



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 9122890  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** Procurement of Ground Handling Services for the Basic Life Support Knowledge Training and Skills in Malapascua Island, Cebu and Moaboal, Cebu

#### Area of Delivery

<b>Solicitation Number:</b> 2022-10-193	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b> Implementing Rules and Regulations		
<b>Procurement Mode:</b> Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	2
<b>Classification:</b> Goods	<b>Bid Supplements</b>	0
<b>Category:</b> Travel, Food, Lodging and Entertainment Services		
<b>Approved Budget for the Contract:</b> PHP 988,738.00	<b>Document Request List</b>	0
<b>Delivery Period:</b>		
<b>Client Agency:</b>	<b>Date Published</b>	16/10/2022
<b>Contact Person:</b> Norjannah P Lucman Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 nplucman@tourism.gov.ph	<b>Last Updated / Time</b>	16/10/2022 00:00 AM
	<b>Closing Date / Time</b>	19/10/2022 10:00 AM

#### Description

##### TECHNICAL SPECIFICATIONS

I. BIDDER : Service Provider

II. PROJECT TITLE : Basic Life Support Knowledge Training and Skills in Malapascua Island, Cebu and Moaboal, Cebu

##### III. RATIONALE AND OBJECTIVES

Scuba diving tourism is a lucrative source of income, catering to local and international tourists. According to the preliminary data compiled by the Philippine Statistics Authority (PSA), tourism direct gross value added (TDGVA) accounted for 5.2% of gross domestic product (GDP) in 2021. The global market for diving tourism witnessed a growth of 30.1% in 2021 and it is predicted to continue to grow in the coming years.

As the Philippines continues to be hailed as Asia's Leading Dive Destination for four consecutive years, the Commission shall continue to play its role in formulating and implementing effective rules, regulations, safety standards, and operating procedures for the continued development and promotion of scuba diving in the country. Through the Commission's projects, the Commission can continue to create a greater impact and promote safe diving in every region and/or diving destination in the country.

Being an archipelagic country, the Philippines is the center of marine biodiversity. Most of the tourist destinations in the country offer water activities such as scuba diving, island hopping, snorkeling, windsurfing, and the like. Due to the large volume of tourists and the number of water activities, incidents involving water cannot be avoided. In line with the PCSSD's effort to continue to promote safe diving tourism, the PCSSD will continue its program in Basic Life Support Knowledge Training and Skills in order to provide immediate first-aid on site, as well as assisting medical emergencies.

In continuation of the Basic Life Support Knowledge Training and Skills from 2017, which was conducted in Balicasag Island, Bohol, Anilao, Batangas, Puerto Galera and other areas, the PCSSD will be conducting the said project in Malapascua Island, Cebu and Moalboal, Cebu on 16 to 20 and 20 to 24 November 2022, respectively. This project is targeting the local tourism employees, specifically the employees from the diving industry.

This project aims to:

- To train the participants in First Aid, Cardiopulmonary resuscitation (CPR), and Oxygen Administration procedures;
- To provide knowledge and skills in dealing with various life-threatening situations and dealing with minor accidents;
- Create awareness and provide knowledge on the use of necessary life-saving equipment and medical equipment available in the workplace and community; and
- To update the knowledge and skills of the participants in line with the new COVID-19 protocols.

#### IV. MINIMUM REQUIREMENTS

- A. Must be accredited by the DOT;
- B. Must be willing to provide services on send-bill arrangement; and
- C. Must be registered with the Philippine Government Electronic Procurement System (PHILGEPS).

#### V. SCOPE OF WORK

A service provider that will be in charge of the following:

##### LOT DATE LOCATION BUDGET SOURCE OF FUND

1 16 to 20  
November 2022 Malapascua Island, Daanbantayan,  
Cebu ₱ 495,526.00 2021 Continuing GAA

##### A. ACCOMMODATION WITH BREAKFAST

Check In 16 November 2022  
Check Out 20 November 2022  
Number of Room Three (3) Single Room  
Location Malapascua Island, Daanbantayan, Cebu  
NOTE: Please refer to the Purchase Request for the breakdown of amount

##### B. TRANSPORTATION (LAND AND BOAT TRANSFER)

##### DATE NUMBER OF PAX ROUTES

16 November 2022 4 pax One (1) Land Transfer from Mactan Cebu International Airport to DOT VII Regional Office to Maya Port Cebu  
4 pax One (1) Boat Transfer from Maya Port Cebu to venue/resort  
20 November 2022 4 pax One (1) Boat Transfer from venue/resort to Maya Port Cebu  
4 pax One (1) Land Transfer from Maya Port Cebu to Moalboal, Cebu (venue/resort)  
3 pax One (1) Land Transfer from Mactan Cebu International Airport to Moalboal, Cebu (venue/resort)  
24 November 2022 7 pax One (1) Land Transfer from Moalboal, Cebu (venue/resort) to Mactan Cebu International Airport

INCLUSIONS: Driver's fee, driver's meals, accommodation, fuel, parking fee, and other applicable fees

##### C. MEALS

##### DATE NUMBER OF PAX TYPE OF MEALS

16 November 2022 2 Breakfast  
3 Lunch  
3 Dinner  
17 to 19 November 2022 25 Lunch  
25 PM Snacks  
3 Dinner  
20 November 2022 3 Lunch

##### D. AIR TICKET

No. of pax DATE ROUTE

1 16 November 2022 Ninoy Aquino International Airport to Mactan-Cebu International Airport (MNL-CEB)

NOTE: Flight includes 20 kg baggage allowance per pax. Other flight details will be followed.

#### E. TRAINING

Date : 17 to 19 November 2022

Number of Pax : 20

The service provider must submit proof of a Basic Life Support (BLS) Instructor certificate. Preferably the instructor is also certified to teach Automated External Defibrillator (AED) and Oxygen Administration.

The Instructor must be:

- Must be PCSSD accredited (refer to the list of PCSSD accredited dive professionals [www.divephilippines.com.ph] or coordinate with the PCSSD for the list of PCSSD accredited);
- Open Water Instructor level or higher;
- Must be based in Manila; and
- Must be a certified Safety Officer.

#### DELIVERABLES DETAILS

Function Room • With a maximum capacity of 30 pax with classroom setup

- With complete audiovisual/technical equipment (e.g., tables, chairs, 1 projector, 1 white screen, at least 3 microphones, speakers, Wi-Fi, pads/paper, pens, sound system, extension cords, and etc.)
- With Free-flowing coffee/tea; and
- To be used for 10 hours each day

BLS Instructor Inclusive of the following:

- BLS manual and/or training references; and
- Training fee of the instructor

Airfare of BLS Instructor Route: Manila to Cebu

Departure: 16 November 2022

BLS Certificate/ License BLS certificate/license for the participants who completed the BLS training

Materials for the Training • 25 pcs triangular bandage

- 25 pcs waterproof notebook with pencil (medium)
- 25 pcs first aid kit with the following inclusions:
  - o Small bottle of povidone iodine;
  - o 1 medium and 1 large pair of Nitrile gloves;
  - o 2pcs of Sterile gauze (2-inch & 4-inch);
  - o 4pcs Band-Aid in different sizes;
  - o 1 roll of 4-inch Rolled gauze;
  - o 1 pc. 4-inch Elastic bandage;
  - o Tweezers;
  - o Small scissors;
  - o Surgical tape;
  - o Small plastic bag (to dispose contaminated items);
  - o Cotton balls (at least 50 pcs);
  - o Cotton swabs (at least 20 pcs);
  - o 1 roll of bandage wrap;
  - o 50 ml 70% isopropyl alcohol;
  - o 10pcs ascorbic acid/vitamin c;
  - o 5 pcs 3-ply facemask; and
  - o 50 ml hand soap

Tokens 25 pcs face and body travel towel with eco/tote bag:

- Design: PCSSD logo, PCSSD text, and Diver Down Flag (Full Color, Silkscreen)
- Material: Microfiber
- Color: White
- Measurement: Body Towel-55" x 28" (140 cm x 70 cm)

Face Towel- 11.8" x 11.8" (30cm x 30cm)

Eco/Tote Bag

- Color: White
- Material: Canvas
- Measurement: 13" x 16" (33 cm x 40 cm)
- Print: Silkscreen (Please see attached sample)

LOT DATE LOCATION BUDGET SOURCE OF FUND

2 20 to 24

November 2022 Moalboal, Cebu ₱ 493,212.00 2021 Continuing GAA

#### A. ACCOMMODATION WITH BREAKFAST

Check In 20 November 2022

Check Out 24 November 2022

Number of Room • Three (3) Single Room

- One (1) Double Room

Location Moalboal, Cebu

## B. MEALS

### DATE NUMBER OF PAX TYPE OF MEALS

20 November 2022 4 Breakfast

5 Lunch

5 Dinner

21 to 23 November 2022 25 Lunch

25 PM Snacks

5 Dinner

24 November 2022 5 Lunch

## C. AIR TICKET

### No. of pax DATE ROUTE

2 20 November 2022 Ninoy Aquino International Airport to Mactan-Cebu International Airport to Ninoy Aquino International Airport (MNL-CEB-MNL)

3 24 November 2022 Mactan-Cebu International Airport to Ninoy Aquino International Airport (CEB-MNL)

NOTE: Flight includes 20 kg baggage allowance per pax. Other flight details will be followed.

## D. TRAINING

Date : 21 to 23 November 2022

Number of Pax : 20

The service provider must submit proof of a Basic Life Support (BLS) Instructor certificate. Preferably the instructor is also certified to teach Automated External Defibrillator (AED) and Oxygen Administration.

The Instructor must be:

- Must be PCSSD accredited (refer to the list of PCSSD accredited dive professionals [[www.divephilippines.com.ph](http://www.divephilippines.com.ph)] or coordinate with the PCSSD for the list of PCSSD accredited);
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- Must be based in Manila; and
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• With Free-flowing coffee/tea; and

• To be used for 10 hours each day

BLS Instructor Inclusive of the following:

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• 25 pcs waterproof notebook with pencil (medium)

• 25 pcs first aid kit with the following inclusions:

o Small bottle of povidone iodine;

o 1 medium and 1 large pair of Nitrile gloves;

o 2pcs of Sterile gauze (2-inch & 4-inch);

o 4pcs Band-Aid in different sizes;

o 1 roll of 4-inch Rolled gauze;

o 1 pc. 4-inch Elastic bandage;

o Tweezers;

o Small scissors;

o Surgical tape;

o Small plastic bag (to dispose contaminated items);

o Cotton balls (at least 50 pcs);

o Cotton swabs (at least 20 pcs);

o 1 roll of bandage wrap;

o 50 ml 70% isopropyl alcohol;

o 10pcs ascorbic acid/vitamin c;

o 5 pcs 3-ply facemask; and

o 50 ml hand soap

Tokens 25 pcs face and body travel towel with eco bag

• Design: PCSSD logo, PCSSD text, and Diver Down Flag (Full Color, Sublimation Print)

• Material: Microfiber

• Color: White

• Measurement: Body Towel-55" x 28" (140 cm x 70 cm)

Face Towel- 11.8" x 11.8" (30cm x 30cm)

Eco/Tote Bag

- Color: White
- Material: Canvas
- Measurement: 13" x 16" (33 cm x 40 cm)
- Print: Silkscreen (Please see attached sample)

NOTE: Cost proposal must be submitted with an itemized breakdown. The winning bidder shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

Due to the distortion of some formats (e.g. tables) of this file, please refer to the ATTACHED "TECHNICAL SPECIFICATIONS" (as an attachment to this PhilGEPS Notice)

All documents attached and uploaded to this Notice are also available in the DOT's Official Website

<http://tourism.gov.ph/DOTOpenProjectsforBidding.aspx>

**Line Items**

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Tour Operator/Service Provider	Service Provider for the BLS Knowledge Training and Skills in Malaspascua, Cebu	1	Lot	495,526.00
2	Tour Operator/Service Provider	Service Provider for the BLS Knowledge Training and Skills in Moalboal, Cebu	1	Lot	493,212.00

**Other Information**

THE PROPOSAL/QUOTATION must be addressed to:

To: PROCUREMENT MANAGEMENT DIVISION  
Department of Tourism  
Makati City

with details such as:

Name of the Bidder/Company:  
Address of the Bidder/Company:  
Title of the Project:  
RFQ No. 2022-10-193

In addition to the Proposal/Quotation, kindly submit the following Eligibility Requirements:

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above Php500, 000.00)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

5. DOT Accreditation Certificate

6. Basic Life Support (BLS) Instructor Certificate (of the trainor/dive professional)

Note: Kindly submit your quotations together with your eligibility requirements to [nplucman@tourism.gov.ph](mailto:nplucman@tourism.gov.ph) on or before 19 OCTOBER 2022 at 10:00 am. Late and unsigned quotations shall not be accepted.

**Created by** Norjannah P Lucman

**Date Created** 15/10/2022

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