



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 9175604  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** PROCUREMENT OF INTERNATIONAL AIRLINE TICKETS FOR LONDON, UK AND ROME, ITALY ON NOVEMBER 5-11, 2022

#### Area of Delivery

<b>Solicitation Number:</b>	2022-10-241	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	2
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Travel, Food, Lodging and Entertainment Services	<b>Date Published</b>	29/10/2022
<b>Approved Budget for the Contract:</b>	PHP 615,519.17	<b>Last Updated / Time</b>	29/10/2022 00:00 AM
<b>Delivery Period:</b>		<b>Closing Date / Time</b>	02/11/2022 09:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Clara Cortez Buscano Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200  spyccb@yahoo.com		

#### Description

##### TERMS OF REFERENCE

I. PROJECT TITLE : World Travel Market 2022  
 II. VENUE : London, United Kingdom

##### III. SCOPE OF WORK

###### A. Roundtrip International Air Tickets

- Issuance of roundtrip economy air ticket is subject to DOT clearance upon issuance of approved travel order
- Flights must be re-bookable

###### Passengers:

- 1.) Hon. Raymond Democrito C. Mendoza
- 2.) Hon. Faustino A. Dy V
- 3.) Hon. Ma. Alana Samantha T. Santos
- 4.) Ms. Glaiza G. Sarmiento
- 5.) Ms. Karen Melissa S. Nagtalon

###### Flight Details:

Manila – London – Manila

NOV. 05, 2022 MNL - DXB 2330H – 0445H+1 day  
 NOV. 06, 2022 DXB – LHR 1210H – 1610H  
 NOV. 10, 2022 LHR – DBX 1550H – 0240H+1 day  
 NOV. 11, 2022 DXB – MNL 0350H – 1600H

###### Requirements:

- 30 kilos free luggage allowance (MNL-DXB-LHR-MNL) with 7 kilos hand-carry luggage allowance
- Baggage must be check through (MNL-DXB-LHR-MNL)

###### B. Health and Travel Insurance (2 pax)

- Personal Accident
- Travel Insurance including COVID-19 coverage
- 24-hour Travel Assistance included in the insurance

###### Passengers:

- 1.) Ms. Glaiza G. Sarmiento
- 2.) Ms. Karen Melissa S. Nagtalon

##### IV. BUDGET

Total budget allocation Six Hundred Fifteen Thousand Five Hundred Nineteen Pesos & 27/100 (Php 615,519.27) inclusive of taxes. Full payment shall be made upon completion of the project.

V. PROJECT OFFICER

Ms. Karen Nagtalon  
Office: Legislative Liaison Unit  
Tel. No.: 459-5200 loc. 304  
Email Address: llu@tourism.gov.ph

APPROVED BY:

ATTY. GLAIZA G. SARMIENTO  
Chief, Legislative Liaison Unit

**Other Information**

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

ELIGIBILITY REQUIREMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual)
2. PHILGEPs' Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and PhilGEPs Registration Number
3. Latest Annual Income Tax Return (For ABC's above Php500K)
4. Business Tax Return (latest, monthly or quarterly for ABC's above Php500K)
5. Original or certified true copy of duly notarized Omnibus Sworn Statement
6. DOT Accreditation Certificate (valid)

Kindly submit your quotations together with your eligibility requirements thru email on or before 02 NOVEMBER 2022 @ 10:00 a.m. (indicating the Solicitation Number and Title of the Project) addressed to: Ms. Clara C. Buscano, email address: ccbuscano@tourism.gov.ph.

Late and unsigned quotations shall not be accepted.

NOTE: For Land Bank Payment Purposes:

Bank Name : \_\_\_\_\_  
Bank Account Number : \_\_\_\_\_  
Account Name : \_\_\_\_\_  
Other Bank has charges : \_\_\_\_\_

**Created by** Clara Cortez Buscano

**Date Created** 28/10/2022

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