



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9187660
Procuring Entity DEPARTMENT OF TOURISM
Title Procurement of Ground Handling Services for the Tourism Product Inventory Update and Destination Assessment of Romblon

Area of Delivery

Solicitation Number:	2022-11-252	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods	Document Request List	1
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	04/11/2022
Approved Budget for the Contract:	PHP 958,000.00	Last Updated / Time	04/11/2022 00:00 AM
Delivery Period:		Closing Date / Time	07/11/2022 11:00 AM
Client Agency:			
Contact Person:	Norjannah P Lucman Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 nplucman@tourism.gov.ph		

Description

TERMS OF REFERENCE

I. BIDDER : Ground Handling Services for the Tourism Product Inventory Update and Destination Assessment of Romblon

II. PROJECT DATE : November 11 to 17, 2022

III. MINIMUM REQUIREMENTS

- Must be a tour operator / ground handler / travel agency accredited by the Department of Tourism (DOT) and registered with the Philippine Government Electronic Procurement System (PhilGEPS)
- Must be willing to provide services on a send bill arrangement

IV. SCOPE OF WORK/DELIVERABLES

A. Transportation

1. Ferry Tickets with Accommodation

- Must be a DOT accredited Tourist Water Transport provider capable of providing ferry transfers with room accommodation facilities from Batangas to Odiongan, Romblon

- Must include standard baggage allowance (50 kg) per person
- Total Number of Pax: 10 pax

No. of Rooms Departure Date / Schedule Room Type Route
 10 November 11, 2022
 2100 H State Room – Single Occupancy Batangas Port to Odiongan

2. Domestic Air Tickets (inclusive of all applicable fees, rebooking option, 20 kg standard check in baggage allowance, and additional baggage allowance for select pax for dive equipment and promotional materials)

No. of Pax Date Flight Route Preferred Flight Additional Baggage
 2 pax November 12, 2022 MNL to TBH ETD 0655 H
 ETA 0810 H N/A
 5 pax November 17, 2022 TBH to MNL ETD 0900 H
 ETA 1015 H 20 kg per person
 7 pax November 17, 2022 TBH to MNL ETD 0900 H
 ETA 1015 H N/A

3. Vehicle Hire / Rental (inclusive of professional driver's fees, driver's accommodation, if necessary, meals, expressway toll fees, terminal fees, parking fees, fuel, and applicable environmental fees)

Date No. of Units Capacity and Route
 November 11, 2022 1 Coaster Manila to Batangas Port
 Passenger Seating Capacity: 12 pax
 Route: DOT Makati to Batangas Port
 Rental Period: 10 hours
 November 12, 2022 1 Van Odiongan Port to San Agustin Port (Pick Up and Drop Off)
 Route: Odiongan Port to San Agustin Port
 November 13, 2022 1 Speedboat Alad Island to Sibuyan Island and Cresta de Gallo (Roundtrip)
 Passenger Seating Capacity: 12 pax
 Route: Alad Island to Sibuyan Island and Cresta de Gallo and v.v.
 Rental Period: Whole Day – 14 hours
 November 13, 2022 1 Van Within Sibuyan Island
 Route: Within Sibuyan Island
 Rental Period: 12 hours
 November 14, 2022 1 Speedboat Alad Island to Islands within Romblon
 Passenger Seating Capacity: 12 pax
 Route:
 AM
 - Alad Island to Cobrador Island and Naguso Beach
 - Cobrador Island to Alad Island

PM
 - Alad Island to Romblon, Romblon
 - Romblon, Romblon to Alad Island
 November 14, 2022 1 Van Within Romblon, Romblon
 Route: Within Romblon, Romblon
 Rental Period: 8 hours
 November 15, 2022 1 Speedboat Alad Island to Logbon Island (Roundtrip)
 Passenger Seating Capacity: 12 pax
 Route: Alad Island to Logbon Island and v.v.
 Rental Period: 4 hours
 November 15, 2022 1 Van Within Tablas Island
 Route: Within Tablas Island
 Rental Period: 8 hours
 November 16, 2022 1 Van Within Tablas Island
 Route: Within Tablas Island
 Rental Period: 8 hours
 November 17, 2022 1 Vans Within Tablas Island
 Route: Within Tablas Island
 Rental Period: 8 hours

B. Accommodation

1. Alad Island
 - Must be an accommodation provider (resort) located in Alad Island
 - Must include transfers from San Agustin Port to Alad Island

No. of Rooms Room Type Meals Check In Check Out
 3 Twin Sharing Breakfast November 12 November 15
 2 Triple Sharing Breakfast November 12 November 15

2. Tablas Island

- Must be an accommodation provider (resort) located in Tablas Island
- Must include transfers from Alad Island to Tablas Island
- Total Number of Pax: 12 pax

No. of Rooms Room Type Meals Check In Check Out
 2 Single Occupancy Breakfast November 15 November 17
 5 Twin Sharing Breakfast November 15 November 17

C. Dive Package

Must be inclusive of the following:

1. Diving with full dive equipment rental (inclusive of tank and weights) and boat rental
2. Services of dive masters (maximum of 3 divers per dive master)
3. All applicable fees (i.e., environmental fees, marine park fees, camera fees, dive fees, etc.)

Date	No. of Divers	No. of Dives	Type of Dive
November 12	5 pax	2 dives	Afternoon Fun Dive (Alad Island)
November 12	7 pax	1 dive	Discover Scuba Diving / Intro Dive (Alad Island)
November 13	5 pax	2 dives	Afternoon Fun Dive (Logbon Island)
November 13	7 pax	1 dive	Discover Scuba Diving / Intro Dive (Logbon Island)
November 14	5 pax	2 dives	Morning Fun Dive (Cobrador Island)
November 14	7 pax	1 dive	Discover Scuba Diving / Intro Dive (Cobrador Island)

D. Meals

Date	No. of Pax	Meal Requirements	Preferred Venue
November 11	11 pax	Plated Dinner (1 Main Course and 1 Dessert) with 1 drink (juice or soda) per person	Café enroute to Batangas Port
November 12	12 pax	Plated Breakfast (1 Main Course) with 1 drink (coffee or juice) per person	Café enroute to San Agustin Port
November 12	12 pax	Plated Lunch (1 Main Course and 1 Dessert) with 1 drink (juice or soda) per person	Resort in Alad Island
November 12	12 pax	Plated Dinner (1 Main Course and 1 Dessert) with 1 drink (juice or soda) per person	Resort in Alad Island
November 13	12 pax	Plated Lunch (1 Main Course and 1 Dessert) with 1 drink (juice or soda) per person	Café or Restaurant in Sibuyan Island
November 13	12 pax	PM Snacks (1 Sandwich / Pastry or similar) with 1 drink (coffee, juice, or soda) per person	Café or Restaurant in Sibuyan Island
November 13	12 pax	Plated Dinner (1 Main Course and 1 Dessert) with 1 drink (juice or soda) per person	Resort in Alad Island
November 14	12 pax	Plated Lunch (1 Main Course and 1 Dessert) with 1 drink (juice or soda) per person	Resort in Alad Island
November 14	12 pax	PM Snacks (1 Sandwich / Pastry or similar) with 1 drink (coffee, juice, or soda) per person	Café or Restaurant in Romblon, Romblon
November 14	12 pax	Plated Dinner (1 Main Course and 1 Dessert) with 1 drink (juice or soda) per person	Resort in Alad Island
November 15	12 pax	Plated Lunch (1 Main Course and 1 Dessert) with 1 drink (juice or soda) per person	Resort in Alad Island
November 15	12 pax	PM Snacks (1 Sandwich / Pastry or similar) with 1 drink (coffee, juice, or soda) per person	Café or Restaurant in Tablas Island
November 15	12 pax	Plated Dinner (1 Main Course and 1 Dessert) with 1 drink (juice or soda) per person	Resort in Tablas Island
November 16	12 pax	Plated Lunch (1 Main Course and 1 Dessert) with 1 drink (juice or soda) per person	Resort in Tablas Island
November 16	12 pax	PM Snacks (1 Sandwich / Pastry or similar) with 1 drink (coffee, juice, or soda) per person	Café or Restaurant in Tablas Island
November 16	12 pax	Plated Dinner (1 Main Course and 1 Dessert) with 1 drink (juice or soda) per person	Resort in Tablas Island

E. Photo and Video Documentation

1. Provide photo documentation of diving tourism, nature-based tourism, and cruise tourism sites and activities conducted
2. Photos must be at least 300 dpi resolution, suitable for large format printing

V. BUDGET

The total budget for this project is Php 958,000.00 (Nine Hundred Fifty Eight Thousand Pesos) inclusive of all applicable taxes and should cover all requirements enumerated above.

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Due to the distortion of some formats (e.g. tables) of this file, please refer to the ATTACHED "TECHNICAL SPECIFICATIONS" (as an attachment to this PhilGEPS Notice)

All documents attached and uploaded to this Notice are also available in the DOT's Official Website

<http://tourism.gov.ph/DOTOpenProjectsforBidding.aspx>

Line Items

Item No.	Product/Service Name	Description	Quantity	UOM	Budget (PHP)
1	Ground Handling	Ground Handling Services for the Tourism Product Inventory Update and Destination Assessment of Romblon	1	Lot	958,000.00

Other Information

THE PROPOSAL/QUOTATION must be addressed to:

To: PROCUREMENT MANAGEMENT DIVISION
Department of Tourism
Makati City

with details such as:

Name of the Bidder/Company:
Address of the Bidder/Company:
Title of the Project:
RFQ No. 2022-11-252

In addition to the Proposal/Quotation, kindly submit the following Eligibility Requirements:

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number
3. Latest Income/Business Tax Return (For ABC above Php500, 000.00)
4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement
5. DOT Accreditation Certificate

Note: Kindly submit your quotations together with your eligibility requirements to nplucman@tourism.gov.ph on or before 07 November 2022 at 11:00 am. Late and unsigned quotations shall not be accepted.

Created by Norjannah P Lucman

Date Created 03/11/2022

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