



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9187225
Procuring Entity DEPARTMENT OF TOURISM
Title SUPPLY AND DELIVERY OF PURIFIED DRINKING WATER WITH FREE USE OF HOT AND CHILLED WATER DISPENSERS FOR THE DEPARTMENT OF TOURISM FOR CY 2023

Area of Delivery

Solicitation Number: 2022-10-255	Status	Active
Trade Agreement: Implementing Rules and Regulations	Associated Components	2
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	1
Category: Beverages	Date Published	04/11/2022
Approved Budget for the Contract: PHP 64,050.00	Last Updated / Time	04/11/2022 00:00 AM
Delivery Period:	Closing Date / Time	08/11/2022 14:00 PM
Client Agency:		
Contact Person: MAITA SUMOGAD DANTE AA III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 msdante@tourism.gov.ph		

Description

TERMS OF REFERENCE

SUPPLY AND DELIVERY OF PURIFIED DRINKING WATER WITH FREE USE OF HOT AND CHILLED WATER DISPENSERS FOR THE DEPARTMENT OF TOURISM FOR CY 2023

I. INTRODUCTION

The Department of Tourism (DOT) provides the Supply of Purified Drinking Water for the consumption of its officials, employees and stakeholders. The DOT through the Administrative Service – General Services Division (AS-GSD) intends to procure a service provider who can provide the highest degree of quality purified drinking water with free use of Hot and Cold Dispensers.

II. OBJECTIVE

To procure a Technically and Financially capable Service Provider for the Supply and Delivery of Purified Drinking Water with Free Use of Hold and Chilled Water Dispensers for CY 2023.

III. QUALIFICATIONS OF BIDDER/SERVICE PROVIDER:

1. Must be a Service Provider of Purified Drinking Water for the last three (3) years;
2. Must be Philgeps Registered;
3. Must have the latest valid Mayor or Business Permit where the place of business is located; and
4. Must have a valid Sanitary Permit and/or Certificate of Potability/Certificate of Health-Related Device Registration/Certificate of Product Registration from the Bureau of Food and Drugs Administration (FDA).

IV. DUTIES AND RESPONSIBILITIES OF BIDDER/SERVICE PROVIDER:

1. The Service Provider shall provide the DOT with the total of 6,710 of 5-gallon/containers of Purified Drinking Water on per order basis;
2. The Service Provider shall provide the DOT with thirty-five (35) units of hot and chilled water dispenser in good working condition or as may be required by the DOT, free of charge;
3. The Service Provider shall deliver and the maintain the 150 containers/bottles of purified drinking water per week, less the available on stock containers/bottles;
4. The Service Provider shall submit original or authenticated copy of passed/approved Laboratory Analysis Result (Physical/Chemical Analysis and Bacteriological Analysis) issued by the third-party water-testing facility accredited by the Department of Health (DOH) to ensure that it complies with the Philippine National Standards of Drinking Water (PNSDW);
5. The Service Provider shall ensure that the containers/bottles provided to the DOT are free of dirt and contaminants. The labels on the containers/bottles shall indicate the following:

- a. Name, address and contact number/s of the manufacturer;
- b. Type of water; and
- c. Best Before Date.

And that all labels shall be truthfull and not misleading.

- 6. The Service Provider shall immediately replace defective water containers and water dispensers at no-cost to the DOT within 48-hours from the time it was reported and requested;
- 7. The Service Provider shall provide additional units of water dispensers equivalent to at least 20% of the total units of the original contract upon receipt of the official request from the DOT with No Additional Cost;
- 8. The Service Provider shall conduct monthly cleaning/washing/sanitizing, and proper maintenance of all the water dispensers at no-cost for optimum operation; and
- 9. The Service Provider shall bill the DOT based on actualy monthly deliveries through a receipt and billing statement/Summary of Account (SOA), but in no case shall not exceed the total contract price/cost.

V. MINIMUM TECHNICAL SPECIFICATIONS

- A. Purified Drinking Water and Container**
- At least 5-gallons capacity per container/bottle
 - Minimum of 18-stages purification/filtration process
 - Shape and Quality of Bottle: Round and made from Polycarbonate resin type of free of containmants and BPA-Free

B. Means of transportation/delivery: Car/Van

- C. Hot and Chilled Water Dispenser:**
- Dispenser Dimension: at least (L) 35 cm x (H) 100 cm x (W) 36 cm
 - Free Standing
 - With at least two (2) faucet for Hot and Chilled
 - With removable drip tray for easy cleaning
 - Hot Water outlet at least 88° to 92°
 - Chilled Water outlet – 4° to 11 °
 - At least 2.0-Liters per hour cooling capacity
 - At least 5.0-Liters per hour heating capacity
 - Power Source: 220V/60Hz

VI. APPROVED BUDGET FOR THE CONTRACT (ABC) AND SOURCE OF FUND:

Two Hundred Forty-Six Thousand Six Hundred Pesos only (Php246,600.00), inclusive of applicable taxes, chargeable against FY 2023 Administrative Service – General Administration Expenses (GAE) Funds.

VI. CONTRACT DURATION:
February – December 2023

VII. PAYMENT PROCEDURE:
Based on actual delivery/utilization. Government Procedure.

PREPARED BY: CONTACT PERSON

ANDREA J. OCA MR. ROLANDO A. BAUTISTA
Administrative Officer V Chief, General Services Division
GSD-Supply and Property Section Department of Tourism
Tel No: +632 8459-5200 to 30 local 110
Telefax: +632 8890-0189
Email: gsd@tourism.gov.ph

NOTED BY:

SOFIA C. PAGSUYUIN
OIC-Director
Administrative Service

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	beverages	UPPLY AND DELIVERY OF PURIFIED DRINKING WATER WITH FREE USE OF HOT AND CHILLED WATER DISPENSERS FOR THE DEPARTMENT OF TOURISM FOR CY 2023	1,830	Gallon	64,050.00

Other Information

- n addition to the Proposal/Quotation, kindly submit the following Eligibility Requirements:
1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area, In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.
 2. PhilGEPS Registration Number
 3. Latest Income/Business Tax Return (For ABC above Php500, 000.00)
 4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Kindly submit your quotations together with your eligibility requirements to nplucman@tourism.gov.ph on or before 07 November 2022 at 2:00 PM. Late and unsigned quotations shall not be accepted.

Created by MAITA SUMOGAD DANTE
Date Created 03/11/2022

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.