

## TERMS OF REFERENCE

- I. **PROJECT TITLE** : Congressional Participation to the Turkiye Tourism Roadshow and Uzakrota Travel Summit 2022
- II. **VENUE** : Istanbul, Izmir, and Ankara, Turkiye

### III. SCOPE OF WORK

#### A. Roundtrip International Air Tickets

- Issuance of **roundtrip economy** air ticket is subject to DOT clearance upon issuance of approved travel order
- Flights must be rebookable

#### Passengers:

- 1.) Hon. Maria Vanessa C. Aumentado
- 2.) Hon. Ma. Cynthia K. Chan
- 3.) Ms. Karen Melissa S. Nagtalon
- 4.) HOR Participant (to be confirmed)
- 5.) HOR Participant (to be confirmed)

#### Flight Details:

##### Manila - Istanbul

NOV. 26, 2022 MNL - IST 2220H - 0610H+1 day

##### Istanbul - Izmir

NOV. 30, 2022 IST - ADB 1100H - 1210H

##### Izmir - Ankara

DEC. 01, 2022 ADB - ESB 1845H - 2000H

##### Ankara - Istanbul

DEC. 04, 2022 ESB - IST 2125H - 2240H

##### Istanbul - Manila

DEC. 05, 2022 IST - MNL 0215H - 1810H

#### Requirements:

- 30 kilos free luggage allowance with 7 kilos hand-carry luggage allowance
- Baggage must be check through (ESB-IST-MNL)

#### B. Health and Travel Insurance (1 pax)

- Personal Accident
- Travel Insurance **including COVID-19 coverage**
- 24-hour Travel Assistance included in the insurance

#### Passenger:

- 1.) Ms. Karen Melissa S. Nagtalon


### IV. BUDGET

Total budget allocation **Eight Hundred Ninety Six Thousand Six Hundred Forty Nine Pesos & 37/100 (Php 896,649.37)** inclusive of taxes. Full payment shall be made upon completion of the project.

### V. PROJECT OFFICER

  
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#### APPROVED BY:

  
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