



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 9171093  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** Procurement of Ground Handling Services for the Conduct of PCSSD Physical Inspections (5 lots)

#### Area of Delivery

<b>Solicitation Number:</b>	2022-10-239	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	2
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Travel, Food, Lodging and Entertainment Services	<b>Date Published</b>	28/10/2022
<b>Approved Budget for the Contract:</b>	PHP 887,523.80	<b>Last Updated / Time</b>	28/10/2022 00:00 AM
<b>Delivery Period:</b>		<b>Closing Date / Time</b>	03/11/2022 15:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Norjannah P Lucman Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425  nplucman@tourism.gov.ph		

#### Description

##### TECHNICAL SPECIFICATIONS

I. PROJECT TITLE : Procurement of Service Provider for the Conduct of PCSSD Physical Inspections

##### II. PROJECT DESCRIPTION

In line with the mandate of the PCSSD to promulgate projects geared to the development of the country as a premier diving area in Asia and to formulate rules and regulations, safety standards, and operating procedures to implement the development of sports scuba diving in the country, PCSSD will be resuming its annual physical inspections for the accreditation of dive establishments for FY 2022.

##### III. OBJECTIVES

Following the conduct the physical inspections for accreditation, the inspection team will conduct the following:

- o Air quality tests and inspection of the dive establishments to ensure compliance with PCSSD's safety standards and regulations and issued Health and Safety Guidelines;
- o Explore areas of assistance and improvement for identified dive tourism destinations.

##### IV. MINIMUM REQUIREMENTS

A. Must be accredited by the Philippine Government Electronic Procurement System (PhilGeps); and  
 B. Must be willing to provide services on send – bill arrangement.

##### V. SCOPE OF WORK

A service provider that will be in-charge of the following:

LOT DATE LOCATION BUDGET SOURCE OF FUND

1 08 to 11

March 2023 Camiguin-Misamis Oriental ₱ 187,253.80 2022 Work and Financial Plan

ACCOMMODATION WITH BREAKFAST

Check In 08 March 2023

Check Out 11 March 2023

Number of Rooms 1 Double Occupancy Room

1 Single Occupancy Room

1 Single Occupancy Room

Location Camiguin

MEALS

Lunch 4 x 5 pax

Dinner 3 x 5 pax

TRANSPORTATIONS

Van use for 3 days to and within Camiguin, Medina Misamis Oriental and Cagayan De Oro City with roundtrip barge transfer from Camiguin

Roundtrip airport transfer

Inclusion: Driver's meals, accommodation, parking fees and other applicable fees, and 12 hours' maximum use of van

FLIGHTS

Date 08 March 2023 and 11 March 2023

Route Manila to Camiguin to Manila

No. of Passengers 3

NOTE: Flight includes 20 kg baggage allowance per pax. Other flight details will be followed.

GIVEAWAYS

78 pcs. of Towel

LOT DATE LOCATION BUDGET SOURCE OF FUND

2 16 to 20

March 2023 El Nido ₱ 232,656.60 2022 Work and Financial Plan

ACCOMMODATION WITH BREAKFAST

Check In 16 March 2023

Check Out 20 March 2023

Number of Rooms 1 Double Occupancy Room

1 Single Occupancy Room

1 Single Occupancy Room

Location El Nido- Town Proper

MEALS

Lunch 5 x 5 pax

Dinner 4 x 5 pax

TRANSPORTATIONS

Van use for 5 days to and within El Nido, Palawan

Roundtrip airport transfer

Inclusion: Driver's meals, accommodation, parking fees and other applicable fees, and 12 hours' maximum use of van

FLIGHTS

Date 16 March 2023 and 20 March 2023

Route Manila to El Nido to Manila

No. of Passengers 3

NOTE: Flight includes 20 kg baggage allowance per pax. Other flight details will be followed.

GIVEAWAYS

79 pcs. of T-shirt

LOT DATE LOCATION BUDGET SOURCE OF FUND

3 29 to 31

March 2023 Bicol ₱ 123,494.00 2022 Work and Financial Plan

ACCOMMODATION WITH BREAKFAST

Check In 16 February 2023

Check Out 18 February 2023

Number of Rooms 1 Double Occupancy Room

1 Single Occupancy Room

Location Legazpi City

MEALS

Lunch 3 x 5 pax  
Dinner 2 x 5 pax

TRANSPORTATIONS

Van use for 2 days to and within Albay, Legazpi and Sorsogon  
Roundtrip airport transfer

Inclusion: Driver's meals, accommodation, parking fees and other applicable fees, and 12 hours' maximum use of van

FLIGHTS

Date 29 March and 31 March 2023

Route Manila to Legazpi to Manila

No. of Passengers 3

NOTE: Flight includes 20 kg baggage allowance per pax. Other flight details will be followed.

GIVEAWAYS

23 pcs. of Mesh Bags

LOT DATE LOCATION BUDGET SOURCE OF FUND

4 13 to 17

April 2023 Coron ₱ 198,797.80 2022 Work and Financial Plan

ACCOMMODATION WITH BREAKFAST

Check In 13 April 2023

Check Out 17 April 2023

Number of Rooms 1 Double Occupancy Room

1 Single Occupancy Room

Location Coron- Town Proper

MEALS

Lunch 5 x 5 pax  
Dinner 4 x 5 pax

TRANSPORTATIONS

Van use for 1 day to and within Decalacao Port, Busuanga and Coron Town Proper

Van use for 3 days to and within Busuanga and Coron Town Proper

Roundtrip airport transfer

Inclusion: Driver's meals, accommodation, parking fees and other applicable fees, and 12 hours' maximum use of van

FLIGHTS

Date 13 April 2023 and 17 April 2023

Route Manila to Busuanga to Manila

No. of Passengers 3

NOTE: Flight includes 20 kg baggage allowance per pax. Other flight details will be followed.

GIVEAWAYS

77 pcs. of T-shirt

LOT DATE LOCATION BUDGET SOURCE OF FUND

5 27 to 29

April 2023 Puerto Princesa ₱ 145,321.60 2022 Work and Financial Plan

ACCOMMODATION WITH BREAKFAST

Check In 27 April 2023

Check Out 29 April 2023

Number of Rooms 1 Double Occupancy Room

1 Single Occupancy Room

Location Puerto Princesa

MEALS

Lunch 3 x 5 pax  
Dinner 2 x 5 pax

TRANSPORTATIONS

Van use for 2 days to and within Puerto Princesa

Roundtrip airport transfer

Inclusion: Driver's meals, accommodation, parking fees and other applicable fees, and 12 hours' maximum use of van

FLIGHTS

Date 27 April and 29 April 2023

Route Manila to Puerto Princesa to Manila

No. of Passengers 3

NOTE: Flight includes 20 kg baggage allowance per pax. Other flight details will be followed.

**GIVEAWAYS**

75 pcs. of Dry Bag

**VI. BUDGET**

Total budget for this project is PHP 887, 523.80

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Due to the distortion of some formats (e.g. tables) of this file, please refer to the ATTACHED "TECHNICAL SPECIFICATIONS" (as an attachment to this PhilGEPS Notice)

All documents attached and uploaded to this Notice are also available in the DOT's Official Website

<http://tourism.gov.ph/DOTOpenProjectsforBidding.aspx>  
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**Line Items**

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Lot 1	Camiguin - Misamis Oriental (08-11 March 2023)	1	Lot	187,253.80
2	Lot 2	El Nido (16-20 March 2023)	1	Lot	232,656.60
3	Lot 3	Bicol (29-31 March 2023)	1	Lot	123,494.00
4	Lot 4	Coron (13-17 April 2023)	1	Lot	198,797.80
5	Lot 5	Puerto Princesa (27-29 April 2023)	1	Lot	145,321.60

**Other Information**

THE PROPOSAL/QUOTATION must be addressed to:

To: PROCUREMENT MANAGEMENT DIVISION  
Department of Tourism  
Makati City

with details such as:

Name of the Bidder/Company:  
Address of the Bidder/Company:  
Title of the Project:  
RFQ No. 2022-10-239

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In addition to the Proposal/Quotation, kindly submit the following Eligibility Requirements:

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above Php500, 000.00)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

5. DOT Accreditation Certificate

Note: Kindly submit your quotations together with your eligibility requirements to [nplucman@tourism.gov.ph](mailto:nplucman@tourism.gov.ph) on or before 03 November 2022 at 3:00 pm. Late and unsigned quotations shall not be accepted.

**Created by** Norjannah P Lucman

**Date Created** 27/10/2022

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