

DEPARTMENT OF TOURISM
National Capital Region
Telefax: 8553-3530
Direct Line: 8553-3531/09190990025
Email: dotncr.bac@tourism.gov.ph

Date: December 28, 2022

GENTLEMEN:

REQUEST FOR QUOTATION

Kindly quote to us your latest price(s) on the following item(s):

QUANTITY	UNIT	ITEM/DESCRIPTION/SPECIFICATION	UNIT PRICE
1 (ONE)	LOT	<p>Project Name: PROCUREMENT OF ID LACE FOR THE PROCESSING OF DOT ACCREDITATION APPLICATION IN METRO MANILA</p>	
		<p>I. <u>BACKGROUND</u></p> <p>In line with the Department’s role in the implementation of laws, policies, plans, programs, rules and regulations of the Department, particularly those relating to compliance therewith, and to the accreditation of the tourism enterprises promulgated by the Department, the DOT-National Capital Region – Tourism Regulation Division, will be conducting this project to the support of Division’s accreditation operations.</p> <p>II. PROJECT DESCRIPTION & OBJECTIVES</p> <p>For the official use of DOT NCR Tourism Regulation Division</p>	
		<p>TECHNICAL SPECIFICATIONS:</p> <p>Particulars : ID LACE Unit : 2,500 pieces @ PhP 40.00/unit = PhP 100,000.00</p> <ul style="list-style-type: none"> • Size: • Length: 34 inches • Width : 3/4 inch • Material: Polycotton Lanyard • Color: Front-Blue, Back – Blue <p>DESIGN :Per Attached layout/design</p>	
		<p>III. REQUIREMENTS FOR SUPPLIERS</p> <p>a) Rates include all applicable taxes and delivery fee b) Must be willing to provide services on a send-bill arrangement/ c) Government procedure d) Qualified Bidders will be required to submit actual sample for evaluation</p>	
		<p style="text-align: center;">APPROVED BUDGET FOR THE CONTRACT (ABC) Pesos: ONE HUNDRED THOUSAND PESOS (PhP100,00.00) <i>(inclusive of Vat / applicable government taxes)</i></p>	
		<p>DOCUMENTARY REQUIREMENTS TO BE SUBMITTED:</p> <ul style="list-style-type: none"> • Valid Mayor’s or Business Permit • PhilGeps Registration number • Duly notarized and/or Certified True Copies of 	

		Omnibus Sworn Statement	
		CONTACT PERSON: DARLENE HAZEL SERRAN – 84595200 local 108	
		Please quote your lowest price for the above requirements and submit your quotation along with documentary requirements VIA PERSONAL SERVICE AND/ OR COURIER in <u>three (3) sets</u> – 1 original copy IN A SEALED ENVELOPE to this office address: DOT NCR BAC SECRETARIAT Mr. Lawrence J. Alcantara – Head, NCR BAC Secretariat 2nd Floor, DOT Building, 351 Sen. Gil Puyat Avenue, Makati City	
		Note: Deadline of submission is on January 4, 2023 @ 10:00 am	

This office desires to place an order for the above item(s) with the minimum delay. Your firm quotation will help us very much in placing the order.
Thank you.

PRINT NAME OF DEALER/SUPPLIER

ADDRESS OF DEALER/SUPPLIER

CONTACT NUMBER(s)

TIN: _____

LANDBANK ACCOUNT NUMBER

AUTHORIZED SIGNATURE OVER PRINT NAME

NCR-ADMIN-PMD-004-00