

DEPARTMENT OF TOURISM
National Capital Region
Telefax: 8553-3530
Direct Line: 8553-3531 / 09273024069
Email: ljalcantara@tourism.gov.ph

Date: November 3, 2022

GENTLEMEN:

REQUEST FOR QUOTATION

Kindly quote to us your latest price(s) on the following item(s):

QUANTITY	UNIT	ITEM/DESCRIPTION/SPECIFICATION	UNIT PRICE
		Replacement of Clutch Mechanical Parts and Preventive Maintenance Services	
		For: DOT – National Capital Region Service Vehicle Toyota Hiace with Conduction Sticker A9S 366	
		Inclusion:	
1	piece	1. Clutch Disc	
1	piece	2. Clutch Master	
1	piece	3. Secondary Clutch	
1	piece	4. Pressure Plate	
1	piece	5. Release Bearing	
1	piece	6. Pilot Bearing	
		Note: All Toyota Original Parts	
		REQUIREMENTS FOR SUPPLIERS	
		1. Willing to engage in a send-bill arrangement	
		2. Office must be near DOT NCR Makati Office	
		DOCUMENTARY DOCUMENTS TO BE SUBMITTED	
		1. Valid Mayor's / Business Permit	
		2. PhilGEPS Reg. Number	
		3. Income/Business Tax Return	
		4. Notarized Omnibus Sworn Statement	
		APPROVED BUDGET FOR THE CONTRACT PHP 58,000.00 (Fifty-Eight Thousand Pesos Only) <i>*inclusive of all government fees and taxes*</i>	
		Contact Person MAURICIO 'BONG' ANGELES Maintenance Officer Contact Number: 09669139267 Email address: bongchamp_angeles@yahoo.com	
		Please quote your lowest price for the above requirements and submit your quotation along with documentary requirements VIA PERSONAL SERVICE AND/ OR COURIER in <u>three (3) sets</u> – 1 original copy IN A SEALED ENVELOPE to this office address: DOT NCR BAC SECRETARIAT Mr. Lawrence J. Alcantara – Head, NCR BAC Secretariat 2nd Floor, DOT Building, 351 Sen. Gil Puyat Avenue, Makati City	

	Note: Deadline of submission is on November 8, 2022 at 10:00 am	
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This office desires to place an order for the above item(s) with the minimum delay. Your firm quotation will help us very much in placing the order.

Thank you.

PRINT NAME OF DEALER/SUPPLIER

ADDRESS OF DEALER/SUPPLIER

CONTACT NUMBER(s)

TIN: _____

LANDBANK ACCOUNT NUMBER

AUTHORIZED SIGNATURE OVER PRINT NAME