



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9238230
Procuring Entity DEPARTMENT OF TOURISM
Title 2nd Posting Procurement of Services of Tour Operator for the Tourism Industry Skills Program (TISP) Year-End Retooling and Assessment Workshop/Gawad Tagapagsanay in Antipolo, Rizal on 28 November to D

Area of Delivery

Solicitation Number:	2022-11-0266 (2nd Posting)	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods - General Support Services	Document Request List	0
Category:	Travel, Food, Lodging and Entertainment Services	Date Published	16/11/2022
Approved Budget for the Contract:	PHP 269,965.92	Last Updated / Time	16/11/2022 00:00 AM
Delivery Period:	5 Day/s	Closing Date / Time	21/11/2022 10:00 AM
Client Agency:			
Contact Person:	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 taromanes@tourism.gov.ph		

Description

TERMS OF REFERENCE

I. PROJECT: Tourism Industry Skills Program (TISP) Year-End Retooling and Assessment Workshop / Gawad Tagapagsanay

II. BACKGROUND:

Group Name: Provision of Transport Services for the Tourism Industry Skills Program (TISP) Year-End Retooling and Assessment Workshop / Gawad Tagapagsanay
 Date: November 28 – December 2, 2022
 Destination: Antipolo, Rizal

III. PURPOSE / OBJECTIVES

The Office of Industry Manpower Development is in need of the a service provider in the Philippines engaged in the business of providing transportation services such as Bus and Van Hires for the upcoming Tourism Industry Skills (TISP) Year-End Retooling and Assessment Workshop / Gawad Tagapagsanay to be conducted in Antipolo, Rizal from November 28 - December 2, 2022.

IV. MINIMUM REQUIREMENTS FOR SUPPLIERS

- a. Must be a PhilGEPS accredited service provider
- b. Willing to provide services on send-bill arrangement

V. SCOPE OF WORK / DELIVERABLES

PRE-TOURS AND TRANSPORTATION (must be DOT-accredited tourist operator or tourist transport)

1. Transportation service requirements including:

- a. 36 Domestic airline tickets inclusive of terminal fee and 20 kilos baggage allowance:
 - i. Morning flight (between 8:00 AM to 11:00 AM) from LGP – MNL on November 28, 2022 (2 pax)
 - ii. Morning flight (between 8:00 AM to 11:00 AM) from ILO – MNL on November 28, 2022 (2 pax)
 - iii. Morning flight (between 8:00 AM to 11:00 AM) from CEB – MNL on November 28, 2022 (2 pax)
 - iv. Morning flight (between 8:00 AM to 11:00 AM) from TAC - MNL on November 28, 2022 (2 pax)
 - v. Morning flight (between 8:00 AM to 11:00 AM) from ZAM - MNL on November 28, 2022 (2 pax)
 - vi. Morning flight (between 8:00 AM to 11:00 AM) from CGY - MNL on November 28, 2022 (2 pax)
 - vii. Morning flight (between 8:00 AM to 11:00 AM) from DVO - MNL on November 28, 2022 (2 pax)
 - viii. Morning flight (between 8:00 AM to 11:00 AM) from GES - MNL on November 28, 2022 (2 pax)
 - ix. Morning flight (between 8:00 AM to 11:00 AM) from BXU - MNL on November 28, 2022 (2 pax)

 - x. Afternoon flight (between 2:00 PM to 7:00 AM) from MNL – LGP on December 2, 2022 (2 pax)
 - xi. Afternoon flight (between 2:00 PM to 7:00 AM) from MNL – ILO on December 2, 2022 (2 pax)
 - xii. Afternoon flight (between 2:00 PM to 7:00 AM) from MNL – CEB on December 2, 2022 (2 pax)
 - xiii. Afternoon flight (between 2:00 PM to 7:00 AM) from MNL – TAC on December 2, 2022 (2 pax)
 - xiv. Afternoon flight (between 2:00 PM to 7:00 AM) from MNL – ZAM on December 2, 2022 (2 pax)
 - xv. Afternoon flight (between 2:00 PM to 7:00 AM) from MNL – CGY on December 2, 2022 (2 pax)
 - xvi. Afternoon flight (between 2:00 PM to 7:00 AM) from MNL – DVO on December 2, 2022 (2 pax)
 - xvii. Afternoon flight (between 2:00 PM to 7:00 AM) from MNL – GES on December 2, 2022 (2 pax)
 - xviii. Afternoon flight (between 2:00 PM to 7:00 AM) from MNL – BXU on December 2, 2022 (2 pax)
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- b. 1 Bus and 1 Van Roundtrip Transfers (vehicles must be DOT-accredited)
 - i. One (1) Bus Transfer from Makati to Antipolo on November 28, 2022
 - ii. One (1) Bus Transfer from Antipolo to Makati on December 2, 2022
 - iii. One (1) Van Transfer from Makati to Antipolo on November 28, 2022
 - iv. One (1) Van Transfer from Antipolo to Makati on December 2, 2022

VI. BUDGET

PRE-TOURS AND TRANSPORTATION (must be DOT-accredited tourist operator or tourist transport)

₱269,965.92

VII. PROJECT OFFICER/CONTACT PERSON:

RYAN LORENZO C. MANALO

Tel: 84595200 loc 214

Viber: 09494086874

Email: rlcmanalo@tourism.gov.ph

Note: Cost of items in quotation should be broken down.

The winning bid, however, shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of bid does not exceed the above total budget.

VIII. PAYMENT PROCEDURE

Processing of payment shall be initiated upon certification by the end-user of satisfactory completion of services and issuance of billing statement by the supplier.

IX. OTHER INSTRUCTIONS

All goods are grouped in lots below. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per-lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.

Prepared by:

RYAN LORENZO C. MANALO

Tourism Operations Officer I

Reviewed by: Approved by:

RYAN N. SEBASTIAN ARLENE A. ALIPIO

Chief Tourism Operations Officer Director

Manpower Training Division Office of Industry Manpower Development

Office of Industry Manpower Division

Other Information

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package

cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

- 1.Current Mayor's/business Permit/BIR cert. of Registration (Individual)
- 2.PhilGEPS' Registration Number or Cert. of Platinum membership in lieu of Mayor's permit and PhilGEPS' registration number.
- 3.Latest annual Income Tax Return (for ABC's above PhP500K)
- 4.Original or certified true copy of duly notarized Omnibus Sworn Statement.
5. Must be DOT-accredited tour operator.

Created by TERESITA A. ROMANES

Date Created 15/11/2022

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