



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9152127
Procuring Entity DEPARTMENT OF TOURISM
Title PROCUREMENT OF INTERNATIONAL AIRLINE TICKETS FOR MONTREAL, CANADA ON DECEMBER 1-21, 2022

Area of Delivery

Solicitation Number:	2022-10-215	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	0
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	25/10/2022
Approved Budget for the Contract:	PHP 300,000.00	Last Updated / Time	25/10/2022 00:00 AM
Delivery Period:		Closing Date / Time	28/10/2022 10:00 AM
Client Agency:			
Contact Person:	Clara Cortez Buscano Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 spyccb@yahoo.com		

Description

TERMS OF SPECIFICATIONS

Services of a Travel and Tour Operator in connection with the Participation in the Convention on Biological Diversity - 15th Conference of the Parties and concurrent meetings in Montreal, Canada December 01- 21, 2022

I. BIDDER : TRAVEL AND TOUR OPERATOR

II. PROJECT TITLE : Participation in the Convention on Biological Diversity - 15th Conference of the Parties and concurrent meetings

III. DESTINATION : Manila – Montreal, Canada – Manila

IV. MINIMUM REQUIREMENTS

- Must be a DOT accredited Travel and Tour Operator
- Must be PhilGEPS registered
- Must be willing to provide services on send-bill arrangement

V. SCOPE OF WORK / DELIVERABLES

A. Roundtrip International Air Ticket (1 pax)

- Issuance of roundtrip economy class air ticket
- Ticket must be rebookable, re-routable and refundable
- Inclusive of travel tax and fuel charges etc.
(Travel Tax will be deducted upon Submission of Travel Tax Exemption Certificate)
- Regular fare (not promo fare)

B. Passenger:

1. MR. RAMIL S. BASUEL

C. Flight Details:

DATE DESTINATION

December 01, 2022 Manila – Toronto – Montreal, Canada

December 21, 2022 Montreal, Canada – Toronto – Manila

Note: Travel and Tour Operator may propose other flight itinerary that must be within the identified travel dates and approved budget for the contract (ABC).

D. Baggage Allowance:

- One (1) hand-carry baggage (per way)
- Two (2) 23 kg/50 lbs check-in baggage (per way)

E. RT-PCR Swab Tests (1 pax)

1. MR. RAMIL S. BASUEL

Testing Schedules:

- 72 hours prior to flight out of Manila
- 24 hours upon arrival in Manila

F. Health and Travel Insurance

1. MR. RAMIL S. BASUEL

Coverage Date: December 01-21, 2022

Coverage:

- Personal Accidental Benefit
- Medical and Evacuation Benefit including COVID-19 coverage
- Travel Inconvenience Benefit
- 24-hour Travel Assistance

VI. APPROVED BUDGET FOR THE CONTRACT AND MODE OF PAYMENT

The approved budget for the contract is Three Hundred Thousand Pesos (₱300,000.00) inclusive of all applicable taxes, Government Procedure and send bill arrangement.

VII. PROJECT OFFICERS

MISS LARALIZA BAGAYAN / MR. ADRIAN E. CRUZ

Tourism Development Planning Division

Contact No.: 459-5200 to 30 local 516

Email Address: llbagayan@tourism.gov.ph; aecruz@tourism.gov.ph tdpd@tourism.gov.ph

Approved by:

RAMIL S. BASUEL

OIC Chief

Tourism Development Planning Division

Other Information

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

ELIGIBILITY REQUIREMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual)
2. PHILGEPs' Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and PhilGEPs Registration Number
3. Latest Annual Income Tax Return (For ABC's above Php500K)
4. Business Tax Return (latest, monthly or quarterly for ABC's above Php500K)
5. Original or certified true copy of duly notarized Omnibus Sworn Statement
6. DOT Accreditation Certificate (valid)

Kindly submit your quotations together with your eligibility requirements thru email on or before 28 OCTOBER 2022 @ 10:00 a.m. (indicating the Solicitation Number and Title of the Project) addressed to: Ms. Clara C. Buscano, email address: ccbuscano@tourism.gov.ph.

Late and unsigned quotations shall not be accepted.

NOTE: For Land Bank Payment Purposes:

Bank Name : _____

Bank Account Number : _____

Account Name : _____

Other Bank has charges : _____

Created by Clara Cortez Buscano

Date Created 24/10/2022

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