



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 5181197
Procuring Entity DEPARTMENT OF TOURISM
Title Air Fare, Accommodation, Workshop Venue Underwater Bonfire Photography Workshop March 10-14, 2018)

Area of Delivery

Solicitation Number:	2018-02-0055	Status	Active
Trade Agreement:	Implementing Rules and Regulations		
Procurement Mode:	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Associated Components	1
Classification:	Goods	Bid Supplements	0
Category:	Travel, Food, Lodging and Entertainment Services	Document Request List	0
Approved Budget for the Contract:	PHP 441,120.80		
Delivery Period:		Date Published	24-Feb-2018
Client Agency:		Last Updated / Time	24-Feb-2018 00:00 AM
Contact Person:	TERESITA ANDRIN ROMANES Admin. Assistant V #351 Sen. Gil Puyat Avenue Makati Makati City Metro Manila Philippines 1200 63-2-8900189 63-2-8900189 t_romanesh@yahoo.com.ph	Closing Date / Time	28-Feb-2018 14:00 PM

Description

TERMS OF REFERENCE
 UNDERWATER BONFIRE PHOTOGRAPHY WORKSHOP
 10 - 14 March 2018 | Panglao, Bohol
 I. MINIMUM REQUIREMENTS FOR SERVICE PROVIDER

1. Must be PHILGEPS Registered
2. Must be DOT-accredited
3. Must be willing to provide services on a send-bill arrangement

II. SCOPE OF WORK/DELIVERABLES

1. Airfare for 4 pax

DATE FLIGHT NO. ITINERARY TIME
 March 10, 2018 PR2777 Manila to Tagbilaran 02:40 PM
 March 14, 2018 PR2774 Tagbilaran to Manila 11:15 AM

2. Accommodation for 25 pax:

- Must have a pool and beach access.
- Rooms:
 - o 3 double occupancy rooms
 - o 6 triple occupancy rooms
- Check-in: March 10, 2018
- Check-out: March 14, 2018
- 4 days and 3 nights
- Inclusive of breakfast
- Full-board meals with drinks: AM and PM snacks, lunch, and dinner
- Free use of amenities (pools, parking area, videoke, etc.)
- Free use of internet
- Roundtrip Land Transfers (Airport - Hotel - Airport)

3. Workshop Venue

- Venue
 - Use of Camera Room
 - Use of Classroom good for 25 pax
 - Beach Access
 - Dive Package for 25 pax which includes:
 - Nitrox air fill tank
 - Weights
 - Dive Master
 - Boat Use
 - Dive Fee x 3 dives

III. APPROVED BUDGET

TOTAL Php 441,120.80

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IV. TERMS OF PAYMENT

- Send bill arrangement
- Government Procedure- Charged to the PCSSD

III. CONTACT PERSON:

KatrishDegoma
 Philippine Commission on Sports SCUBA Diving
 Telephone Nos.: (02) 459-5200 local 510 or (02) 524 - 2242
 Email: morefun@divephilippines.com.ph

Noted by:

USEC. KATHERINE S. DE CASTRO
 Officer-in-Charge
 Philippine Commission on Sports SCUBA Diving

Other Information

NOTE : The winning bid shall be determined based on the proposal with the most advantageous financial package cost, provided that the amount of the bid does not exceed the above total budget.

REQUIRED VALID DOCUMENTS TO BE SUBMITTED:

1. Current Mayor's/Business Permit/BIR Cert of Registration (Individual) or Official Receipt as a Proof of Payment for the Renewal of Business Permit
2. PHILGEPs' Registration Number or Cert. of Platinum Membership in lieu of Mayor's Permit and Philgeps registration Number
3. Latest annual Income/Business Tax Return (For ABC's above Php500K)
4. Original or certified true copy of duly notarized Omnibus Sworn Statement
5. Valid DOT Accreditation certificate

Kindly submit your quotation for the above requirement in a sealed envelope (indicating the Solicitation number) addressed to Ms. Teresita A. Romanes at the Department of Tourism

#351 Sen. Gil Puyat Avenue, Makati City
Telephone Nos. 459-5200/30 loc. 425

Created by TERESITA ANDRIN ROMANES
Date Created 23-Feb-2018

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