



### Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 9135200  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** Procurement of Services of a DOT - Accredited Tour Operator for the Conduct of Philippine Consultation and Workshop on the Philippines APEC Project: Establishing a Safe and Sustainable Future for Trav  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	RFQ No. 2022 - 10 - 0205	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	2
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Travel, Food, Lodging and Entertainment Services	<b>Date Published</b>	20/10/2022
<b>Approved Budget for the Contract:</b>	PHP 438,115.80	<b>Last Updated / Time</b>	19/10/2022 09:44 AM
<b>Delivery Period:</b>	3 Day/s	<b>Closing Date / Time</b>	24/10/2022 10:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	John Paulo Samonte Francisco Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 jsfrancisco@tourism.gov.ph		

#### Description

##### Background

The Philippines through the Department of Tourism (DOT) submitted a Project Proposal to the APEC Secretariat entitled ""Establishing a Safe and Sustainable Future for Travel in the Better Normal"" (TWG / TWG 01 2022A) that was endorsed by the APEC Tourism Working Group (TWG) last 20 June 2022. The Philippines is co-sponsored by Malaysia, Thailand, USA, and Singapore.

This project will aim to discuss on the restrictions and policies that can be possibly recommended to the APEC Member Economies for the return of safe and seamless travel. The Philippines through the DOT proposes a value chain approach to establish safe passage across destinations, territories, and economies, not just in the Asia-Pacific but across the globe because the pandemic has highlighted how interconnected economies are.

The main document to be publish after the policy consultation is a "safe passage compendium" that member economies can institutionalize as everyone moves towards the better normal.

The Philippines will conduct a stakeholder consultation and workshop on 22-24 November 2022 to prepare the Philippine policy recommendation for presentation during the APEC Workshop.

##### Legal Basis

The DOT through the Office of Tourism Development Planning, Research, and Information Management's Policy Formulation and International Cooperation Division is mandated by the Republic Act 9593 (Tourism Act 2009) Section 11.C:

1) Pursue, together with the appropriate offices, the Department's interests in multilateral, international and regional as well as bilateral tourism cooperation, agreements and treaties;

2) Develop strategic plan on enhancing the benefits and gains as well as strengthen the institutional mechanism to carry out the arrangements for agreed cooperation and treaties;

In this regard, the Department of Tourism will require a travel and tour operator to provide the necessary requirements for the conduct of the Philippine Consultation and Workshop on the Philippines APEC Project on "Establishing a Safe and Sustainable Future for Travel in the Better Normal"

A) Requirement: One (1) DOT Accredited Travel and Tour Operator located within Metro Manila

1) Venue and Meals

- One (1) Function Room in a DOT accredited hotel or DOT accredited MICE facility within Makati.
- Provision of AM Snacks, PM Snacks, and Buffet Lunch with one (1) round of drink
- Meals to be provided is good for 50 Pax for 22-23 November
- Meals to be provided is good for 20 Pax for 24 November
- Set-up is round table

2) Transportation

- Rental of Vehicle for 22-24 November 2022
- Whole day rental inclusive of driver, fuel, toll fees, and driver meals
- One (1) unit of van
- Route is within Metro Manila only.

B) Total Budget: Php 438,115.80

C) Payment: Send-Bill Arrangement

D) Contact Persons

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#### Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Tour Operator	Procurement of Services of a DOT - Accredited Tour Operator for the Conduct of Philippine Consultation and Workshop on the Philippines APEC Project: Establishing a Safe and Sustainable Future for Travel in the Better Normal	1	Lot	438,115.80

#### Other Information

Eligibility Requirements

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above Php500, 000.00)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement (to be submitted prior to award)

Note: Kind submit your quotations together with your eligibility requirements thru email and sent it to

jsfrancisco@tourism.gov.ph on or before 24 October 2022 at 10:00 am. Late and unsigned quotations shall not be accepted.

**Created by** John Paulo Samonte Francisco

**Date Created** 19/10/2022

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