



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 5769343
Procuring Entity DEPARTMENT OF TOURISM
Title EngAGE : Enriching the Lives of DOT Senior Citizen Program-November 19-21, 2018
Area of Delivery

Solicitation Number:	2018-10-0341	Status	Pending
Trade Agreement:	Implementing Rules and Regulations	Associated Components	2
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification:	Goods - General Support Services	Document Request List	0
Category:	Hotel and Lodging and Meeting Facilities	Date Published	01/11/2018
Approved Budget for the Contract:	PHP 384,750.00	Last Updated / Time	31/10/2018 14:03 PM
Delivery Period:	3 Day/s	Closing Date / Time	06/11/2018 10:00 AM
Client Agency:			
Contact Person:	TERESITA A. ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-4595200 Ext.425 t_romanesh@yahoo.com.ph		

Description

TERMS OF REFERENCE
 EngAGE: Enriching the Lives of DOT Senior Citizens Program
 November 19-21, 2018

LOT I. ACCOMMODATION, VENUE AND MEALS

I. SPECIFICATIONS:

No. of Pax: 35pax/batch
 Provider must be DOT Accredited Hotel/Travel Agency/Tour Operator
 Area: La Union
 Venue/Accommodation Classification: At least Three (3) Star Hotel

II. SEMINAR FUNCTION ROOMS/ACCOMMODATION

(Twin-sharing) 33 pax+2 training staff/ =35pax
 Php1,542.85/pax /3 days/2nights x 35pax = Php162,000.00

III. MEALS

Php1,416.66/pax /day x 35pax x 3days = Php148,750.00
 Sub-Total = Php310,750.00

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IV. INCLUSIONS:

- Seminar venue/function room for three days
- White boards, projectors, laptop, and sounds systems
- Two (2) A.M. Snacks/ Two (3) PM Snacks Two (3) Buffet Lunch and Two (2) Dinner and Two (2) Breakfast
- Writing materials, pencils and pens
- Flowing coffee and drinking water during the duration of the seminar
- Provision for parking area

LOT II. TRANSPORTATION

I. SPECIFICATIONS:

1 unit (45 –seater Bus)
 No. of Participants: 35pax
 Provider must be DOT Accredited
 Area: Poro Point and Bauang, La Union

II. TRANSPORTATION

Land transfer from DOT-Makati Office to
 Pick-up DOT –Makati Office /Dropped –off Poro Point, La Union
 September 10, 2018 at (05:00hrs)
 Pick –up Poro Point, La Union /Dropped –off DOT –Makati Office
 September 12, 2018
 Sub- total =Php74,000.00
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III. INCLUSIONS

- 45 – seater air-conditioned bus and coaster
- Equipped with audio/video entertainment
- Driver's fee, fuel, drivers meal and insurance
- Toll and parking fee
- Bus to stay for the duration of the seminar
- MAPSA Permit

IV. TERMS OF PAYMENT

Government Procedure

V. TOTAL BUDGET:

ACCOMMODATION & VENUE = Php162,000.00
 MEALS = Php148,750.00
 TRANSPORTATION = Php 74,000.00
 TOTAL = Php384,750.00
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VI. CONTACT PERSON: WILSON J. TELIG

Tel. No. 459-5200 to 30 loc. 407
 Email : beethoven_gw@yahoo.com

Other Information

NOTE : The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/Business Permit/BIR Cert of Registration (Individual)
2. PHILGEPs' Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Latest annual Income Tax Return (For ABC's above Php500K)
4. Business Tax Return (latest, monthly or quarterly for ABC's above Php500K)
5. Original or certified true copy of duly notarized Omnibus Sworn Statement
6. DOT Accreditation certificate (valid)

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation number) addressed to Ms. Teresita A. Romanes at the Department of Tourism #351 Sen. Gil Puyat Avenue, Makati City Telephone Nos. 459-5200/30 loc. 425

Created by TERESITA A. ROMANES

Date Created 31/10/2018

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