

TERMS OF REFERENCE

Exploratory Dive Assessment in Tres Islas, Romblon Province

I. Requesting Division/Office:

Tourism Development Division (TDD)
DOT MIMAROPA Region

II. Project Background

The National Tourism Development Plan (NTDP) 2016-2022 envisions the Philippines to develop a globally competitive, environmentally sustainable and socially responsible tourism industry that promotes inclusive growth through employment generation and equitable distribution of income thereby contributing to building a foundation for a high-trust society. One of the product portfolio identified in the NTDP is diving and marine sports tourism.

MIMAROPA, composed of five (5) island provinces, has several emerging and potential dive sites and most are still not assessed. As the region is gearing towards pursuing dive tourism as one of its priority products identified in the Regional Tourism Development Plan (RTDP), the region should have an inventory and assessment of which dive sites should be further developed and marketed. Tourism Product and Manpower Development was one of the Four Strategic Areas identified in the RTDP 2020-2026 with the goal of becoming *“The Destination of Choice in 2026”*.

III. Objective

The assessment aims to come up with a report on the potential of the dive sites as a tourist attraction. Also, the reports will be the basis on the facilities and trainings that should be prioritized to further enhance the dive sites.

V. Deliverables and Timeline

The Exploratory Dive Assessment for the sites will run for a **minimum of eight (8) days** (exclusive of travel time) and a two-hour presentation to the LGUs of the field report at the end of the survey (if the mobility restrictions allow).

The assessment will cover the potential dive sites of LGUs of **Banton, Corcuera and Concepcion**, also known as **Tres Islas**.

Final output should be delivered **thirty (30) days** after the exploratory dive assessment and must include the following:

- Provision of full videography and photography of selected dive sites;
- Provision of sketched diagram with basic corresponding depths and point of interest, with GPS references;
- Provision of marine ecology assessment and fish population specifics;
- Provision of visibility, current and tidal observation at the time of the assessment;
- Provision of virtual representation of potential dive sites;
- Provision of a 1-min Promotional AVP of the dive sites of Tres Islas;
- Videos, photos, sketches, soft copy of report and other files should be placed in a 1TB external hard drive;
- Final report should be book bound (10 copies)

VI. Budget and Payment Scheme

The approved budget is **Six Hundred Thirty-Eight Thousand and Seventy-Three Pesos (Php 638,073.00)** inclusive of all applicable government taxes on a send-bill arrangement (Government Procedure).

The approved budget will cover all logistics expenses to include transportation (sea, air or land), accommodation, meals, equipment, RT-PCR or Antigen tests (if applicable) and other supplies needed for the project.

VIII. Minimum requirements for Technical Dive Experts

- a. Must be accredited by PCSSD
- b. Must be PhilGEPS Registered
- c. Must be willing to provide services on send-bill arrangement

IX. Eligibility and Documentary Requirements

The Dive team should be composed of **six (6) members** with the following background:

- a. At least 3 to 4 members are technically trained and have a 3-5 year experience in technical diving;
- b. Technical Divers should be at least a Divemaster to Dive Instructor;
- c. At least one (1) member should have relevant experience in Underwater photography and videography;
- d. Two (2) members are Marine Biologists and have relevant field experience;
- e. Marine Biologists should be at least a Master Scuba Diver to Dive Instructor;
- f. At least 1 or 2 members have relevant experience in Geophysical and Mapping survey; and
- g. At least 3 to 4 members have 10 years of experience in Scuba diving.

Requirements to be submitted as attachment to the quotation:

- a. Brief background of the company;
- b. Curriculum vitae of the members;
- c. Certifying cards or certifications from their respective certifying agency;
- d. PCSSD accreditation ID or certification;
- e. Alien certificate of registration card (*applicable for foreign nationals*);
- f. Alien employment permit (*applicable for foreign nationals*);
- g. Working VISA (*applicable for foreign nationals*);
- h. Sample technical dive assessment reports.
- i. PhilGEPS Certificate
- j. Mayor's Permit
- k. DTI/SEC Registration Certificate
- l. Notarized Omnibus Sworn Statement

IX. How to Apply

Qualified applicants are requested to submit their requirements with cover letter addressed to:

The Regional Director

Department of Tourism Region IV-B (MIMAROPA)

351 Sen. Gil Puyat Avenue, Makati City

Tel. No. 890-1014; 890-0945

tdd.mimaropa@gmail.com or dot4b.bacsecretariat@gmail.com