



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 9243908  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** REVITALIZING PHILIPPINE TOURISM AND CULTURE BY FOSTERING POST-PANDEMIC CHRISTMAS IN THE DOT-CENTRAL OFFICE

#### Area of Delivery

<b>Solicitation Number:</b>	2022-11-0289	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations		
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Associated Components</b>	2
<b>Classification:</b>	Goods	<b>Bid Supplements</b>	0
<b>Category:</b>	Electrical Systems and Lighting Components		
<b>Approved Budget for the Contract:</b>	PHP 992,800.00	<b>Document Request List</b>	1
<b>Delivery Period:</b>			
<b>Client Agency:</b>		<b>Date Published</b>	17/11/2022
<b>Contact Person:</b>	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425  taromanes@tourism.gov.ph	<b>Last Updated / Time</b>	17/11/2022 00:00 AM
		<b>Closing Date / Time</b>	22/11/2022 10:00 AM

#### Description

##### TECHNICAL SPECIFICATIONS

REVITALIZING PHILIPPINE TOURISM AND CULTURE BY FOSTERING POST-PANDEMIC CHRISTMAS IN THE DOT-CENTRAL OFFICE

A. Date of Implementation: November to December 2022

B. Background and Rationale

Pursuant to Section 2 of RA 9593, otherwise known as "Tourism Act of 2009", it is the policy of the State, among others, to ensure the development of Philippine tourism culture that is for and by the Filipino people, conserve and promote their heritage, national identity and sense of unity. To be able to attain this objective, Section 3 of said Act, the State shall, among others, encourage and develop activities and programs promoting tourism awareness, preserving the country's diverse cultures and heritage, and instilling a sense of history and a culture of tourism among the youth and the populace.

In view of the foregoing, the DOT, in its mandate, among others, supports, advocates and promotes the protection, maintenance and preservation of our heritage, culture and natural endowments.

To be able to accomplish this, the DOT advocates the revitalization of our Filipino culture by way of promoting our Christmas traditions. Big part of the Filipino Culture is the month-long celebration of Christmas in the country, which is season of joy as we commemorate the birth of Jesus. Christmas celebration in the Philippines is definitely "More

Fun in the Philippines”, different from the rest of the world.

For the past two (2) years due to COVID-19 pandemic, the DOT-Central Office would like to foster these traditions by way of installing Christmas decorations in the DOT building.

As we begin to recover from the global pandemic and reopen the tourism industry, the Department intends to bring back one of our customary traditions during Christmas season. Likewise, this creates an atmosphere that will boost employee morale and spirit despite all the effects of the COVID-19 pandemic and high inflation rate.

In this regard, the DOT is in need of a service provider that can supply and install Christmas decorations in the DOT-Central Office Building.

C. Minimum Requirements:

- PhilGEPS registered;
- With at least one (1) year of operation in this line of business; and
- Must be willing to provide services on a send-bill arrangement.

D. Scope of Work and Deliverables

1. The provider shall supply and install Christmas decorations for the DOT building. Supplier must submit the proposed layout/design upon submission of proposal.
2. Full installation within ten (10) calendar days upon signing of purchase order or service contract, but not later than 05 December 2022.
3. Installation place: Department of Tourism Building  
Address: The New DOT building, 351 Sen. Gil Puyat Ave., Makati City 1200
4. Acceptance: the decorations shall be subject to visual inspection upon installation to ensure compliance with the technical specifications of the items and design

Items Qty

ITEM 1

Building Facade

6ft Panaflex Lantern 2

5ft Panaflex Lantern 2

3ft Panaflex Lantern 4

2.5ft Panaflex Lantern 4

2ft Panaflex Lantern 6

16ft Lighted acrylic sticker tree 1

12ft Lighted acrylic sticker trees 1

10ft Lighted acrylic sticker trees 1

Gift box 4 sets

4ft Gift Box

3ft Gift Box

2ft Gift box

Items Qty

ITEM 2

Front and Back Entrance of Building 2 sets

Arc garland

Berries

Rattan ball

Parol

Fan

Christmas balls

E. Approved Budget Cost

The approved budget cost for the project is set at Nine Hundred Ninety-Two Thousand and Eight Hundred Pesos inclusive of Government Taxes.

F. Payment Terms

Government Procedure, send bill arrangement.

G. Contact Persons

KYLIE L. UY

0917 823 3030

kylieuy@tourism.gov.ph

H. Prepared by

NICOLE ANGELA C. BENBINUTO

Approved by:

SOFIA C. PAGSUYUIN

OIC – DIRECTOR  
Admin Service

**Other Information**

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

**REQUIRED VALID DOCUMENTS TO BE SUBMITTED:**

- 1.Current Mayor's/business Permit/BIR cert. of Registration (Individual)
- 2.PhilGEPS' Registration Number or Cert. of Platinum membership in lieu of Mayor's permit and PhilGEPS' registration number.
- 3.Latest annual Income Tax Return (for ABC's above PhP500K)
- 4.Original or certified true copy of duly notarized Omnibus Sworn Statement.
5. Must be DOT-accredited tour operator.

**Created by** TERESITA A. ROMANES

**Date Created** 16/11/2022

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