



## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 9368631  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** 2nd Posting Procurement of Semi Expandable ICT Supplies and Equipment (1 lot)  
**Area of Delivery**

<b>Solicitation Number:</b>	2022-12-0349 (Re-posting)	<b>Status</b>	<b>Active</b>
<b>Trade Agreement:</b>	Implementing Rules and Regulations	<b>Associated Components</b>	2
<b>Procurement Mode:</b>	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	<b>Bid Supplements</b>	0
<b>Classification:</b>	Goods	<b>Document Request List</b>	2
<b>Category:</b>	Information Technology	<b>Date Published</b>	21/12/2022
<b>Approved Budget for the Contract:</b>	PHP 223,573.75	<b>Last Updated / Time</b>	21/12/2022 00:00 AM
<b>Delivery Period:</b>		<b>Closing Date / Time</b>	26/12/2022 10:00 AM
<b>Client Agency:</b>			
<b>Contact Person:</b>	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425  taromanes@tourism.gov.ph		

#### Description

Terms of Reference

Procurement of Semi Expandable ICT Supplies and Equipment (1 lot)

Background

The Republic Act 9593 or the Tourism Act of 2009 mandates the Tourism Regulation, Coordination, and Resource Generation (TRCRG) sector to implement various plans and programs of the Department, develop and enhance tourism products, as well as regulate the tourism industry through enforcement of tourism standards and guidelines. The TRCRG shall be responsible for the Office of Tourism Standards and Regulations (OTSR), and all sixteen (16) Regional Offices. Likewise, the DBM-approved TRCRG structure placed the Office of Industry Manpower Development (OIMD) under its supervision.

With this given set-up, there are only existing offices that support the Undersecretary of TRCRG in so far as industry manpower development and tourism regulations are concerned. However, the Sector also supervises the DOT regional operations to implement the policies, plans, programs, and regulations of the Department and to maintain the delivery of efficient and effective frontline services for the tourism industry.

Further, The OAS-RMS will directly report to the Office of the Undersecretary for TRCRG. It will provide the necessary support in terms of coordination, monitoring and overseeing the performance of all the regional offices. Furthermore, this office will provide liaison and coordination work for the regional offices with the DOT Central Office, other government agencies, and private sectors at the national level.

Objective

- o To provide efficient and reliable delivery of service to the different tourism stakeholders and the general public.
- o To provide officials and staff of the DOT with functional and working ICT equipment, which can aid the different operating units in the performance of its functions.

#### Scope of the Services

The Supplier shall provide and comply to the following:

1. Shall deliver the following ICT Supplies and Equipment:

- 2 Units Printer
- 1 Unit of Projector
- 10 Units of SSD External Drive
- 2 Units of Router/Mesh
- 85 Bottles of Ink

2. Delivery service shall be free of charge; Delivery at DOT main office, 351 Sen Gil Puyat Ave Makati City.

3. Certification from the brand and product manufacturer that the brand and product parts being offer for ICT equipment will be available and serviceable for at least one (1) year after delivery and acceptance

4. The supplier claiming, providing and submitting false information during procurement process shall be immediately disqualify from the bidding. This is for the Department and committee protection from dishonest supplier purposely providing ICT Office equipment that are but not limited to overpricing, non-compliance of ICT equipment, etc.

#### Technical Specification

a. Printer single function

Description

Technical Specification

Printing Method On-demand inkjet (Piezo electric)

Ink Technology Dye Ink

Printing Resolution 5,760 x 1,440 DPI

PRINT

Printing Speed 12 Seconds per 10 x 15 cm photo (Premium Glossy Photo Paper), 38 Pages/min Color (plain paper 75 g/m<sup>2</sup>), 37 Pages/min Monochrome (plain paper 75 g/m<sup>2</sup>)

Colours Light Magenta, Magenta, Yellow, Light Cyan, Cyan, Black

PAPER / MEDIA HANDLING

Number of paper trays 1

Paper Formats A4, A5, A6, B5, C6 (Envelope), DL (Envelope), No.

10 (Envelope), Letter, 9 x 13 cm, 10 x 15 cm,

13 x 18 cm, 16:9, Legal

Duplex Manual

Output Tray Capacity 50 Sheets

Paper Tray Capacity 120 Sheets Standard, 120 Sheets Maximum, 20

Photo Sheets

b. Projector

Description

Technical Specification

Resolution Full HD 1080p resolution

Picture Quality Stunning Picture Quality up to 150in

Input Type HDMI and VGA ports, Screen Mirroring from smart devices

Speaker Integrated Dual-Speaker Audio System

Accessories HDMI cable, Power Chord

c. SSD External Drive

Description

Technical Specification

Storage Capacity 1 TB Solid State Hard Drive

Input Type TYPE-C,USB

Write speed Up to 500 MB/s

d. Units of Router/Mesh

Description

Technical Specification

Interface 1x Wan Port, 4x Lan Ports  
Button WPS/Wi-Fi On/Off Button, Reset Button, Power on/off  
Button  
Power Supply 12V  
Antenna 4x Fixed Omni Directional  
Frequency 5 Ghz, 2.4 GHz  
Package Contents Wireless Router, Power Adapter, RJ45 Cable and Quick  
Guide installation

e. Bottles of Ink

Description  
Technical Specification

Colours Light Magenta, Magenta, Yellow, Light Cyan,  
Cyan, Black

Budget:

The total approved budget for the Procurement of Office Equipment, ICT Supplies and Equipment is Two Hundred Twenty-Three Thousand Five Hundred Seventy-Three and Seventy-Five Centavos (PHP 223,573.75) inclusive of all applicable taxes and should cover all requirements enumerated above.

The winning bidder shall be determined based on the proposal's responsiveness to the Technical Specifications and with the most advantageous financial package, provided that the amount of bid does not exceed the above total budget. Project expenses shall be charged against FY 2021 A.1.a OASEC-ROCTSR Fund.

Mode of Payment:

Government Procedure

Delivery:

30 days upon receipt of Notice to Proceed

Project Officer/Contact Person:

Mr. Richard Kevin Santiago  
Email: kmsantiago@tourism.gov.ph  
Contact No.: 09569624284 / direct line 890-0220 or loc. 305

Approved by:

ENGR. CHRISTOPHER V. MORALES  
Assistant Secretary for RMS

#### **Other Information**

NOTE: The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

- 1.Current Mayor's/business Permit/BIR cert. of Registration (Individual)
- 2.PhilGEPs' Registration Number or Cert. of Platinum membership in lieu of Mayor's permit and PhilGEPs' registration number.
- 3.Latest annual Income Tax Return (for ABC's above PhP500K)
- 4.Original or certified true copy of duly notarized Omnibus Sworn Statement.

**Created by** TERESITA A. ROMANES

**Date Created** 20/12/2022

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