

Technical Specifications

Lot	Specification	Statement of Compliance ¹
	<p>I. The Office of Tourism Development Planning, Research and Information Management (OTDPRIM) through the Policy Formulation and International Cooperation Division (PFICD) will showcase Philippine culture and tradition, highlighting Filipino artisans from Luzon, Visayas and Mindanao.</p> <p>II. The winning bidder for the procurement of tokens and corporate giveaways will entail the provision of tokens and corporate giveaways to be given to the target recipients mentioned in III. Target Recipients on the following occasions:</p> <ol style="list-style-type: none"> 1. The Philippine Department of Tourism’s (PDOT’s) participation to international and regional commitments and bilateral tourism cooperation meetings; 2. Attendance to OTDPRIM’s meetings, courtesy call, meet and greet with the Secretary, speaking engagements; and 3. Other related activities except international- and national-hosted meetings, forum, symposium, seminars, trainings, and the like. <p>The items will serve as tokens of appreciation to the officials, guests of the Secretary for the courtesy call and meet and greet, speakers, facilitator and moderator for the OTDPRIM-conducted activities.</p> <p>III. Target Participants</p> <p>The following are the target recipients of the tokens and corporate giveaways:</p>	

¹ Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]

Category	Designation
VIPs	High-ranking elected official Cabinet secretary Diplomat or Foreign Dignitary Governor Mayor Others of similar rank
Public Official and Private Sector Officers	Undersecretary/OIC Assistance Secretary/OIC
	Chief Executive Officer Chief Operating Officer Vice Presidents Others of similar rank
	Director/OIC Division Chief/OIC
	Middle Manager and others of similar rank
	Supervising Administrative Officer or those with supervisory functions
	Lower Middle Management and others of similar rank
	Staff
	Others
IV. Minimum Requirements for Bidders:	
<ol style="list-style-type: none"> 1. Bidders must be PhilGEPS Platinum member. 2. Must be willing to provide product warranty/return and exchange of defective items. 3. Must be willing to provide services on a send-bill arrangement. 4. With previous projects similar to the contract to be bid within the last five years. 	
V. Scope of Work/Deliverables:	
The services required by the DOT End-user:	
<ol style="list-style-type: none"> 1. <u>To include in their bid submission photos of the tokens/corporate giveaways to be bid.</u> 2. Provide information on the materials used as specified in the deliverables. Materials must be aligned to the information provided by the end-user. 3. <u>If awarded, supplier must</u> submit sample of actual product prior to mass production for approval of the end user. 	

1	<p>INABEL BLANKET WITH PACKAGING (50 pcs.)</p> <ul style="list-style-type: none"> ▪ Blanket made from inabel fabric or abel ▪ Handloom woven ▪ Made in the Philippines ▪ Packaging made of sustainable materials ▪ <u>Dimension: 161 x 244 cm</u> 	
2	<p>BINACOL CENTER PLACEMAT SET WITH PACKAGING (50 pcs.)</p> <ul style="list-style-type: none"> ▪ Binacol center placemat is made of inabel or abel fabric ▪ Set includes six (6) binacol center placemats, six (6) table napkins and six (6) coasters ▪ Items are made in the Philippines ▪ Packaging made of sustainable materials ▪ <u>Dimension: 45 x 34 cm</u> 	
3	<p>ESSENTIAL OIL SET WITH PACKAGING (50 pcs.)</p> <ul style="list-style-type: none"> ▪ The essential oil contains five (5) special blends, using pili and elemi oils ▪ Size: 6 ml each container, five (5) containers per set ▪ Packaging made of sustainable materials 	
4	<p>HAGNAYA VINE PICTURE FRAME WITH PACKAGING (200 pcs.)</p> <ul style="list-style-type: none"> ▪ Made from hagnaya vine ▪ Made in the Philippines ▪ Packaging made of sustainable materials ▪ <u>Dimension: 8 x 10 inches</u> 	
5	<p>LARO TAYO COASTER SET WITH PACKAGING (300 pcs.)</p> <ul style="list-style-type: none"> ▪ Laro tayo coaster series features the games we used to play as a child such as the Luksong Tinik, Luksong Baka, Sungka and Pitik Bulag 	

	<ul style="list-style-type: none"> ▪ Ceramic and non-absorbent material ▪ Set includes four (4) pieces coaster ▪ Packaging made of sustainable materials ▪ <u>Diameter: 10.8 inches each</u> 	
6	YAKAN PLACEMAT WITH PACKAGING (300 pcs.) <ul style="list-style-type: none"> ▪ Handwoven placemats with traditional yakan tribal patterns ▪ Made in the Philippines ▪ Packaging made of sustainable materials ▪ <u>Dimension: L 34 cm x W 49 cm</u> 	
7	NAPKIN RING WITH PACKAGING (500 pcs.) <ul style="list-style-type: none"> ▪ Napkin ring featuring Philippine jeepney, a popular means of public transportation in the Philippines ▪ Made in the Philippines ▪ Jeepney design ▪ Zinc alloy material ▪ Gold and silver color ▪ Packaging made of sustainable materials ▪ <u>Dimension: H 1.4 inches x W 3 inches</u> 	
8	MINI GOLD-COLORED TIN CALESA WITH WOODEN BASE (WITH PACKAGING) – 500 pcs. <ul style="list-style-type: none"> ▪ Mini gold-colored tin calesa with wooden base ▪ Handcrafted by Filipino artisans ▪ Made in the Philippines ▪ Packaging made of sustainable materials 	
9	LUPIZ PLACEMAT WITH PACKAGING (500 pcs.) <ul style="list-style-type: none"> ▪ Made of poly cotton yarn, jute and lupiz (semi-processed abaca and fine abaca fiber) ▪ Made in the Philippines ▪ Six (6) pieces per set 	

	<ul style="list-style-type: none">▪ Packaging made of sustainable materials▪ <u>Dimension: 34 x 16 x 3 cm</u>	
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Conforme:

Name of Bidder's/Representative

Signature

Date