



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 9377997
Procuring Entity DEPARTMENT OF TOURISM
Title Services of a Tour Operator for the Conduct of Local Inspection of Education Tourism Sites in Region VII

Area of Delivery

Solicitation Number:	2022-12-362	Status	Pending
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	2
Classification:	Goods	Bid Supplements	0
Category:	Travel, Food, Lodging and Entertainment Services		
Approved Budget for the Contract:	PHP 266,660.00	Document Request List	0
Delivery Period:			
Client Agency:		Date Published	24/12/2022
Contact Person:	Norjannah P Lucman Admin. Officer III 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 nplucman@tourism.gov.ph	Last Updated / Time	23/12/2022 17:12 PM
		Closing Date / Time	27/12/2022 14:00 PM

Description

TECHNICAL SPECIFICATIONS

- I. BIDDER : Service Provider
- II. PROJECT TITLE : Local Inspection of Education Tourism Sites in Region VII
- III. PROJECT DATE : January 6 to 15, 2023

IV. MINIMUM REQUIREMENTS

- a. Must be accredited by the DOT
- b. Must be willing to provide services on send-bill arrangement

V. SCOPE AND WORK DELIVERABLES

- a. Roundtrip airfare domestic tickets: MNL-CEB-MNL
- b. Van Rental (inclusive of professional driver fees, driver's accommodation and meals, and applicable toll and parking fees);
- c. Ground arrangements for tour package (roundtrip van transfer, transportation of luggage, ferry tickets, tour fees, accommodation, and full board meals);
- d. Driver must be familiar with the routes of Region VII;
- h. Flight details: MNL-CEB-MNL

Date No. of Pax Remarks

January 6, 2023 2 pax Preferred departure: between 0600H to 0800H; 20 kg baggage allowance per pax
January 15, 2022 2 pax Preferred departure: between 1700H to 1900H; 20 kg baggage allowance per pax

i. Van Rental

Date No. of Units Capacity and Route

January 6, 2023 1 van Van Seating Capacity: 3 pax
Route: Pickup from Mactan International Airport; Within Cebu
Rental Period: 20 hours
January 7, 2023 1 van
Van Seating Capacity: 3 pax
Route: Within Cebu
Rental Period: 20 hours
January 8, 2023 1 van Van Seating Capacity: 3 pax
Route: Within Cebu
Rental Period: 20 hours
January 9, 2023 1 van Van Seating Capacity: 3 pax
Route: Drop off to Ferry; CEB-TAG; Within Bohol
Rental Period: 20 hours
January 10, 2023 1 van Van Seating Capacity: 3 pax
Route: Within Bohol
Rental Period: 20 hours
January 11, 2023 1 van Van Seating Capacity: 3 pax
Route: Drop off to Ferry; TAG-DGT; Within Dumaguete
Rental Period: 20 hours
January 12, 2023 1 van Van Seating Capacity: 3 pax
Route: Within Dumaguete
Rental Period: 20 hours
January 13, 2023 1 van Van Seating Capacity: 3 pax
Route: Drop off to Ferry; DGT-RPVZ;
Within Siquijor
Rental Period: 20 hours
January 14, 2023 1 van Van Seating Capacity: 3 pax
Route: Within Siquijor
Rental Period: 20 hours
January 15, 2023 1 van Van Seating Capacity: 3 pax
Route: Drop off to Ferry; RPVZ-CEB; Drop off to Mactan International Airport
Rental Period: 20 hours

j. Ferry tickets

Date No. of Pax Remarks

January 9, 2023 3 pax Route: CEB-TAG
January 11, 2023 3 pax Route: TAG-DGT
January 13, 2023 3 pax Route: DGT-RPVZ
January 15, 2023 3 pax Route: RPVZ-CEB

k. Cebu Accommodation (At Least 3-Star Hotel within Cebu with Certificate to Operate)

No. of Pax Room Type Meals Check In Check Out
3 pax Single Occupancy Breakfast January 6, 2023 January 9, 2023

l. Bohol Accommodation (At Least 3-Star Hotel within Bohol with Certificate to Operate)

No. of Pax Room Type Meals Check In Check Out
3 pax Single Occupancy Breakfast January 9, 2023 January 11, 2023

m. Dumaguete Accommodation (At Least 3-Star Hotel within Dumaguete with Certificate to Operate)

No. of Pax Room Type Meals Check In Check Out
3 pax Single Occupancy Breakfast January 11, 2023 January 13, 2023

n. Siquijor Accommodation (At Least 3-Star Hotel within Siquijor with Certificate to Operate)

No. of Pax Room Type Meals Check In Check Out
3 pax Single Occupancy Breakfast January 13, 2023 January 15, 2023

o. Meals

Date No. of Pax Remarks

January 6, 2023 3 pax Plated Lunch (1 main course and 1 dessert) with 1 drink (juice or soda) per person
Plated Dinner (1 main course and 1 dessert) with 1 drink (juice or soda) per person
January 7, 2023 3 pax Plated Lunch (1 main course and 1 dessert) with 1 drink (juice or soda) per person
Plated Dinner (1 main course and 1 dessert) with 1 drink (juice or soda) per person
January 8, 2023 3 pax Plated Lunch (1 main course and 1 dessert) with 1 drink (juice or soda) per person
Plated Dinner (1 main course and 1 dessert) with 1 drink (juice or soda) per person
January 9, 2023 3 pax Plated Lunch (1 main course and 1 dessert) with 1 drink (juice or soda) per person
Plated Dinner (1 main course and 1 dessert) with 1 drink (juice or soda) per person
January 10, 2023 3 pax Plated Lunch (1 main course and 1 dessert) with 1 drink (juice or soda) per person
Plated Dinner (1 main course and 1 dessert) with 1 drink (juice or soda) per person
January 11, 2023 3 pax Plated Lunch (1 main course and 1 dessert) with 1 drink (juice or soda) per person

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January 13, 2023 3 pax Plated Lunch (1 main course and 1 dessert) with 1 drink (juice or soda) per person
Plated Dinner (1 main course and 1 dessert) with 1 drink (juice or soda) per person
January 14, 2023 3 pax Plated Lunch (1 main course and 1 dessert) with 1 drink (juice or soda) per person
Plated Dinner (1 main course and 1 dessert) with 1 drink (juice or soda) per person
January 15, 2023 3 pax Plated Lunch (1 main course and 1 dessert) with 1 drink (juice or soda) per person
Plated Dinner (1 main course and 1 dessert) with 1 drink (juice or soda) per person

p. Tours

No. of Pax Tours

3 pax Day tours in Cebu, Bohol, Dumaguete, and Siquijor

Bohol Island Hopping

Twin Lakes Natural Park and Dumaguete City Tour

Inspection of different education tourism sites and programs around Cebu, Bohol, Dumaguete, and Siquijor.

VI. BUDGET

The total approved budget for the conduct of Local Inspection of Education Tourism Sites in Region VII is TWO HUNDRED SIXTY-SIX THOUSAND SIX HUNDRED SIXTY PESOS (PHP 266.660.00) inclusive of all applicable taxes and should cover all requirements enumerated above.

The winning bidder shall be determined based on the proposal's responsiveness to the technical specifications and with the most advantageous financial package, provided that the amount of bid does not exceed the above total budget. Project expenses are to be charged to the 2022 OPMD-GAA.

Other Information

THE PROPOSAL/QUOTATION must be addressed to:

To: PROCUREMENT MANAGEMENT DIVISION

Department of Tourism

Makati City

with details such as:

Name of the Bidder/Company:

Address of the Bidder/Company:

Title of the Project:

RFQ No. 2022-10-158

In addition to the Proposal/Quotation, kindly submit the following Eligibility Requirements:

1. Mayor's/Business Permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zone Area,

In cases of recently expired Mayor's/Business permits, it shall be accepted together with the official receipt as proof that the bidder has applied for renewal within period prescribed by the local government unit.

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return (For ABC above PHP500, 000.00)

4. Original or Certified True Copy of Duly Notarized Omnibus Sworn Statement

5. DOT Accreditation Certificate

Note: Kindly submit your quotations together with your eligibility requirements IN A SEALED ENVELOPE on or before 27 December 2022 2:00 pm. Late and unsigned quotations shall not be accepted.

Created by Norjannah P Lucman

Date Created 23/12/2022

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