



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9255813
Procuring Entity DEPARTMENT OF TOURISM
Title PROCUREMENT OF MEALS FOR THE CONDUCT OF PRE-EVENT CY 2022 FELLOWSHIP PROGRAM

Area of Delivery

Solicitation Number: 2022-11-296	Status	Active
Trade Agreement: Implementing Rules and Regulations	Associated Components	2
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	2
Category: Catering Services	Date Published	20/11/2022
Approved Budget for the Contract: PHP 97,500.00	Last Updated / Time	20/11/2022 00:00 AM
Delivery Period:	Closing Date / Time	23/11/2022 14:00 PM
Client Agency:		
Contact Person: MAITA SUMOGAD DANTE AA III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 msdante@tourism.gov.ph		

Description

TECHNICAL SPECIFICATIONS

I. PROJECT TITLE : PROCUREMENT OF MEALS FOR THE CONDUCT OF PRE-EVENT CY 2022 FELLOWSHIP PROGRAM

II. DATE/VENUE : DECEMBER 02 or 05, 2022 / MULTIPURPOSE HALL

III. MODE OF PROCUREMENT: Small Value Procurement

IV. BACKGROUND/RATIONALE:

Every year, the Department of Tourism organizes a year-end fellowship program designed for officials and employees as recognition and gratitude for their hard work and motivation towards keeping the tourism industry afloat throughout the year.

This event highlights the service milestones of our dedicated and hardworking personnel as well as showing appreciation to the services rendered by the DOT retiring employees, pursuant to the DOT Program on Awards and Incentives for Service Excellence (PRAISE) in accordance with the Civil Service Commission (CSC) Resolution No. 010112 and CSC Memorandum Circular (MC) No. 01 s. 2001.

The DOT PRAISE is established to encourage creativity, innovativeness, efficiency, integrity, and productivity in the public service by recognizing and rewarding DOT officials and employees, individually or in groups for their efforts that contribute to the efficiency, economy or other improvements in the Department's operations, or for other extraordinary acts or service in the interest of the public.

V. MINIMUM REQUIREMENTS:

- Must be capable of providing the following services:
 - AM Snacks
 - Packed lunch
 - PM Snacks
- Must provide variety of food options; preferably provide taste test samples;
- Must be in hard microwavable bento plastic container w/ tissue, spoon & fork;
- Must be accredited with PhilGEPS; and
- Must be willing to provide services on a send-bill arrangement.

VI. DELIVERABLES:

1. AM Snacks: One (1) pc. sandwich with potato chips (assorted)

(Chicken sandwich/Tuna Sandwich/Egg Sandwich)
One (1) 295ml canned soft drinks (assorted)
One (1) 330ml bottled water

2. Packed Lunch: Rice

Two (2) viands

- Filipino Arroz Ala Cubana

- Fish Fillet Tausi

One (1) vegetable dish

- Stir Fry Vegetables

One (1) dessert

- Fruit Jelly

One (1) 295ml canned soft drinks (assorted)

One (1) 330ml bottled water

3. PM Snacks: One (1) Pinoy Style Spaghetti w/ toasted bread

One (1) canned 295ml soft drinks (assorted)

One (1) 330ml bottled water

VII. SCHEDULE OF DELIVERY:

- Delivery of meals on 02 or 05 December 2022 with the following scheduled time:

- AM Snacks: Not later than 08:00AM

- Lunch: Not later than 11:00AM

- PM Snacks: Not later than 01:00PM

VIII. APPROVED BUDGET FOR THE CONTRACT:

Ninety-Seven Thousand Five Hundred Pesos (PhP97,500.00), including applicable taxes

IX. TERMS OF PAYMENT: Government Procedure

X. CONTACT PERSONS:

Mr. Edward R. Bullecer / Ms. Zennina C. Parinas

Department of Tourism - Human Resource Division

erbullecer@tourism.gov.ph / zcparinas@tourism.gov.ph

Tel. No. 8459 5200 loc. 408

Other Information

In addition to the Proposal/Quotation, kindly submit the following Eligibility Requirements:

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above PhP500, 000.00)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

Note: Kindly submit your quotations together with your eligibility requirements to msdante@tourism.gov.ph on or before 23 November 2022 at 2PM. Late and unsigned quotations shall not be accepted.

Created by MAITA SUMOGAD DANTE

Date Created 19/11/2022

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