



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 9176312  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** PROCUREMENT OF INTERNATIONAL AIRLINE TICKETS FOR TAIPEI, TAIWAN ON NOVEMBER 6-12, 2022

#### Area of Delivery

<b>Solicitation Number:</b>	2022-10-245	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	2
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	0
<b>Category:</b>	Travel, Food, Lodging and Entertainment Services	<b>Date Published</b>	30/10/2022
<b>Approved Budget for the Contract:</b>	PHP 58,996.98	<b>Last Updated / Time</b>	30/10/2022 00:00 AM
<b>Delivery Period:</b>		<b>Closing Date / Time</b>	02/11/2022 14:00 PM
<b>Client Agency:</b>			
<b>Contact Person:</b>	Clara Cortez Buscano Administrative Assistant III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200  spyccb@yahoo.com		

#### Description

TERM OF REFERENCE  
I. PROJECT: Compliance Audit of PDOT - Taiwan  
Destination: Taipei, Taiwan  
Period Covered: November 6-12, 2022

II. MINIMUM REQUIREMENTS FOR SUPPLIERS:  
• Must be DOT accredited  
• Tickets are re-bookable and refundable  
• Must provide appropriate Travel Insurance coverage  
• Willing to provide services on send-bill arrangement

IV. SCOPE OF WORK/DELIVERABLES:  
• Passenger Details:  
1.) Ana Maria Patricia S. Matalog  
2.) Rowena D. Hidalgo

• Flight Details:  
Date of Travel Destination ETD / ETA  
Nov. 06, 2022 MNL- TPE 1045H - 1255H  
Nov. 12, 2022 TPE - MNL 1520H - 1935H

V. BUDGET  
• Total estimated budget is ₱ 58,996.98

VI. PAYMENT PROCEDURE

- Government Procedure

NOTE: The winning bid however, shall be determined based on the proposal with most advantageous Financial package cost, provided that the amount of bid does not exceed the above total budget.

VII. CONTACT PERSONS

Rowena Hidalgo / Rizelle Micah A. Potes  
Tel. (02) 8459-5200 local 314

APPROVED BY:

REYNALDO M. ROSAS, MNSA  
Director, Internal Audit Service

**Other Information**

ELIGIBILITY REQUIREMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual)
2. PHILGEPS' Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and PhilGEPS Registration Number
3. Latest Annual Income Tax Return (For ABC's above Php500K)
4. Business Tax Return (latest, monthly or quarterly for ABC's above Php500K)
5. Original or certified true copy of duly notarized Omnibus Sworn Statement
6. DOT Accreditation Certificate (valid)

Kindly submit your quotations together with your eligibility requirements thru email on or before 02 NOVEMBER 2022 @ 2:00 p.m. (indicating the Solicitation Number and Title of the Project) addressed to: Ms. Clara C. Buscano, email address: ccbuscano@tourism.gov.ph.

Late and unsigned quotations shall not be accepted.

NOTE: For Land Bank Payment Purposes:

Bank Name : \_\_\_\_\_  
Bank Account Number : \_\_\_\_\_  
Account Name : \_\_\_\_\_  
Other Bank has charges : \_\_\_\_\_

**Created by** Clara Cortez Buscano

**Date Created** 29/10/2022

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