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Philippine Government Electronic Procurement System

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## Bid Notice Abstract

### Request for Quotation (RFQ)

**Reference Number** 5261151  
**Procuring Entity** DEPARTMENT OF TOURISM  
**Title** Dive Philippines Giveaways  
**Area of Delivery** Metro Manila

|  |   |                              |                     |
|--|---|------------------------------|---------------------|
| <b>Solicitation Number:</b>              | 2018-04-0107  | <b>Status</b>                | Active              |
| <b>Trade Agreement:</b>                  | Implementing Rules and Regulations  | <b>Associated Components</b> | 2                   |
| <b>Procurement Mode:</b>                 | Negotiated Procurement - Small Value Procurement (Sec. 53.9)  | <b>Bid Supplements</b>       | 0                   |
| <b>Classification:</b>                   | Goods   | <b>Document Request List</b> | 0                   |
| <b>Category:</b>                         | Corporate Giveaways   | <b>Date Published</b>        | 03/04/2018          |
| <b>Approved Budget for the Contract:</b> | PHP 65,000.00   | <b>Last Updated / Time</b>   | 03/04/2018 00:00 AM |
| <b>Delivery Period:</b>                  | 10 Day/s  | <b>Closing Date / Time</b>   | 06/04/2018 17:00 PM |
| <b>Client Agency:</b>                    |   |                              |                     |
| <b>Contact Person:</b>                   | Maria Alma O Almazan<br>Administrative Officer III<br>#351 Sen. Gil Puyat Avenue<br>Makati City<br>Metro Manila<br>Philippines 1200<br>63-02-8900189<br>63-02-8900189<br>almaalmazan@yahoo.com.ph |                              |                     |

#### Description

##### TERMS OF REFERENCE

##### A. BIDDER

Supplier for Dive Philippines Giveaways

##### B. PROJECT TITLE

Objectif Atlantide Underwater (UW) Investigation 2018

##### C. BACKGROUND

The Objectif Atlantide Underwater (UW) Investigation is an underwater "critter hunt" contest where ten (10) groups of two (2) members race to photograph specific marine creatures. Winners will receive prizes such as scuba diving packages, gear, and equipment.

Top French media outlets (i.e., PLONGEZ! Magazine, Subaqua, Chercheurs d'eau, press web sous-marine, Figaro TV, La Plovence, and Octopus Plongee) will be providing media exposure before, during, and after the competition.

Moreover, French sports celebrity and competitive swimmer, Mr. Camille Lacourt will also participate to learn diving and to further boost media mileage for the event.

This project is an offshoot of the participation of the Department of Tourism (DOT) in the Salon de la Plongee sous Marine (Paris International Dive Show) in January 2017.

##### EVENT/ DATE/ VENUE

OBJECTIF ATLANTIDE UNDERWATER INVESTIGATION 2018 May 2 – 13, 2018 Cabilao, Bohol

**D. MINIMUM REQUIREMENTS**

1. Must be a Philippine supplier capable of providing the following services: - Production of high-quality giveaways
2. Must have at least 2 years of experience and expertise in producing giveaways;
3. Must be accredited with the Philippine Government Electronic Procurement Systems (PhilGEPS);
4. Must be willing to provide services on send — bill arrangement;
5. Must be able to submit the Dive Philippines giveaways on or before April 25, 2018;
6. Quality of samples submitted will be taken into consideration before awarding the winning bid

**E. SCOPE OF WORK****1. ROUNDNECK T-SHIRT**

Material: Cotton/Polyester

Color: Brown

Artwork:

- a. Front: "Dive Philippines graphic" / Print Color: RGB (254,168,65)
- b. Back: "Dive Team" / Print Color: White
- c. Left Sleeve: Dive Flag / Print Color: Red and White
- d. Right Sleeve: DOT Shell Logo / Full Color

Size: Unisex: XS — 4XL

Quantity: 100 pieces (Breakdown of sizes to be provided once available)

Estimated Price: PHP 350 each

**2. DUGONG TOTE BAG**

Material: Condura PU

Artwork:

- a. Front: Dugong Photo / Dive Philippines Logo (Description text below)
- b. Back: Plain Color: RGB (37,25,165)
- c. Handle: Plain Color: RGB (37,25,165)
- d. Dimensions: 15.5"(L) X 14" (W)

Strap length: 22.5" / width: 1"

Quantity: 100 pieces

Estimated Price: PHP 300 each

**F. ESTIMATED TOTAL COST**

Total Budget allocation for the Dive Philippines Giveaways is PHP 65,000 inclusive of taxes and other applicable fees.

**G. OTHER INSTRUCTIONS**

Please submit one (1) sample per item.

Payment Procedure — Send Bill (Government Procedure)

**H. CONTACT PERSON/DETAILS**

Ms. Jamine Concel/Mr. Ghienel Gustilo (OPMD-Dive) 09064136642

459-5200 loc. 520

conceljamine@gmail.com

ghienelgustilo@gmail.com

Partial bids are allowed. All goods are grouped in lots listed below. Bidders shall have the option of submitting a proposal on any or all lots and evaluation and contract award will be undertaken on a per lot basis. Lots shall not be divided further into sub-lots for the purpose of bidding, evaluation, and contract award.

The winning bid shall be determined based on the proposal with the most advantageous financial package cost provided that the amount of the bid does not exceed the above total budget.

Deadline for the submission of Bid: April 6, 2018 5:00 pm

Kindly submit your quotation for the purchase of the above requirement, indicating our Solicitation Number & Company Name in a sealed envelope, addressed to Ms. Maria Alma Almazan at DOT Bldg., Ground Floor, 351 Sen. Gil Puyat Avenue, Makati City

**PLEASE SUBMIT THE FOLLOWING DOCUMENTS:**

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual) (In case of recently expired Mayor's/Business permit, submission of the expired Mayor's/Business permit together with the Official Receipt (renewal) shall be accepted.

2. Philgeps Registration Number or Certificate of Platinum Membership in lieu of Mayor's Permit and Philgeps Registration Number
3. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement (see attached form)

**Created by** Maria Alma O Almazan

**Date Created** 02/04/2018

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.

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