



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9113942
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Supplies for the DOT Training and Development Division (TDD) for the Conduct of In-House Training FY-2022
Area of Delivery Metro Manila

Solicitation Number:	2022-10-0183	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Office Supplies and Devices	Date Published	14/10/2022
Approved Budget for the Contract:	PHP 75,110.75	Last Updated / Time	13/10/2022 11:35 AM
Delivery Period:	10 Day/s	Closing Date / Time	19/10/2022 17:00 PM
Client Agency:			
Contact Person:	FELICISIMO EVANGELISTA MAXIMO Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-8900189 femaximo@tourism.gov.ph		

Description

TERMS OF REFERENCE

MINIMUM REQUIREMENTS FOR SUPPLIER

- Must be a legitimate supplier.
- Must be amenable to government pay procedure.

ITEMS/ DELIVERABLES

LOT I.

Notebook - Php 12,980.00

- Quantity: 295 pieces
- Size: at least 15.2cm x 21.6cm but not more than 16cm. x 23cm
- Padded Notebook, High Quality Paper
- 80 leaves

LOT II.

Gel pen - Php 6,416.25

- Quantity: 295 pieces
- 0.5 mm
- Color Black
- Fine Tech gel pen

LOT III.

Laminating Film/Pouch (100s) – Php 2,390.00

- Quantity: 10 packs
- Thickness: 125 Microns
- Size: 95 x 135 mm

LOT IV.

Specialty Paper - Php 3,575.00

- Quantity: 100 packs
- Size: A4 (210 mm x 297 mm)
- 10 sheets/pack
- Color: Light Cream

LOT V.

Masking Tape – Php 300.00

- Quantity: 5 rolls
- Size: 48 mm, approx. 50 meters in length

LOT VI.

Parchment Paper – Php 5,402.00

- Quantity: 146 packs
- Size A4 (210 mm x 297 mm)
- 10 sheets/pack
- Color: Light Cream or Beige

LOT VII.

Sticker Paper – Php 550.00

- Quantity: 10 packs
- Size: A4 (210 mm x 297 mm)
- 10 sheets/pack

LOT VIII.

Battery - Php 452.50

- Quantity: 4 packs (2's/pack)
- Size: AA
- Heavy Duty
- Material: Alkaline

LOT IX.

Certificate Frames - Php 7,250.00

- Quantity: 25 pcs.
- For Size: A4 (210 mm x 297 mm) documents
- Material: Glass/ Plastic Frame with stand

LOT X.

Certificate Holder – Php 15,045.00

- Quantity: 295 pcs.
- For Size: A4 (210 mm x 297 mm) documents
- Material: Plastic frame
- Color: Black or Blue

LOT XI.

Hand sanitizers - Php 14,000.00

- Quantity: 200 bottles.
- Type: Value Size
- Formulation: Spray
- Size: 50ml.

LOT XII.

Disposable face mask – Php 6,750.00

- Quantity: 100 boxes; 50s/ box
- Surgical face mask, 3-ply
- Reusability: One time use only

LOT XIII.

- Cellular Load Card - PhP 2,100.00
- Quantity: 7 pieces
- PhP 300.00 Load Card

VI. APPROVED BUDGET:

Seventy Five Thousand One Hundred Ten Pesos and 75/100 (PhP 75,110.75) inclusive of applicable taxes. Expenses shall be charged to TDD – Human Resource Development FY 2022.

VII. TERMS OF PAYMENT: Government Procedure

DELIVERY DATE: Ten (10) working Days

NOTE:

Partial Bids are allowed. All goods are grouped in Lots. Bidders shall have the option of submitting of a proposal on any or all Lots, and evaluation and contract award will be undertaken on a per Lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation and contract award.

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Other Information

The winning bid however, shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

Required Valid Documents to be submitted:

1. Current Mayor's/Business Permit
2. PhilGEPS Number/Certificate of PhilGEPS Registration
3. Duly Notarized Omnibus Sworn Statement

Kindly submit your quotation together with the required valid documents via email not later than October 19, 2022

Created by FELICISIMO EVANGELISTA MAXIMO

Date Created 13/10/2022

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