



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 9167922  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** PROCUREMENT OF OFFICE EQUIPMENT AND SUPPLIES  
**Area of Delivery** Metro Manila

<b>Solicitation Number:</b>	2022-10-0233 (3rd Posting)	<b>Status</b>	<b>Pending</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	1
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Office Equipment Supplies and Consumables	<b>Date Published</b>	28/10/2022
<b>Approved Budget for the Contract:</b>	PHP 61,114.00	<b>Last Updated / Time</b>	27/10/2022 15:16 PM
<b>Delivery Period:</b>	15 Day/s	<b>Closing Date / Time</b>	02/11/2022 17:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	FELICISIMO EVANGELISTA MAXIMO Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-8900189 femaximo@tourism.gov.ph		

#### Description

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#### TECHNICAL SPECIFICATIONS:

LOT I (Approved Budget for the Contract: PhP2,924.00) MULTI-LAYER 5 DRAWERS OR FILING DRAWER === 2 pieces

- Multi-layer storage for papers and documents
- 5 Drawers
- With hole each drawer for easy grip and carrying.
- Size: 14 1/4" x10 7/8" x10 7/8"(L x H x W)
- Cover can be Arlin (semi-rough texture) or Buffalo Skin (smooth)
- Color: Dark Blue, Dark Brown or Red

LOT II (Approved Budget for the Contract: PhP17,400.00) THREE (3) DRAWER LATERAL CABINET === 2 pieces

- Color: Light gray

- Size: 90W x 45D x 102H cm
- Assembled upon delivery
- With Anti Tilt mechanism
- Centralize Locking System with 2 keys
- 2 Hanging bars in per drawer
- 3 sections slide rails
- Electrolastatic powder coated
- Thickness: Gauge 22
- Inclusive of warranty

LOT III (Approved Budget for the Contract: PhP5,790.00) FRAME for A4 SIZE PHOTO/PAPER === 30 pieces

- Size: 21cm X 30cm
- Color: Dark Brown or Dark Blue
- With 2 hooks at the back (for portrait and landscape)
- Front Glass Cover
- Wood Backing Board
- Wood Frame
- With provision of bubble wrap

LOT IV (Approved Budget for the Contract: PhP35,000.00) PVC PRINTER FOR SIRV HOLDERS === 1 unit

- Print Type Dye-Sublimation
- Print Area Edge-to-Edge Resolution 300dpi (Color), 600, 1200dpi (mono only)
- Full-color or monochrome printing
- Single and dual-sided printing
- Memory: 64MB RAM
- Control Panel: 1 LED Button
- Supported Platforms: MS Windows 7/8/10, Mac OS, Linux Communication: USB
- With 100 pieces card
- Free installation of the printer
- inclusive of warranty

Terms of Payment: Government Procedure - Send Bill Arrangement Delivery Period: Fifteen (15) Days from the Receipt of Purchase Order

**NOTE:**

Partial Bids are allowed. All goods are grouped in Lots. Bidders shall have the option of submitting of a proposal on any or all Lots, and evaluation and contract award will be undertaken on a per Lot basis.

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**Other Information**

The winning bid however, shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

Required Valid Documents to be submitted:

1. Current Mayor's/Business Permit
2. PhilGEPS Number/Certificate of PhilGEPS Registration
3. Duly Notarized Omnibus Sworn Statement

Kindly submit your quotation via email not later than November 02, 2022 (5:00 pm)

**Created by** FELICISIMO EVANGELISTA MAXIMO

**Date Created** 27/10/2022

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