2022 1 van Van Seating Capacity: 3 pax

Route: Benguet – Tadian

Rental Period: 20 hours

October 24, 2022 1 van Van Seating Capacity: 3 pax

Route: Tadian – Bauko

Rental Period: 20 hours

October 25, 2022 1 van Van Seating Capacity: 3 pax

Route: Bauko – Sagada

Rental Period: 20 hours

October 26, 2022

1 van Van Seating Capacity: 3 pax

Route: Sagada – Bontoc

Rental Period: 20 hours

October 27, 2022 1 van Van Seating Capacity: 3 pax

Route: Bontoc – Banaue

Rental Period: 20 hours

October 28, 2022

1 van Van Seating Capacity: 3 pax

Route: Within Banaue;

Banaue – Makati

Rental Period: 20 hours

- i. RT-PCR Covid-19 Test for DOT personnel, private stakeholders, and driver(s)

Date No. of Pax Remarks

October 18, 2022 3 pax Pre-travel RT-PCR test for DOT personnel and driver in Manila

October 18, 2022 1 pax Pre-travel RT-PCR test for private stakeholder in CAR

October 29, 2022 3 pax Post-travel RT-PCR test for DOT personnel and driver in Manila

October 29, 2022 1 pax Post-travel RT-PCR test for private stakeholder in CAR

- j. Baguio City Accommodation (At Least 3-Star Hotel within Baguio with Certificate to Operate)

No. of Pax Room Type Meals Check-In Check Out

3 pax Single Occupancy Breakfast October 19, 2022 October 21, 2022

- k. Benguet Accommodation (At Least 3-Star Hotel within Benguet with Certificate to Operate)

No. of Pax Room Type Meals Check-In Check Out

3 pax Single Occupancy Breakfast October 21, 2022 October 23, 2022

- l. Tadian Accommodation (Hotel within Tadian with Certificate to Operate)

No. of Pax Room Type Meals Check-In Check Out

3 pax Single Occupancy Breakfast October 23, 2022 October 24, 2022

- m. Bauko Accommodation (Hotel within Bauko with Certificate to Operate)

No. of Pax Room Type Meals Check-In Check Out

3 pax Single Occupancy Breakfast October 24, 2022 October 25, 2022

- n. Sagada Accommodation (Hotel within Sagada with Certificate to Operate)

No. of Pax Room Type Meals Check-In Check Out

3 pax Single Occupancy Breakfast October 25, 2022 October 26, 2022

- o. Bontoc Accommodation (Hotel within Bontoc with Certificate to Operate)

No. of Pax Room Type Meals Check-In Check Out

3 pax Single Occupancy Breakfast October 26, 2022 October 27, 2022

p. Banaue Accommodation (At Least 3-Star Hotel within Banaue with Certificate to Operate)

No. of Pax Room Type Meals Check-In Check Out

3 pax Single Occupancy Breakfast October 27, 2022 October 28, 2022

q. Meals

Date No. of Pax Remarks

October 19, 2022 3 pax Breakfast, Lunch, PM Snacks, and Dinner

October 20, 2022 3 pax Lunch, PM Snacks and Dinner

October 21, 2022 3 pax Lunch, PM Snacks and Dinner

October 22, 2022 3 pax Lunch, PM Snacks and Dinner

October 23, 2022 3 pax Lunch, PM Snacks and Dinner

October 24, 2022 3 pax Lunch, PM Snacks and Dinner

October 25, 2022 3 pax Lunch, PM Snacks and Dinner

October 26, 2022 3 pax Lunch, PM Snacks and Dinner

October 27, 2022 3 pax Lunch, PM Snacks and Dinner

October 28, 2022 3 pax Lunch, PM Snacks and Dinner

r. Tours

No. of Pax Tours

3 pax BSU Immersion Site Tour

Bonfire Takure Brewing Activity

Atok Farm Tour

Atok Coffee Roasting with Kawa

Sagada Bonfire and Coffee Activity

Bauko Farm Experience (nursery & processing)

Tadian Coffee Farm Experience

Sagada Side Trip Tour

Northern Blossom Tour

Barllig Rainforest Coffee Experience

Lake Tufob Tour

Banaue Rice Terraces Side Tour

Ifugao Coffee Experience

Lamut Coffee and Chocolate Farm Tour

VI. BUDGET

The total approved budget for the conduct of the Local Inspection of Education Tourism Sites and Programs is THREE HUNDRED TWENTY-EIGHT THOUSAND FIVE HUNDRED PESOS (PHP 328,500.00) inclusive of all applicable taxes and should cover all requirements enumerated above.

The winning bidder shall be determined based on the proposal's responsiveness to the TechSpecs and with the most advantageous financial package, provided that the amount of bid does not exceed the above total budget. Project expenses are to be charged to the 2022 OPMD-GAA.

VII. CONTACT INFORMATION

Contact Persons : Marissa A. Masangkay

Akiko Kate L. Sibug

Office : Office of Product and Market Development (OPMD) –
Education Tourism

Contact Number : 8459 5200 Local 510

Email Address : marissa_masangkay@yahoo.com

alsibug@tourism.gov.ph

Other Information

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

- 1.Current Mayor's/business Permit/BIR cert. of Registration (Individual)
- 2.PhilGEPs' Registration Number or Cert. of Platinum membership in lieu of Mayor's permit and PhilGEPs' registration number.
- 3.Latest annual Income Tax Return (for ABC's above PhP500K)
- 4.Original or certified true copy of duly notarized Omnibus Sworn Statement.
5. Must be DOT-accredited tour operator.

Created by MAITA SUMOGAD DANTE

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