



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9118271
Procuring Entity DEPARTMENT OF TOURISM - REGION IV-B MIMAROPA
Title Participation of DOT MIMAROPA Pavilion to the North Luzon Travel Fair 2022 (Booth Contractor)
Area of Delivery Pampanga

Solicitation Number:	2022-10-006	Status	In-Preparation
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods - General Support Services	Bid Supplements	0
Category:	Events Management		
Approved Budget for the Contract:	PHP 50,000.00	Document Request List	0
Delivery Period:	5 Day/s		
Client Agency:		Date Published	14/10/2022
Contact Person:	Faye Angeli Argamosa Reyes Tourism Operations Officer II 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-459-5200 Ext.119 tdd.mimaropa@gmail.com	Last Updated / Time	13/10/2022 23:57 PM
		Closing Date / Time	19/10/2022 13:00 PM

Description

IMPLEMENTATION: November 17-21, 2022

MINIMUM REQUIREMENTS:

1. Must have experience working on the travel and trade fair and/or other similar events;
2. Must be able to provide samples of previous work;
3. Must be able to provide services on a Send-Bill Arrangement; and
4. Must have PhilGEPS Registration

SCOPE OF WORK/DELIVERABLES:

BOOTH CONSTRUCTION AND DESIGN

- Facilitate permits and attend meetings regarding the North Luzon Travel Fair 2022;
- Facilitate Ingress and Egress proceedings, as well as forms and permits needed to conduct smooth installation of

the booth;

- Maintenance of the booth for the duration of the event;
- Provision of personnel who could handle and troubleshoot problems in the booth; and
- Design and construction of the DOT MIMAROPA booth, with details and inclusions, to wit:
 - o Booth Design for 24 sqm booth
 - o Rent of 44-inch TV for 3 days;
 - o Photo wall/s for the 24 sqm booth;
 - o 1 Table and 10 chairs
 - o All labor-related expenses; and
 - o All other expenses necessary for the construction of the booth.

DOCUMENTARY REQUIREMENTS

1. Mayor's Permit;
2. PhilGEPS Registration Number;
3. Duly notarized Omnibus Sworn Statement;
4. Proposed Design for the Booth; and
5. Portfolio of previous work experience (e.g. photos, certificates, etc.)

Deadline of Submission of Quotation and Proposed Design is on or before 1:00pm of October 19, 2022 (Wednesday).

The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

Contact Person: Mr. Reynaldo P. Gabriel Jr.
DOT MIMAROPA Regional Office
Mobile (0916) 469-3632
tdd.mimaropa@gmail.com

Created by Faye Angeli Argamosa Reyes

Date Created 13/10/2022

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.