



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9122551
Procuring Entity DEPARTMENT OF TOURISM
Title PROCUREMENT OF INTERNATIONAL AIRLINE TICKETS FOR UNITED ARAB EMIRATES ON OCTOBER 24-28, 2022

Area of Delivery

Solicitation Number:	2022-10-191	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	16/10/2022
Approved Budget for the Contract:	PHP 344,705.60	Last Updated / Time	15/10/2022 09:31 AM
Delivery Period:		Closing Date / Time	19/10/2022 10:00 AM
Client Agency:			
Contact Person:	Clara Cortez Buscano Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 spyccb@yahoo.com		

Description

TERMS OF REFERENCE

FOR THE SERVICES OF A TRAVEL AND TOUR OPERATOR FOR THE PHILIPPINES' PARTICIPATION TO THE PACIFIC ASIA TRAVEL ASSOCIATION (PATA) ANNUAL SUMMIT 2022
24 to 28 October 2022 | Ras Al Khaimah, United Arab Emirates

I. BACKGROUND

The PATA is a not-for-profit membership-based association founded in 1951 that acts as a catalyst for the responsible development of travel and tourism to, from and within the Asia Pacific region. The Association provides aligned advocacy, insightful research and innovative events for its member organizations, including government, state and city tourism bodies; international airlines and airports; hospitality organizations, and educational institutions, as well as thousands of young tourism professional (YTP) members across the world.

The PATA Annual Summit (PAS) is a three-day event that brings together international thought leaders, industry shapers and senior decision-makers who are invested in driving tourism to, from and within the Asia Pacific region. The PATA association network consists of both public and private entities representing every facet of the travel ecosystem - government, tourism offices, hotels, airlines, multinational corporations (MNCs), Small and medium-sized enterprises (SMEs), universities, and other travel-related companies with interests in the Asia Pacific region.

In this regard, the PDOT is in need of a DOT-Accredited Travel and Tour Operator based in Metro Manila to provide requirements on international airfare, visa, and travel insurance in connection with the participation of PDOT in the PATA Annual Summit 2022 held on 25 to 27 October 2022 in Ras Al Khaimah, United Arab Emirates.

II: SCOPE AND SERVICES

A. International Airfare

Round trip international airfare and visa for the following:

Passenger Name/s Class # of pax

1. Kim Benedict B. Vito (Mr)
2. Representative, Siquijor Provincial Tourism Office (TBD)

Flight Details - Economy 2 pax

24 October 2022

Manila to Dubai 2355H – 0430H (+1)

28 October 2022

Dubai to Manila 1700H – 0550H (+1)

Requirements:

- o Ticket is rebookable, re-routable and refundable
- o Include atleast 30kg weight allowance
- o Include travel tax and fuel charges
(Travel Tax will be deducted upon Submission of Travel Tax Exemption Certificate)

B. Visa Application Processing and Fees

o Visa processing for two (3) pax at least 48 hours for the following:

1. Jaime Victor S. Bayhonan (Mr.)
2. Kim Benedict B. Vito (Mr.)
3. Representative, Siquijor Provincial Tourism Office (TBD)

C. Travel Insurance for three (3) pax

1. Jaime Victor S. Bayhonan (Mr.)
2. Kim Benedict B. Vito (Mr.)
3. Representative, Siquijor Provincial Tourism Office (TBD)

D. Travel insurance with COVID coverage as per requirement for Filipinos travelling to UAE for short-term visa for three (3) pax

1. Jaime Victor S. Bayhonan (Mr.)
2. Kim Benedict B. Vito (Mr.)
3. Representative, Siquijor Provincial Tourism Office (TBD)

E. Provision of 4 Days / 3 Nights Accommodation for representative of Siquijor Provincial Tourism Office

Requirements:

- o Inclusive dates: 25 to 28 October 2022
- o One Single Occupancy Room
- o Must have a provision of daily breakfast
- o Within the vicinity of the Waldorf Astoria Ras Al Khaimah (Official Venue)

F. Provision of meals for one (1) pax (Representative of Siquijor Provincial Tourism Office)

- o 24 October 2022 – Lunch and Dinner (Departure in Manila)
- o 25 October 2022 – Lunch and Dinner
- o 27 October 2022 – Lunch and Dinner
- o 28 October 2022 – Lunch and Dinner

G. RT-PCR for three (3) pax (For symptoms to be exhibited)

III. APPROVED BUDGET FOR THE CONTRACT AND MODE OF PAYMENT

The approved total budget for the contract is Three Hundred Forty-Four Thousand Seven Hundred Five Pesos and Sixty Centavos (PHP 344,705.60) inclusive of all applicable taxes, government procedure, and send bill arrangement.

IV: CONTACT DETAILS

PREPARED BY:

KIM BENEDICT B. VITO
Tourism Operations Officer I
Policy Formulation and International Cooperation Division
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APPROVED BY:

WARNER M. ANDRADA
OIC Assistant Secretary
Tourism Development

Other Information

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

ELIGIBILITY REQUIREMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual)
2. PHILGEPs' Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and PhilGEPs Registration Number
3. Latest Annual Income Tax Return (For ABC's above Php500K)
4. Business Tax Return (latest, monthly or quarterly for ABC's above Php500K)
5. Original or certified true copy of duly notarized Omnibus Sworn Statement
6. DOT Accreditation Certificate (valid)

Kindly submit your quotations together with your eligibility requirements thru email on or before 19 OCTOBER 2022 @ 10:00 a.m. (indicating the Solicitation Number and Title of the Project) addressed to: Ms. Clara C. Buscano, email address: ccbuscano@tourism.gov.ph.

Late and unsigned quotations shall not be accepted.

NOTE: For Land Bank Payment Purposes:

Bank Name : _____
Bank Account Number : _____
Account Name : _____
Other Bank has charges : _____

Created by Clara Cortez Buscano

Date Created 15/10/2022

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